

Computers for Seniors Courses

Congratulations on enrolling in a Computers for Seniors course! You'll love the instructor, Tanya, Gray, as she's warm, dedicated and well-versed in her computer knowledge. Below are some Frequently Asked Questions to help you prepare for your time in the classroom:



FAQs

Do I need to bring a computer?

No, you don't. The class is hosted in our computer lab, which means each participant can get access to his or her own computer.

I don't even know how to turn on a computer. Is that okay?

That's why you're here! There will be a range of levels in the classroom and Tanya will adjust her training and information sharing based on each participant's needs. The classroom environment is a relaxed setting, so there's no need to feel uncomfortable.

What if I just have a specific question about using the computer?

We have arranged the course so that it's limited to a maximum of 15 participants. That way, participants will have the opportunity to ask the instructor specific questions and receive some one-on-one attention.

I'm not sure whether to take the Computers for Seniors I course or the next level up (Computers for Seniors II). What's the difference?

The Computers for Seniors I course is a basic introduction to computers. You'll learn how to navigate through a computer and get better acquainted with the internet. If you have some knowledge using a computer, then the Computers for Seniors II course will cover safe internet practices, utilizing files and folders, emailing, applications and the use of Microsoft programs with and introduction to Picture Manager and Word.

I have to bring a USB stick to class. Is there a certain kind to purchase?

Not at all! In fact, you won't need a USB stick with a lot of memory. If you need to purchase a memory stick, don't spend a lot of money and it doesn't matter on the size of the GB (memory size).

What is your refund policy?

A refund less a \$20 administrative fee will be issued if the withdrawal request is received prior to the second scheduled class. Refunds will not be granted once the second scheduled class takes place. You will receive a full refund if the College has to cancel the course.

About the Instructor

Tanya Gray is a graduate of the Algonquin College Office Administration - Executive program who has put her skills to good use working for the Perth and Smiths Falls District Hospital and developing her expertise in computer use. She teaches part-time in both the Continuing Education program and in the Office Administration program.

Course Details

Computers for Seniors I
Oct. 8-29, 2014
Wednesday afternoons
4:30-6:30 p.m.
Room 114

Computers for Seniors II
Oct. 9-30, 2014
Thursday afternoons
4:30-6:30 p.m.
Room 114

The computer lab is located at the end of the hallway when you first walk into the main doors.