

**INSTRUCTIONS**

***Read the following list of typical interviewer questions.***

***Select ten questions for which you could not think of an immediate response.***

***For these ten questions, prepare responses which will favourably influence an interviewer.***

1. Tell me about yourself.
2. How does your education prepare you for this job?
3. What subjects did you most/least enjoy in school and why?
4. Why do you want to work for us?
5. What do you know about our company?
6. Why do you feel qualified to perform this job? Why should we hire you?
7. In what ways do you believe you can make a contribution to our organization?
8. What skills have you acquired in your most recent job(s) and how do they relate to this positions?
9. What, in your opinion, are the qualifications necessary for success in this field?
10. What are your short- and long-term career goals? Where do you see yourself in five years?
11. Why did you choose this occupation?
12. What do you know about the responsibilities of the job for which you are applying?
13. What do you look for in a job?
14. What type of work environment do you prefer?
15. What do you look for in a supervisor/boss?
16. Do you prefer working alone or as part of a team and why?
17. Why did you leave your last job?
18. What did you like best/least about your last job?
19. What are your greatest strengths? What are your weaknesses?
20. What would you describe as your greatest achievement to date?
21. Describe occasions when you have demonstrated initiative.
22. What motivates you?
23. What salary are you seeking?
24. What are your thoughts on routine work?
25. You may be required to occasionally work overtime. How do you feel about this?
26. What two or three things are most important to you in your job?
27. If you were hiring a graduate for this position, what qualities would you look for?
28. What specific goals, other than those related to your occupation, have you established for yourself for the next ten years?
29. What do you *really* want to do with your life?
30. How do you plan to achieve your career goals?
31. How would you describe yourself?
32. How do you think a friend or instructor who knows you well would describe you?
33. What motivates you to put forth your greatest effort?
34. Why does this career field interest you?
35. What other career areas are you interested in?
36. What does success mean to you?

37. What are your hobbies?
38. What is your most satisfying (challenging) achievement?
39. What is your grade point average?
40. Can you work without supervision?
41. How well do you communicate with others?
42. How dependable are you?
43. Are you responsible?
44. How do you determine or evaluate success?
45. Do you have plans for continued study?
46. In what kind of work environment are you most comfortable?
47. How do you work under pressure?
48. What criteria are you using to evaluate the company for which you hope to work?
49. Are you willing to travel?
50. Are you willing to spend at least six months as a trainee?
51. What major problems have you encountered and how did you deal with them?
52. What have you learned from your mistakes?
53. Where did you stand academically in your class?
54. Why didn't you stand higher?
55. If you had your choice of any job at all at this moment, what would that job be and why?
56. What supervisory/leadership roles have you held?
57. Which geographic location do you prefer? Why?
58. What personal characteristics are necessary for success in your field?
59. What type of people rub you the wrong way?