



Health & Safety Legislation (Federal)

2 Days

Ensure Legislative Compliance and Due Diligence

Managers and supervisors may be found guilty of negligence should an employee under their supervision be injured or acquire an illness from workplace activities. Ignorance of the law is no defence; the only effective defence is due diligence – being able to prove that you have done everything reasonable to prevent injury and illness. The only way one can exercise due diligence is to learn and apply what the legislation prescribes.

HOW YOU WILL BENEFIT

In this 2-day workshop you'll learn about the requirements of the Canada Labour Code Part II and applicable regulations to ensure complete compliance as well as the Workplace Safety and Insurance Act.

After the workshop, you will be able to:

- Ensure compliance with legislation applicable to your workplace.
- Introduce policies, procedures and training programs that will minimise workplace injury and illness.

WORKSHOP DESCRIPTION

Canada Labour Code Part II

- This part of the code addresses health and safety in the workplace.
- Regulations are based on the Code with more detailed requirements

Legislative awareness is not a choice for anyone with responsibility for any other employee. That responsibility is to be taken seriously for the health and welfare of the employee

The Four-Step Compliance Process

1. Learn what the legislation requires
2. Involve the Health and Safety Committee and Policy Committee
3. Perform a health and safety audit to determine a baseline
4. Develop and initiate a program to ensure compliance and Due Diligence

What you need to initiate in your workplace

- A Training program for health and safety
- A Hazardous Prevention Program
- A Violence Prevention Program
- A system of progressive discipline
- Hazard Investigations

Learn what to do if:

- An employee gets hurt on the job
- An employee complains about an employer
- An employee refuses to work due to a perceived hazardous situation
- An officer from HRSDC enters your workplace
- A pregnant employee is concerned for the health of her foetus because of the work she does

ATTEND THIS WORKSHOP IF YOU...

- Manage or supervise the work of others
- Have any responsibility over another employee
- Are a member of a Health and Safety Committee or Policy Committee
- Are not sure of your legal responsibilities
- You have any hazards in your workplace

This interactive workshop includes individual and group exercises and role-plays. Participants will be equipped to immediately and effectively apply legislation knowledge in the workplace.

HOW TO REGISTER

To register, call **(613) 727-7729**
Or email act@algonquincollege.com

Dates: **November 19, 20, 2009**
March 25, 26, 2010
9:00 a.m. to 4:30 p.m.

Fee: **\$675** (plus GST) for 2-day program

Location: 340 Albert Street, 11th Floor
Constitution Square, Ottawa

*Check-in, coffee and muffins starts at 8:00 a.m.
Afternoon refreshment provided.*

*Participants receive an Algonquin College Statement of Achievement. Group size is limited to 20.
On-site delivery of this workshop is available.*

Mike Gillissie

As a teacher and workshop facilitator, Mike specializes in helping others achieve the confidence to participate on a health and safety committee, one that may affect the health and safety of the people who work there. Mike's start was within the realm of manufacturing, using gases and chemicals so toxic that they could kill in seconds. Since 1994 he has owned and operated a consultancy for health and safety.

He is an accredited Canadian Registered Safety Professional (CRSP) and Occupational Hygiene Technologist (ROHT.). He is winner of the 2009 Capital Educator's Award