



## POLICE RECORDS CHECK POLICY STATEMENT

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### Personal Support Worker Program

Agencies that provide clinical placement for the Personal Support Worker Program require students to have a clear Police Records Check for Service with the Vulnerable Sector.

To be eligible to participate in clinical placement, you must submit proof of a clear Police Records Check for Service with the Vulnerable Sector, to the Program Department prior to the first day of class. Forms can be delivered to the departmental assistant, Kate Anderson in Room 303 or mailed to:

Algonquin College  
315 Pembroke Street, East  
Pembroke, ON K8A 3K2

ATT: Kate Anderson

You will be required to disclose all notations on your Police Records Check to the clinical placement agencies. Your acceptance for clinical placement is at the discretion of the clinical agency.

If you have been convicted of a criminal offence under the criminal code, for which you have not been pardoned, **you will be unable to participate in clinical placements.** If you register in the program and have a criminal record for which you have not been pardoned, you must be aware that you will not be able to meet the program requirements for graduation.

It is your responsibility to obtain this Police Records Check for Service with the Vulnerable Sector from your local Police Department and to pay for any associated costs.