

January 8, 2021

Dear College Community,

Algonquin College is fortunate to be entrusted by the Ministry of Colleges and Universities with an education mandate supported by valuable public assets. It is all of us, the College's employees, who are responsible for the stewardship of those assets.

Within the Ministry of Colleges and Universities Directives, our Board of Governors Bylaws and Directives, and our Corporate Policies, there is guidance on public sector obligations and requirements for establishing operational controls. In support of these documents and our Board Directive for Financial Management, I have initiated an expansion of the College's Internal Control Framework.

The purpose of the College's Internal Control Framework is to help safeguard the health and safety of our learners and employees, and ensure we maintain equitable and financially sustainable operations.

This expansion of our Internal Control Framework will focus on financial integrity by improving awareness of corporate policies and directives, increasing access to training, and conducting cyclical audits. Under the supervision of our Vice President of Finance and Administration and with guidance from our Board of Governors' Audit and Risk Management Committee, the developing Internal Control Framework will advance the ethical and equitable management of our public assets and financial transactions.

For those of you on the Algonquin College Leadership Team who may have strong corporate knowledge of the College's internal control requirements, I invite you to share information with those in need of guidance. Conversely, in situations and on issues where you require internal control guidance, I call upon you to seek it out – our departments of Finance and Risk Management are ready to help.

As President, I am committed to ensuring that we continue delivering excellent value to the public and most importantly, our learners.

Sincerely,



Claude Brulé
President and CEO

Details of the College's developing Internal Control Framework can be found at:
<https://www.algonquincollege.com/safety-security-services/>