

ALGONQUIN COLLEGE DIRECTIVE	NO. OF PAGES 2	DIRECTIVE NO. E9
	ORIGINATOR Registrar	
	APPROVED BY President's Executive Committee	
TITLE TRANSFER OF ACADEMIC CREDIT (INTERNAL)	EFFECTIVE DATE 2008.06.25	REPLACES 2007.02.07

PREAMBLE

The College recognizes that courses delivered within the College in different programs may lead to the same essential learning requirements.

The assigning of equivalency status allows students to receive an internal transfer of credit for identical or equivalent College courses when entering another Program of Study.

POLICY

1. Course(s) in the College will be deemed equivalent to other courses on the basis that they require the student to achieve the same/equivalent course learning requirements.
2. Course equivalencies will be maintained on an internal equivalency table in the Registrar's Office. The equivalencies are updated annually by the Academic Departments as part of the curriculum review process.
3. Normally, internal transfer credit will be awarded to a student, registered in a program, who has successfully completed an identical or equivalent course (or courses) in the College within the past five (5) years.
4. Non-funded courses at the post-secondary level or from professional associations can be used as a Transfer of Academic Credit as long as the grading system for the course is other than SC/NSC. As well, courses should be of a similar duration.
5. In cases of internal transfer of credit, grades provided for identical and equivalent courses will be automatically forwarded to the student's current Program of Study, subject to program progression criteria. In exceptional cases, a designation of credit awarded (CR) can be used to identify an internal equivalent where learning requirements differ sufficiently to preclude carrying the grade forward.

