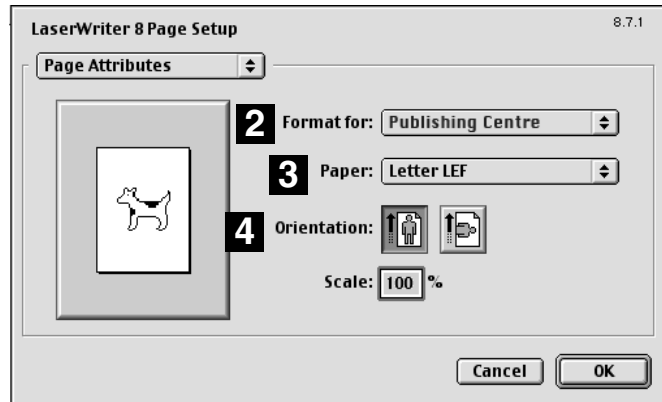


# Printing Instructions for Printing to the Publishing Centre from Illustrator 9.0

1. Open the Page Setup dialogue box (File>Page Setup.)
  2. Choose "Publishing Centre" (or Splash Server) in the **Format for** area
  3. Choose paper size (remember to choose one paper size larger than your document when you have bleeds i.e. 8.5x11 with bleed, choose 11x17)
  4. Choose the orientation of your document
- Click OK



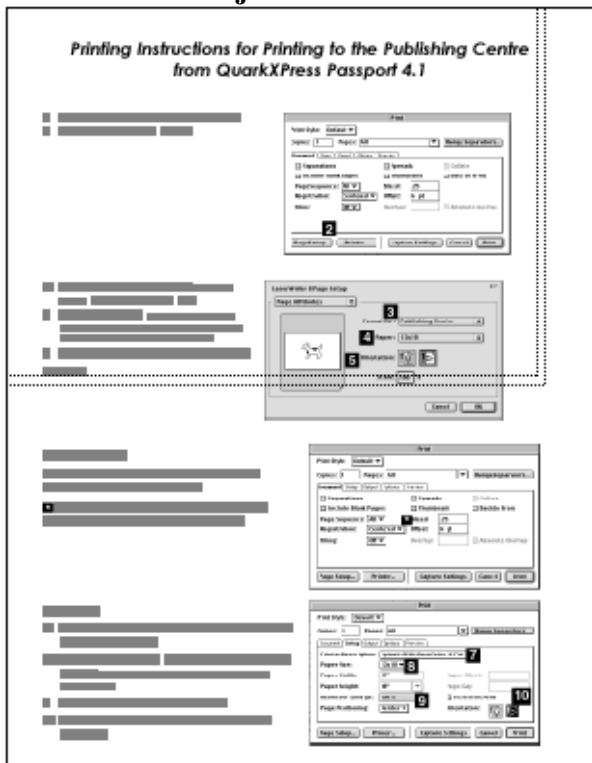
5. Click the Page Tool on the Tool Palette (It's usually hidden under the Hand Tool).

The page tool adjusts the page grid to control where artwork appears on the printed page.

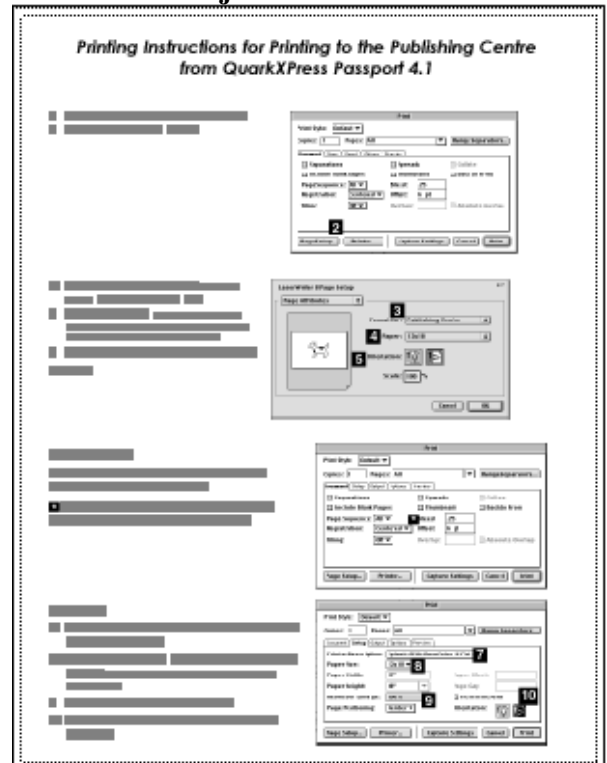
6. Adjust the page tool so the full page will print.



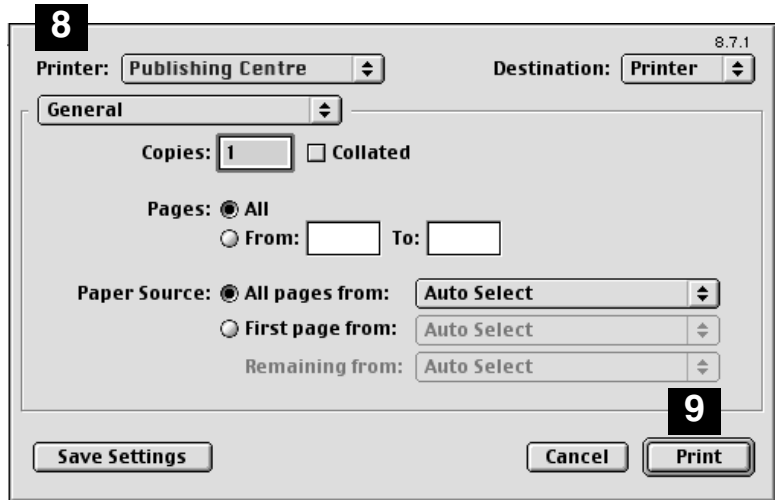
## 6 Not adjusted



## 6 Adjusted



7. Open the Print dialogue box (File>Print.)
8. Choose “Publishing Centre” (or Splash Colour, which ever is available) in the Printer area.
9. Click Print.



## ***Alternative Printing Instructions for Printing to the Publishing Centre from Illustrator 9.0***

1. Convert all text to outlines.
2. Save document as an Illustrator eps.
3. Import document into QuarkXPress.
4. Print document from QuarkXPress.

*For more info on frequently asked questions (faqs) see our web site at:  
[www.algonquincollege.com/publishing\\_centre/faqs/index.htm](http://www.algonquincollege.com/publishing_centre/faqs/index.htm)*