

# Why Is Reporting Important?

Reporting creates a formal track record for the student that will follow the student even if they change programs or schools.

Promotes a culture of academic integrity that encourages students to learn the policy as well as what to do/ what not to do.

Reporting is a mechanism to refer students to other supports and services.

Prevents multiple warnings/chances from occurring, and creates an opportunity for formal learning to reinforce the policy.

Student incident history - a student could have a prior offence which could impact how a situation is managed.

Only administrators can administer sanctions  
EXAMPLE - grade deduction, formal learning opportunities

Students have a right to due process - reporting facilitates that process and works towards preventing future incidents.



Academic  
Integrity



# When SHOULD / SHOULDN'T I Report

If you've consulted with AOP Chairs

If you want a trackable learning opportunity

If you plan to let the student resubmit

If you suspect or have clear evidence

If the student has admitted to the allegation

If you want to give the student a warning

If you feel a penalty should be applied

**REPORT**

If you've consulted with AOP Chairs and they have given you different directions

If there is NO clear evidence

**DO NOT REPORT**

