

ITO Employer Meet and Greet - Adecco

ITO East Ottawa Centre

Date: Thursday, January 24, 2008

Time: 1:00 PM - 3:00 PM

Location: 2339 Ogilvie Road Beacon Hill Shopping Centre Ottawa Ontario [\[Map\]](#) [\[Directions\]](#) [\[OCTranspo\]](#)

Availability: 15 Seats

Eligibility: Clients who have attended ITO workshops

Cost: Free

Parking: Free

Event Agenda

- **Introduction and Greeting**

- **Guest Speaker**

The Account Managers from Adecco will outline the staffing process; resume expectations and their current and upcoming skills requirements. Adecco is dedicated to fulfilling employment expectations of job seekers and facilitating good employment matches with their clients. They serve employment expectations in both Private and Public sectors for contract and permanent hires.

- **Group Networking**

Meet and Greet

Guest speakers will discuss current opportunities within the following areas:

The Account Managers from Adecco will outline the staffing process; resume expectations and their current and upcoming skills requirements. Adecco is dedicated to fulfilling employment expectations of job seekers and facilitating good employment matches with their clients. They serve employment expectations in both Private and Public sectors for contract and permanent hires.

Adecco requirements.

Level 1 Support Technicians:

Provide technical support in English over the phone for IP Securities, mainly dealing with routers and firewalls

Experience with TCP/IP is required

Networking and Routing experience is required

Strong verbal and written communication skills are required

Experience with VPN's is an asset

Call Centre/Case Management experience an asset

Familiarity with Unix an asset

Familiarity with Hardware troubleshooting an asset

Bilingual Call Centre support (French / English) - Temporary

Positions are available for both English and bilingual (English and French) candidates.

variety of shifts operating in a 24/7 environment

Bilingual Call Centre support (French) – Permanent positions

Welcome Desk Agents (Inbound Call Centre)

hi-tech client in Kanata is currently searching for Welcome Desk Agents to join their growing call centre.

24/7 environment and they are currently looking for candidates who are flexible for days, evenings and overnights

positions begin ASAP and are long-term contracts through Adecco.

Entry Level Plant Operator

PERMANENT Excellent communication skills.

Experience working 12 hour rotating shifts would be preferred.

Forklift certificate would be an asset.

High school diploma.

Be able to lift 50 lbs and perform physical job duties.

Maintain basic computer skills – email, word, spreadsheets etc.

Bilingual Technical Helpdesk

responsible for troubleshooting issues for handheld devices, modems, internet connections, etc.

Must have previous technical helpdesk experience.

Manufacturing Assembly Positions – various positions and shifts

previous manufacturing is an asset

must be flexible for all shifts

good hand/eye coordination; strong work ethic

Data Entry Positions

Alphanumeric speed of 5000kph (35 – 40 wpm)

No database experience required

Registration

To register for this event visit www.itoottawa.com or contact me by phone at 613-742-6998.