

<b>ALGONQUIN COLLEGE DIRECTIVE</b>	<b>NO. OF PAGES</b> 3	<b>DIRECTIVE NO.</b> E42
	<b>ORIGINATOR</b> Director, Student Services	
	<b>APPROVED BY</b> President's Executive Committee	
<b>TITLE</b> <b>CAMPUS ALCOHOL POLICY</b>	<b>EFFECTIVE DATE</b> April 20, 2005	<b>REPLACES</b> New

## **PREAMBLE**

### 1. **Scope**

- 1.1 This policy applies to all members of the College community, including students, faculty, and staff, as well as visitors and guests.

### 2. **Purpose**

- 2.1. The provisions of the Liquor Licence Act and regulations govern the sale, service, consumption, advertisement and promotion of alcohol products and provide the rules the members of the Algonquin College community are obliged to abide by. The purpose of this policy is to:
- a. demonstrate the College's commitment to student and client success,
  - b. demonstrate the College is exercising due diligence and care in dealing with foreseeable risk related to alcohol, and
  - c. ensure the College's ability to deliver career-focused quality education is not compromised by misuse of alcohol.

### 3. **Objectives**

- 3.1 The specific objectives include:
- a. a College community whose members accept personal responsibility and social obligation for their behaviour,
  - b. moderate and responsible use of alcohol,
  - c. an atmosphere free from pressure to drink for those who choose not to drink,
  - d. readily available alcohol related information and education for all students and staff,
  - e. a balanced social program which provides members with a choice of activities other than drinking,
  - f. confidential and effective supports for those who seek assistance as a result of problem drinking, and
  - g. a reduction in the incidence of alcohol-related problems among college students and staff.

**COMMITTEE****4. Alcohol Policy Review Committee**

4.1 Chaired by the Vice-President Student Life and Human Resources, or designate, the function of the Alcohol Policy Review Committee (APRC) is to review and update the campus policy on alcohol and to ensure the purpose and objectives of the college alcohol policy are achieved.

**4.2 Membership of the APRC shall include:**

- a. Vice-President Student Life and Human Resources - Chair
- b. Director of College Ancillary Services – Vice-Chair
- c. Director of Student Services – Secretary
- d. General Manager, Algonquin College Residence
- e. General Manager of Food and Beverages
- f. Dean or Associate Dean, School of Hospitality and Tourism
- g. Manager, Safety and Security Services
- h. President or designate, Students' Association
- i. General Manager, Students' Association
- j. Manager or designate of Health Services
- k. Manager or designate of Counselling Services

**POLICY****5. Mandatory Practices**

5.1 No person shall have or consume alcohol on campus in any place other than in an officially licensed area as outlined in the liquor licence permits owned by Algonquin College and the Algonquin College Students' Association or a private residence.

5.2 Each year prior to the commencement of the Fall Term those responsible for the administration of the liquor licence permits on campus shall file with the APRC for approval their respective policies, or any changes made if previously filed, for ensuring responsible serving practices and compliance with the law. Each policy shall demonstrate:

- a. that a monitoring plan is in place to ensure alcohol will not be served to or consumed by persons under 19 years of age or who appear to be intoxicated; or consumed to excess by those who are 19 years of age or older,
- b. that a transportation plan is in place to ensure any person who is or appears to be intoxicated will not be permitted to leave the premises until reasonable steps have been taken to ensure that person's safe accompaniment or transport, and
- c. that a training plan is in place to ensure all staff are trained according to Smart Serve standards as provided by Smart Serve Ontario.

5.2.1 Each year prior to the commencement of the Fall Term those responsible for the administration of the Residences shall file with the APRC for approval their policy, or any changes made if previously filed, for ensuring no person shall have or consume alcohol in the Residences other than in a private residence and that such use therein shall be moderate and responsible.

**6. Off-Campus Events**

- 6.1 Special Occasion Permit or an equivalent licence for off-campus events where alcohol is to be consumed are not permitted and no individual or organization shall use the name of the College for such an application.

**7. Underage Students in Licensed Facilities or Attending Licensed Events**

- 7.1 The Liquor Licence Act allows persons under the age of 19 to be present in licensed facilities although the licence holder may elect to restrict entry to those of the legal drinking age. With the express permission of the licence holder, underage attendance may be permitted in licensed facilities so long as the licence holder satisfies the APRC it has mechanisms in place aimed at preventing under age patrons from receiving alcohol.

**8. Advertising**

- 8.1 It is the responsibility of each on campus holder of a liquor sales licence to ensure advertising carrying its business name or endorsed by it, falls within the parameters set out in the regulations to the Liquor Licence Act and the Alcohol and Gaming Commission of Ontario Advertising Guidelines.

**9. Policy Violations**

- 9.1 Any violation of this College Alcohol Policy shall be reported to and reviewed by the APRC.
- 9.2 Failure to comply with this Policy, or any applicable laws may, at the sole determination of the College, lead to progressive sanctions which could include suspension for the non-compliant individual(s) or group(s) of the privilege of holding events where alcohol is served, or in the case of licensed premises, closure of those premises.

**RELATED DIRECTIVES**

Student Misconduct – E27

Rights, Freedoms, Responsibilities and Code of Conduct for the Algonquin College Community – A21

(original signed by)

Vice President, Student Life &  
Human Resources