

**Please note that only grades released by the college's Registrar's Office are considered to be official.**

**Also, it is the student's responsibility to understand how the gradebook in Blackboard is being used in each course, as professors use it in a variety of ways.**

One of the benefits of Blackboard is its ability to display student grades as soon as the professor makes them available. The following steps will enable you to check your results at any time.

### Interpreting My Grades

1. Select "Course Tools" from the **Tools** section of the menu on the left-hand side of your BlackBoard course.
2. Click on "My Grades" in the list of Tools.
3. A list of all the assignments to be submitted for your course will appear on the screen.
4. If your assignment has already been graded, its score will appear in the "Calculated Grade" column. You can compare your score with the total number of points available in the "Points Possible" column.
5. If an exclamation point (!) appears in the "Calculated Grade" column, your assignment has been received by Blackboard, but has not yet been graded by your professor.
6. You can also see from how much "Weight" the particular assignment carries in the overall course in the far right-hand column.