

# QUALITY ASSURANCE CHECKLIST - PROGRAM OF STUDY (POS) REVISIONS

## 1.0 Rationale for Program Revisions

1.1 Program revisions are driven by (check all that apply):

- New MCU Program Standard
- Multi-delivery Program Alignment activities
- Implement recommendations from recent Program Quality Review (PQR)
- Other (please describe):
- Accreditation or other regulatory requirements
- Multimodal planning

## 2.0 Students

2.1 Changes to course pre-requisites, co-requisites and/or equivalencies ensure clear progression for existing and future students:

- Confirmed
- No changes to pre-requisites, co-requisites and/or equivalencies

2.2 Changes to Progression/Graduation Requirements (i.e. raising the minimum required grade for progression from D- to D+) ensure no artificial barriers for existing and future students:

- Confirmed
- No changes to Progression/Graduation Requirements

2.3 Plans are in place for 'reach ahead' or off-cycle students where Program of Study (POS) changes are retroactively applied to previous program versions:

- Confirmed
- No POS changes to be retroactively applied to previous program versions

2.4 Proposed Program of Study changes do not reduce or eliminate students' Work Integrated Learning (WIL) opportunities:

- Confirmed

## 3.0 Program Learning Outcomes

3.1 Proposed Program of Study changes are reflected in the Vocational Learning Outcomes (VLO) and Essential Employability Skills (EES) program maps provided in SharePoint:

- Confirmed

## 5.0 Multi-Delivery Program Alignment N/A

5.1 Proposed Program of Study changes are approved by the owners of all program deliveries and will be implemented consistently:

- Confirmed

5.2 Proposed Program of Study changes that impact agreements (e.g., bridging, articulations, laddering, or advanced standing) have been shared with relevant Algonquin program(s) and/or other institution(s)

- Confirmed

## 6.0 College/MCU Policies and Requirements

- 6.1 Program revisions are consistent with Algonquin College's Academic Policies:  
 Confirmed
- 6.2 Proposed Program of Study changes meet the General Education requirements (Appendix B) as listed in Appendix A:  
 Confirmed
- 7.3 Total program hours (Appendix C – excludes Degrees) are consistent with the Ontario Qualifications Framework as listed in the table below?  
 Confirmed

### APPENDIX A: RETRO APPLICATIONS FOR 2021-22 ACR CYCLE

Academic Year	2021-22	2020-21	2019-20	2018-19
Year 1	Levels 01 & 02	<del>Levels 01 &amp; 02</del>	<del>Levels 01 &amp; 02</del>	<del>Levels 01 &amp; 02</del>
Year 2	Levels 03 & 04	Levels 03 & 04	<del>Levels 03 &amp; 04</del>	<del>Levels 03 &amp; 04</del>
Year 3	Levels 05 & 06	Levels 05 & 06	Levels 05 & 06	<del>Levels 05 &amp; 06</del>
Year 4	Levels 07 & 08	Levels 07 & 08	Levels 07 & 08	Levels 07 & 08

### APPENDIX B: GENERAL EDUCATION REQUIREMENTS

General Education Requirement	Algonquin College Certificate	Ontario College Certificate	Ontario College Diploma	Ontario College Advanced Diploma	Ontario College Graduate Certificate
Courses required	N/A	1	3	3	N/A
Courses that may be mandated	N/A	1	2	2	N/A
Minimum themes covered	N/A	1	2	2	N/A
Minimum themes available	N/A	1	5	5	N/A

### APPENDIX C: ONTARIO QUALIFICATIONS FRAMEWORK TOTAL PROGRAM HOURS RANGES BY CREDENTIAL

<b>(New 2019-20) Adjusted to 14 Week Semester</b>
Algonquin College Certificate: 100-470 hours
Ontario College Certificate: 560-650 hours
Ontario College Diploma: 1120-1300 hours
Ontario College Advanced Diploma: 1680-1960 hours
Ontario College Graduate Certificate: 560-650 hours