



# *Kagita Mikam*

Aboriginal Employment & Training

*Extends an invitation*

*To the Ottawa Aboriginal Community*

*Employment Information Session*

*May 28 at 370 Catherine St.*

**9:30 am to 3:00 pm**

**Presentations from Employers & Recruiters - AM**

9:30 AM – Coffee

9:45 AM - Spherion Staffing Solutions

10:45 AM - INAC – Aboriginal Inventory

11:20 AM - Neil Squire (Employ-Ability Program)

11:45 AM - Aeroguard (airport)

**Lunch provided • Lunch provided • Lunch provided**

**1:00 pm to 3:00 pm**

Erin Elsmore Editing

**Back by popular demand!**

Job Hunting 101: The Basics of the Job Search, Résumés and Cover Letters, and Interviews

- Refine your job search technique to target jobs you really want to apply for
- Learn the basic Do's and Don't's of writing résumés and cover letters and some tips to help your stand out from the pile
  - Discover the 4 R's of successful interviewing

**Those in attendance will have their name entered to WIN a private one-hour session with Erin to have your resume and cover letter assessed.**

**Call to register ASAP as seating is limited!**

Contact:

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*“ Helping Individuals Prosper...Helping Communities Grow”*