

Apprenticeship Incentive Grant - Program Information

WHAT IS THE AIG?

The Apprenticeship Incentive Grant (AIG) is a taxable cash grant of \$1,000 per year, to a maximum of \$2,000 per person. The grant is available to registered apprentices once they have successfully completed their first or second year/level (or equivalent) of an apprenticeship program in a [Red Seal trade](#).

The AIG is meant to:

- **Increase access** to apprenticeships in the Red Seal trades by helping apprentices cover expenses such as the purchase of tools and other materials required for learning on-the-job and travel expenses associated with classroom training;
- **Encourage** the apprentices **progression** through the technical and on-the-job training requirements in the early years of their apprenticeship program, building momentum towards certification;
- **Promote interprovincial mobility** by increasing the number of apprentices who remain in the Red Seal trades and get their Red Seal.

Who can apply for the AIG

To be eligible for the AIG, you must be:

- Canadian citizen, permanent resident or protected person
- out of high school
- a registered apprentice with an employer, training trust fund, union training centre, joint apprenticeship training committee, or apprenticeship authority
- registered in a designated Red Seal trade
- able to show progress within an eligible apprenticeship program by proving that you have successfully completed either the first or second year/level (or equivalent), through supporting documents.

How do I apply for a grant?

To apply for the AIG, follow these steps:

1. Fill out an [AIG application form](#).

2. Provide [supporting documentation](#) that shows proof of registration. Proof of registration is defined by the [province or territory](#) in which you are registered as an apprentice.
3. Provide [supporting documentation](#) that demonstrates completion of year (level) one or year (level) two.
4. [Submit your application form](#) and supporting documents to Service Canada. Service Canada will determine your eligibility.

Please note: Eligible apprentices are able to apply now, however payment of the grant is subject to the approval of funds for the Program. A decision on funding is expected to be made in spring 2007. Applications will be processed when funding for the grant has been approved.

Supporting Documentation - Ontario

Proof of Apprenticeship Registration: Apprentice Registration "wallet" card

Proof of Apprenticeship Progression: Copy of transcript + 12 or 24 months must have elapsed since registration

When to Apply for the AIG

You can apply for the grant if you have completed your in-school technical and on-the-job training for the first or second year/level (or equivalent) of your apprenticeship program on or after **January 1, 2007**.

You will have until June 30 of the subsequent calendar year to submit your application. For example, if you complete year/level 1 (or equivalent) in February 2007, you will have until June 30, 2008 to apply.

Please note: Eligible apprentices are able to apply now, however payment of the grant is subject to the approval of funds for the Program. A decision on funding is expected to be made in spring 2007. Applications will be processed when funding for the grant has been approved.

Skilled Trades designated as Red Seal in Ontario

- Agricultural Equipment Mechanic
- Appliance Service Technician
- Automotive Painter
- Automotive Service Technician

- Baker
- Brick and Stone Mason
- Cabinetmaker
- General Carpenter
- Construction Craft Worker
- Construction Boilermaker
- Electrician Construction and Maintenance
- Cook
- Electric Motor System Technician
- Electronic Service Technician
- Floor Covering Installer
- Glazier and Metal Mechanic
- Hairstylist
- Heavy Duty Equipment Mechanic
- Industrial Electrician
- Industrial Instrument Mechanic
- Industrial Mechanic (Millwright)
- Ironworker (Generalist)
- Ironworker (Structural/ornamental)
- Ironworker (Reinforcing)
- Drywall, Acousting and Lathing Applicator
- General Machinist
- Metal Fabricator (Fitter)
- Mobile Crane Operator - Branch 1
- Auto body and Collision Damage Repairer - Branch 1
- Motorcycle Mechanic
- Painter and Decorator - Commercial and Residential
- Parts Technician
- Plumber
- Powerline Technician
- Recreation Vehicle Technician
- Refrigeration and Air Conditioning Systems Mechanic
- Roofer
- Sheet Metal Worker
- Sprinkler and Fire Protection Installer
- Steamfitter
- Terrazzo, Tile and Marble Setter
- Tool and Die Maker
- Truck-Trailer Service Technician
- Truck and Coach Technician
- Welder

Definitions

Advanced Standing

The process in which an apprentice, on the basis of having significant prior learning (i.e. pre-employment program) and/or experience, may register in an apprenticeship program at an advanced level

Apprenticeship Authority

For each province and territory, there is a governing body in charge of apprenticeship. This body is usually a branch related to each provincial or territorial Department/Ministry of Education and Training (insert hyperlink to Red Seal). This body has authority over training, regulation and certification of the apprenticeship program for their province/territory.

Designated Red Seal Trade

A trade that has been designated by the Canadian Council of Directors of Apprenticeship for inclusion in the Interprovincial Standards Red Seal Program ([link to red-seal.ca](http://red-seal.ca)). The training and certification is based on a national occupational standard, and provinces and territories participating in the program for that trade or occupation are permitted to affix a Red Seal to the certificates of candidates who meet the standard.

Protected Person

A person who has reason to fear prosecution in his/her country of origin due to race, religion, nationality, membership in a social group, or political opinion, selected by the Immigration and Refugee Board and Citizenship and Immigration Canada.

Progression in Apprenticeship

Determination of successful completion for first – or second- level of an apprenticeship program will be made based on the requirements of your apprenticeship program in the province or territory in which you are registered.

To demonstrate progression within an apprenticeship program, you will need to provide proof of successful completion of the first or second year (level/block) in an eligible apprenticeship program in order to qualify for the grant.

Basis and Timing of Payment

Payments may be made to eligible recipients for Year 1 (level/block 1) in an apprenticeship program or Year 2 (level/block 2) in an apprenticeship program. Payments will be linked to validation of information provided by recipients regarding their successful progression through an apprenticeship program. Payments will be made through a cheque or direct deposit.

Taxable Income

Under the Income Tax Act, the grant paid to you is considered to be income and is taxable.