

ACADEMIC

SCHOOL OF ADVANCED TECHNOLOGY

In 2007, Algonquin College, La Cité collégiale, and the University of Ottawa received \$240K from the Ontario government through the College-University Consortium Council to create a partnership that would facilitate the transfer of engineering students between colleges and universities in the Ottawa region. Two articulation agreements were developed between Algonquin and the University of Ottawa; one for Electrical Engineering Technology and the second for Mechanical Engineering. The official signing ceremony was held in March.

The Ministry of Training, Colleges and Universities has approved funding for 20 pre-apprenticeship places for General Machinist. The total amount of the contract is \$230K.

SCHOOL OF HEALTH AND COMMUNITY STUDIES

The Clinical Resource Committee, consisting of Ottawa regional hospital and education representatives, has won a group award from the Council of Ontario Programs in Nursing. This award, shared by Algonquin College, La Cité collégiale, and the University of Ottawa, acknowledges the leadership in clinical placement using a web-based tool known as HSPnet.

The College of Massage Therapists of Ontario (CMTO) has released the 2009 Objectively Structured Clinical Evaluation (OSCE) and Multiple Choice Questionnaire (MCQ) registration exam results. Algonquin's Massage Therapy graduates performed exceptionally well, with a success rate of 28/28 on the OSCE (100%) and 26/27 on the MCQ (96%).

SCHOOL OF HOSPITALITY AND TOURISM

Inspired by professors David Fairbanks and Scott Warrick, students in the Culinary Arts programs have created 'Dirty Duck' – a line of soap made from duck fat. 'Dirty Duck' went on sale at Savoire Faire mid-March, demonstrating how the School is implementing its own sustainability strategy.

In conjunction with the International Education Centre, the School is partnering with the Dodoma Regional Vocational Training and Service Centre in Tanzania on the Hospitality Enhancement and Linkage Project (HELP). Teachers from the Centre will be visiting Algonquin College in May.

SCHOOL OF MEDIA AND DESIGN

A new internship program with Magmic Games for Game Development students was announced in April. Seven graduates from the program will apply for these paid summer internships. Magmic Games is a world-leading developer and publisher of mobile entertainment with over 100 titles in action, sports, casino, puzzle, retro, and multiplayer genres.

ALGONQUIN COLLEGE IN THE OTTAWA VALLEY

A contract for \$18K was secured from Service Canada in support of the Options 2010 Skilled Trades Fair.

Several large bursaries were awarded in April to students in financial need. These included two \$4K awards through the Dr. Constantine Seigmund Memorial Bursary in the Bachelor of Science in Nursing program, and eight \$800 awards through the Renfrew County Industrial Training Committee Bursary.

Final expeditions for second year students in the Outdoor Adventure program are underway. Groups are travelling to Peru, Spain, France, Mexico, Utah and Newfoundland.

ALGONQUIN COLLEGE HERITAGE INSTITUTE

Coordinator John Scott and four students in the Masonry – Heritage and Traditional program will be travelling to Churchill, Manitoba this July to work with Parks Canada staff on the restoration of the historic Fort Prince of Wales. This enrichment experience is funded by Parks Canada, a strong supporter of the program. Due to the ice conditions, there is a short window of

time each year when work can be completed, and the field placement component of the Masonry program is being rescheduled for all students to coincide with this opportunity.

FACULTY ACTIVITY

Tamara Philips, Professor, Interior Design is one of two designers from Canada to be invited to a conference called 'Thought Retreat' hosted by Herman Miller in Michigan, May 2-4. Herman Miller is known for its historical and international reputation in furniture design. The company will be providing furniture for some of the labs and classrooms in the ACCE building.

Virginia Mielke, Professor, Animation returned from Australia after a one-year leave during which time she was the Lead Layout Artist for the feature film 'Guardians of Ga'Hoole'. She was employed by Animal Logic, the company that directed the award-winning animated film 'Happy Feet.'

Steven Benson, Instructor, Bartending program, was on the A Channel Morning Show on March 26th demonstrating flair bartending techniques and preparing cocktails with the audience's participation.

Antonios Vitaliotis, Professor, Bartending, was featured in the Spring issue of Style Magazine which included three full colour pages featuring drinks and techniques.

COMMUNITY ACTIVITY

The Interactive Multimedia faculty and students attended the Flash in the Can (<http://www.itc.ca>) conference held in Toronto on April 25-27.

Event Management students successfully completed 17 fundraising events resulting in a total of over \$70K being raised for the Children's Wish Foundation. A celebratory ceremony and cheque presentation was held the week of April 19th.

Applied Museum Studies students have partnered with the City of Ottawa to host their Graduating Student Showcase on April 29th at Assembly Hall, Lansdowne Park.

First year Child and Youth Worker students raised \$8,600 for the Big Brothers/Big Sisters Organization, The Boys and Girls Club, and T.E.M.B.O.

Louise Lahache, Aboriginal Studies Coordinator, was interviewed on-camera for the production of the Aboriginal Student Experience video. Podcasts and videos are being created by the Algonquin College Access Project to be used as a resource for reaching out to remote Aboriginal communities. The podcasts will be a tool that community educators, counselors, and students can access to learn about *The Algonquin Experience*.

STUDENT ACTIVITY

Aswin Aristama, graduate of the Bachelor of Photonics program, has won the Palin Award along with the \$250 prize for the paper entitled "Wireless Connectivity for Remote Objective Monitoring of Bio-Signals."

Four Game Development students were featured on CTV News on April 10th. They were interviewed about the development of their game "Dino 'Splode," which was also demonstrated. Tony Davidson, Coordinator, was also interviewed. The interview and game can be seen on YouTube at: <http://bdyoutube.com/video/CIVKGew28tg/Dion-Splode-CTV.html>.

Jennifer McLeod and Evan Lichty, Professional Illustration students, had their artwork published in the April/May issue of Ottawa Magazine.

Students in the Bachelor of Information Technology (Interactive Multimedia and Design) program presented their final projects which experimented with human interactivity with computers. The project brief required the creation of interaction with computers using no keyboard or mouse. The results included touch screens, motion sensors and sound-activated movement.

Game Development students working with Gerry Paquette, Professor, were awarded the second prize on Applied Research Day for their virtual reality project called "Cyberpsychology" which was created in partnership with the Université du Québec en Outaouais. The purpose of the project was to develop a commercially viable version of a highly specialized simulation tool.

The Office Administration students at the Perth Campus organized Campus Spirit Day on April 8th with ball hockey, tug of war, rock back, ping pong, a scavenger hunt, and other activities in support of the Perth Food Bank.

The Forestry program hosted its annual Canadian Institute of Forestry dinner. Two awards were presented: Nigel Bateson was the recipient of the Algonquin Section of the Canadian Institute for Forestry Award, and Taylor Popkie received the James Croll Memorial Award. In addition, the first-ever Ed Ireland College Bursary was awarded to Daniel Scholey.

Kathryn Cowell, a student in the Cook apprentice program, was awarded the Maurice Mahussier Student Award at the Cook Apprentice restaurant operation dinner on March 30th. The \$500 award was made available by the Ontario Accommodation Association.

Two students from the Event Management program are presently on a four-week international placement in Montenegro and one student from the Tourism and Travel program is on a four-week placement in Beijing, China.

Students in the graduating class of the Business Administration – Marketing program hosted the very successful Evolution 2010 industry networking event at the Westin Hotel on April 15th. Over 120 industry professionals were in attendance. Special congratulations to professor Wendy Threader for assisting the students.

An International Food Fair was held on April 13th as part of the International Cuisine course curriculum. This showcase has become a College-wide event with interest and judges from different parts of the College. Ron Eade, Food Editor, The Ottawa Citizen, was present.

Veronique Rivest, graduate, Sommelier program, was one of 12 finalists at the Sommelier World Championships held in Chile. Although she did not win the title, she was the recipient of the Peter Lehman Shiraz Award that recognizes her very high potential as a world class sommelier. In 2006, Veronique was our Canadian champion. She is currently a featured wine expert for CBC and Le Droit.

DONATIONS

Students in the Carpentry apprenticeship program at the Pembroke Campus built a press box for Fellowes High School in support of the school's new football program. The materials for the structure were donated by local hardware stores and lumber companies.

ADMINISTRATION

FINANCE & ADMINISTRATIVE SERVICE

The Finance and Administrative Services Department completed the development of the 2010/11 Annual Budget that was presented to and approved by the Board of Governors at the April 12th meeting. Finance is leading a working group on the implementation of the Ontario Harmonized Sales Tax involving several areas of the College including, but not limited to, College Ancillary Services, School of Part-time Studies and the Registrar's Office. Finance continues to participate in the coordination of the Strategic Programs and Services Planning Project. Preparation of financial statements for the fiscal year ended March 31st is in process. The KPMG auditors are scheduled to begin the audit on April 26th. The MTCU deadline to submit financial statement information is May 19th. The Director is also working with the Steering Committee of the Strategic Programs and Services Planning Project; a report will be drafted and released in May.

INFORMATION TECHNOLOGY SERVICES (ITS)

Information Technology Services has begun the planning for the completion of the many technology projects over the next fiscal year in support of teaching, learning, and business automation at the College.

As the College moves to a more virtual and mobile computing environment, ITS continues to be actively involved in researching the various products and services that support the initiative. ITS has initiated a project to provide a lecture capture platform for all eClassrooms to allow professors to post recordings of their lectures on Blackboard for review. It is expected that by the Fall 2010 semester, a majority of teaching classrooms will have lecture capture capabilities. ITS is also reviewing various options for the delivery of program or course-specific software in a virtual environment to reduce reliance on fixed computers, and to improve mobility for students.

ITS has continued a project to review the student communications and collaboration environment (including email), with a goal to provide a better, more cost effective platform by Fall 2010. Several information forums were held to help students, faculty and staff better understand the offerings, and how they might benefit our students in their studies and to prepare them for the workforce. The College will be implementing Microsoft's Live@edu platform for students effective Fall 2010.

COLLEGE ANCILLARY SERVICES (CAS)

Ancillary Services has had a successful year meeting, and in some business units exceeding, all contribution targets for FY10. Particularly noteworthy are the strong financial results in Retail Services with a 25% increase in contribution over FY09. Strong demand for parking at the College yielded a 13% increase in contributions to the College from Parking Services.

At the end of March, PEC approved the migration from an out-sourced Residence management model to a hybrid, self-operated Residence model. A transition plan has been approved and implementation is underway.

Parking Services continues to support other institutions, assisting La Cité collégiale with their parking processes and Memorial University with their locker assignment processes.

Retail Services completed their year-end inventory realizing a shrinkage rate of 0.2% which is well below industry standard for retail operations in higher education.

PHYSICAL RESOURCES

Algonquin Centre for Construction Excellence (ACCE)

The Algonquin Centre for Construction Excellence has made good progress since the last report and is on budget and schedule for substantial completion by March 31st, 2011 to meet the Knowledge Infrastructure Program funding requirements and for occupancy by September 2011. Highlights include:

- To date the site plan approval, the foundation permit and the cistern permit have been received. The permits for the construction of the structure have also been received. The permits for the envelope and the full building permit are expected by end of April.
- Detailed design is proceeding well in accordance with the schedule of phased construction. On May 5th, 100% of the drawings are expected for approval.

- The steel erection for the five storey south tower commenced on March 1st and the concrete has been poured on two floors. The northern half of the tower is approximately 25% complete. This is three weeks late due to steel structure factory fabrication delays. This delay should not affect the overall schedule negatively.
- The steel erection for the two storey section is scheduled to commence approx. April 29th.

Perth Campus Renewal and Expansion

- Design to 60% working drawings has been completed and a Class “B” budget has been developed.
- The College is on target to deliver a “LEED Gold Certified “building.
- Construction tenders will be issued May 24th.
- Construction starts on site July 2nd.
- The project is on budget and scheduled for substantial completion by March 31st, 2011 to meet the Knowledge Infrastructure Program funding requirements and for occupancy in September 2011.

Pembroke Campus Relocation

- The College continues to work with the City of Pembroke on the details of the land transfer agreements.
- The Campus Development Consultants are working with the stakeholders to develop the detailed requirements.
- Work is in progress with respect to draft schedules and budgets.
- The facility is scheduled for occupancy in September 2012.

Student Commons

- The Integrated Design Process is in progress with all stakeholders.
- The Campus Development Consulting Team has set up a meeting with the City of Ottawa Planning Department to discuss to “Draft Site Plan Requirements and Issues”.
- The project target completion date for occupancy in September 2012.

Earth Hour

Algonquin College participated in Earth Hour on March 27th, largely centering around our Residence community. In total with reductions in lighting and College ventilation systems, 30,000 watt-hours were saved.

ADVANCEMENT

PUBLIC RELATIONS AND COMMUNICATIONS

Communications

Applied Research Day

Planned and executed both the internal and external communications plans for the 8th Annual Applied Research Day which took place April 16th. The communications included, but were not limited to, distributing regular Applied Research stories in the employee newsletter and working with local media to profile this initiative in the community in order to foster partnerships with stakeholders as well as profiling the signing of a licensing agreement with B-Con Engineering.

Applied Research Day featured guest speakers Dr. Thomas A. Corr, President and CEO, Ontario Centres of Excellence, Mr. Francis MacDougall, CTO and Co-Founder, Gesture Tek, and Dr. Bob Willard, Author and Sustainability Expert. The event also showcased 45 student applied research projects.

Victimology Program Launch

Supporting the Faculty of Health and Community Studies, communications planned and executed the internal and external event and communications plans for the Victimology program launch which took place April 21st. This included developing the strategic direction of profiling the program as the first of its kind in Canada to local, national, and international audiences.

Champions of Sustainability Speaker Series

Advancement's deliverable within Sustainability Month was to launch the Champions of Sustainability Speaker Series. In partnership with the Ottawa Chamber of Commerce, Algonquin College welcomed approximately 90 individuals from the local business community to a keynote address from His Excellency Mr. Justin Brown, the Australian High Commissioner to Canada. The event took place on April 23rd. The event itself was planned and executed as a "zero carbon and zero waste" event and featured a regional lunch menu planned and prepared by hospitality students within the Restaurant International.

KPI Results

Both internal and external communications were planned to respond to the College's positive KPI results which ranked Algonquin as Ontario's best large college in student satisfaction, graduate satisfaction and graduate employment rates.

Algonquin Foundation

Communications continues to consult and advise on collateral materials to support the Perth expansion, and endowment campaigns.

Sustainability Month

April was Sustainability Month at Algonquin College. Advancement, in collaboration with the Sustainability Steering Committee, led the creation of Sustainability Month, which was developed to demonstrate Algonquin College's commitment to sustainability within the internal community. It did so by building grassroots support of sustainability by encouraging each faculty, department, and/or service area in executing and delivering an initiative. Initiatives could include everything from hosting an event to a simple action such as lugging a mug. Internal communications included branding the program and re-calibrating the current Sustainable Algonquin Web site to promote and celebrate the accomplishment of all participants. Communication advisories on each program were delivered to faculty and staff through myAlgonquin and the Sustainable Algonquin Web site. The goal of the series was to influence 5-7 initiatives. To date, 17 initiatives were either completed or in progress. More information is available at www.algonquincollege.com/sustainable.

President's BBQ

Planning and development of the President's BBQ is well underway with event planning. Advancement is pleased to be working with Algonquin Internet Radio (AIR), and the production of videos for both the *Year in Retrospective* and the *Staff Awards*.

Strategic Programs and Services Project (SPSP)

Advancement is currently working with the SPSP Steering Committee to develop the communications plan and coordinate the logistics for presenting the draft report and engaging the internal communities in the discussions

Media Relations

Major stories include:

- March 24 *Nepean this Week* featured a story about an Algonquin Developmental Service Worker graduate who played goaltender for the Japanese sledge hockey team at the 2010 Paralympics.
- March 30 *CTV* featured an interview with Algonquin College's first recipient of the Project HERO scholarship where the recipient discussed the opportunity this program has provided.
- April The *Ottawa Citizen*, the *Ottawa Sun*, and *CFRA* featured several stories throughout the month regarding a robbery that took place in an Algonquin College washroom.
- April 8 The *Perth EMC* featured a story about the open house that took place on the Perth campus on April 10, 2010.
- April 10 *CTV Ottawa* featured an interview with the Coordinator of the Game Development program and several students about a video game created by the interviewed students that will be entered into an international game development competition hosted by Microsoft.
- April 15 The *Ottawa Citizen*, the *Ottawa Sun*, and *CFRA* featured an interview with the President regarding Algonquin receiving high marks in the KPI student satisfaction survey.
- April 16 The *Ottawa Citizen* featured a photo and brief about the College's 8th Annual Applied Research Day.
- April 21 *CBC Radio*, *CFRA*, and *CTV* featured stories regarding the launch of the Victimology program.
- April 22 The *Ottawa Citizen* featured an interview with the Developer and Coordinator of the Victimology program in a story regarding the launch of this new program, a Canadian first.
- April 23 The *Ottawa Citizen* featured an interview with the Coordinator of the Game Development program, and students, about the experiential learning and job opportunities offered by the program.
- April 23 *Metro Ottawa* featured a quote from the President in a story regarding the Champions of Sustainability Speaker Series.

Corporate Events

Staff BBQ

Invitations have been sent out for this year's Staff BBQ which will be held on May 13th from 11:30 a.m. to 2:00 p.m. in the Marketplace Food Court. All full- and part-time faculty and staff are invited to this annual event which will feature a video of the highlights from the past academic year, as well as the presentation of this year's Staff Awards.

Breakfast for New Staff

The President hosted a breakfast on March 23rd in the Staff Dining Lounge and welcomed 14 new staff members.

2010/2011 Budget Presentation

Coordinated logistical support for a presentation to the College community on Algonquin's 2010/2011 approved budget. Vice President Administration Bob Letourneau and Duane McNair, Director of Finance, presented to and answered questions from the 120+ staff who attended the late afternoon presentation on April 13th.

President's Coffee Break Series

The last President's Coffee Break of the academic year was held on April 15th in the Advanced Technology Centre. The event was hosted by the Faculty of Technology and Trades and featured self-guided tours of the Photonics and Robotics labs which were attended by approximately 135 staff and faculty.

Event Support

Logistical coordination was provided for the following events:

- Official launch of the Victimology Graduate Certificate program on Wednesday, April 21st from 8:00 to 10:30 a.m. in the Marketplace Food Court.
- 8th Annual Applied Research Day
- Champions of Sustainability Speakers series launched on April 23rd, featuring His Excellency Mr. Justin Brown, the Australian High Commissioner to Canada.

Alumni Relations

Alumni volume has been consistent through the month of April, with an average weekly volume of 195 people through our website and 45 people telephoning, e-mailing or visiting our office. In addition our social media groups have grown to 275 Facebook members and 288 LinkedIn members.

Social Networking

During the month of April and ongoing, the Alumni Office is working with Advancement in the development of a cohesive social media strategy for both the College as a whole as well as for Alumni. Undertaking some research as well as suggested goals measured against benchmarks selected within and outside the postsecondary realm will position us to take the next steps in this arena.

Community Awards

Capital Educators' Awards

Nominations for this year's Capital Educators' Awards include:

James Acres

Professor, Graphic Design
School of Media and Design

Heather Farmer

Professor, Small and Medium Enterprise Management Program
School of Business

Tony Davidson

Coordinator/Professor, Game Development Program
School of Media and Design

Rodger Johnston

Professor, Tourism and Travel Program
School of Hospitality and Tourism (Tourism and Travel)

Dianna McAleer

Professor/Coordinator, English Studies
Police and Public Safety Institute

Enrico DeFrancesco

Coordinator/Professor, Sommelier Program
School of Hospitality and Tourism

Dr. Abdul Al-Azzawi

Professor, Photonics Engineering Technology Program
School of Advanced Technology

The winner(s) will be announced at the 9th Annual *EduGala* dinner, which will be hosted by the College in the Marketplace Food Court on May 20th.

COLLEGE MARKETING AND ENROLMENT (CME)

Brand Re-vitalization

A qualitative report was presented to the Brand Steering Council on March 26th and will be followed by the completion of the quantitative research component of the Brand Audit in June.

Creative Services

Creative Services continues to support the recruiting needs by evolving the current advertising campaign and supporting event requirements.

Recruitment Events

March Break Activities took place from March 15th to 19th. 350 people attended, taking a general tour of the campus, program areas and residence. Visitors came from over 80 cities. Many of the prospective students were planning on visiting other colleges during the week before making their final decision.

Upcoming Recruitment Events, 2010-2011

Connections – May 5-7, 2010

Open House & Housing Day (Pembroke) – June 19, 2010

WEB SERVICES

Web Services has launched an updated version of the Sustainable Algonquin website, as well as a special site for the College's military audience: www.algonquincollege.com/sustainability, and www.algonquincollege.com/military.

Video streaming requests are increasing – the team provided streaming support for the College's budget presentation as well as the Sustainability Speaker Series.

Work continues on the development of the following websites slated for launch September 2010:

- Homepage
- Faculty/School template
- Departmental template
- Program Finder
- International Education Centre
- Corporate Training
- Prospective Students
- Registrar's Office
- Human Resources
- Directives
- ACCE

BUSINESS DEVELOPMENT

ALGONQUIN FOUNDATION

Constructing Our Future Capital Campaign

Strategy meetings via telephone and in person were held with Cabinet members to review solicitation strategies for leadership gift calls. The stewardship of recent gifts and preparation of new solicitation materials continues. To date, pledges total \$3,246,000.

Perth Building Our College Our Community Our Future Campaign

An announcement of the Campaign Cabinet appeared in the Perth community paper (EMC). Work continues on developing the campaign brochure. Pledge confirmations include a pledge of \$10,000 from the Rotary Club of Perth and a pledge from the Town of Perth for \$10,000 in each of five years for a total of \$50,000. A strategy to approach eight local service clubs is currently underway. To date, pledges for the campaign total \$100,000.

Pembroke Campus Campaign

The Pembroke Golf Tournament has been confirmed for June 23rd. Donations of \$27,947 for the campaign have been received. To date, pledges for the campaign total \$1,476,039.

Endowment Campaign

New endowments established recently include:

- McLean Dunlop Bursary
- Brad O'Neil Bursary
- Colio Wines Bursary
- Joan Macartney Bursary
- Algonquin College Student's Association Bursary
- Nancy Connolly Bursary
- Kott Lumber Bursary
- Sodexo Inc. Bursary

Stewardship

Stewardship is being provided to help establish two new annual awards, one for Pembroke and the other for the Police and Public Safety Institute. A new Student Handbook is being created to promote new bursaries, scholarships and awards.

Lucky Payday Staff Lottery

Tickets are being printed and posters created to promote the Lucky Payday Staff Lottery. This year 500 tickets will be printed and will be sold until June 10th. Last year's ticket sales totalled 375. The end of year draw for \$2500 will be held in conjunction with the President's BBQ on May 13th.

Out and About

Outreach activities this month included:

- Attended Canadian Association of Gift Planners Event
- AFP Educational sessions (3)
- Toast Masters Event
- Nepean Chamber of Commerce Community Awareness
- Sara Vered Tribute Dinner – Negev dinner
- National Capital Heavy Construction AGM
- Fur Ball Gala – Ottawa Humane Society
- Ottawa Estate Planning Session
- 16 Donor Meetings
- Kanata Chamber Breakfast Meeting

INTERNATIONAL EDUCATION CENTRE (IEC)

Recruitment

During the month of April, IEC recruiters participated in recruitment fairs and visited schools in Chile, Columbia, and India.

Partnerships

An IEC staff member travelled to Jordan for a two week period on a consultancy for the “Building and Sustaining Skills Training Systems” project funded by CIDA. Another IEC staff member was on a mission in India to complete the final evaluation of the CIDA funded Rural Health project. After five years, the CIDA funded project is now complete.

Language Institute

ESL Canadian enrolment for April 2010 was 174 students compared to 227 students for the same time in 2009, a decrease of 12.2 percent. Work is underway to assess the reason for the enrolment decrease.

Algonquin College signed a Memorandum of Understanding with the British Columbia Institute of Technology (BCIT) to become a Confucius Classroom under BCIT’s Confucius Institute. There are over 280 Confucius Institutes across the world that have been established and supported by the Government of China to promote Chinese language and culture.

INSTITUTIONAL AND RESEARCH PLANNING (IRP)

Key Performance Indicators

The 2009 KPI data was released by the Ministry of Training, Colleges and Universities. A preliminary report listing the KPI results for each college over the past 5 years was forwarded to the President and Vice President Academic. The production of KPI reports comparing last year’s and the current year’s results is underway. A meeting was held with George Brown College to discuss the Graduation Rate calculation methodology and program mix impacts.

Ottawa Manufacturers Network (OMN) Labour Market Study

Algonquin has been awarded a contract to provide services to Ottawa Manufacturers Network (OMN). Initial meetings were held with OMN representatives and preliminary research and a survey document have been completed.

CORPORATE AND BUSINESS DEVELOPMENT (CBD)

School Board Partnerships

SCWI Initiatives

Algonquin College is the lead institution for the Eastern Region School College Work Initiative PASS RPT 9. The College has the responsibility to oversee the administration of Dual Credits, Activities and Forums for Phase 2010-11 funded at \$2,595,457 from SCWI and \$945,930 from MTCU apprenticeship seat purchases. The Eastern Region SCWI project team includes Algonquin College, Loyalist College, St. Lawrence College, nine Eastern Ontario English School Boards and two industry partners.

Algonquin College’s share of the approved SCWI Phase 2010-11 funding includes \$1,278,907 from SCWI and \$451,245 from MTCU apprenticeship seat purchases.

Dual Credit Presentations

During the month of April, 45 Grade 11 and 12 students from St. Peter’s High School and 37 students from Sacred Heart High School came to the College, participated in a tour and listened to various speakers. 19 of these students are currently enrolled in the “MCT4C – MAT8100 Team-Taught Math” dual credit course; the rest of the group are students who are interested in taking this course next year.

On April 9th, a planning meeting was held with the Construction Sector Council in regards to a dual credit course to be offered to students in Construction Specialist High Skills Majors.

Pathway Mentors 8

A post-program benchmarking assessment tool was sent to all elementary schools in the Ottawa-Carleton District School Board who participated in the Pathway Mentors 8 program.

Pathway Mentors 9-12

The Pathway Mentor 9-12 program has completed all required College visits and will be celebrating with a lunch in May.

Internships

Four of the College's professors of English and six of the College's professors of mathematics from various programs participated in a reciprocal internship with secondary school English teachers to become better informed of the realities of high school student learning and curriculum and of college student learning and curriculum.

English Teacher Focus Groups

25 high school teachers of college destination English had a day of professional learning with the College's English professors to look at assessment and teaching tools used in both settings.

Algonquin College Access Program (Acap)

Canadian Overseas Mentorship (COME) project

ACAP is developing a comprehensive business plan to move the mentorship forward as a self sustaining project.

Colleges Integrating Immigrants to Employment (CIITE) Project

Algonquin College is again to be a pilot site for the Record of Evaluation and Experience (REE). ACAP assisted CIITE in discussions with the Association of Canadian Community Colleges regarding the sustainability and international deployment of CIITE advisement. Algonquin College is participating in the development of a business case for CIITE advisement.

Increasing Capacity for Human Resources (ICHR)

A second "Are You Ready" workshop was delivered in April. 18 participants registered for the workshop. There has been strong support for the workshops from municipalities, economic development offices, and the chambers.

Aboriginal Post-Secondary Education Initiatives (PSET)

With regard to the capital funding provided by MTCU to support Aboriginal students, all purchases including equipment and furniture have been made to enable the establishment of a Pembroke Campus Aboriginal centre. ACAP will be handling the distribution and partnership agreements related to computers that are to go into communities. The computers will be used to support students who are communicating with family members through Skype.

Four new Aboriginal research projects are being implemented under the oversight of ACAP'S project manager.

ACAP has completed all requirements for the first course of the Aboriginal Human Rights certificate. The next step is to work with the Canadian Human Rights Commission to access Human Resources and Social Development Canada funding for the next phase.

ACAP's Community Liaison staff members visited the ArrowMight offices on April 19th. ACAP would like to develop a plan to implement the ArrowMight product within an Aboriginal community as a pilot project.

ACAP has secured the services of a curriculum developer to create a course for employers on the sourcing and hiring of Aboriginal people and a course for postsecondary students on Aboriginal leadership.

Aboriginal Students' Association

ACAP is supporting the association in a membership drive and will assist them in working with the Algonquin Students' Association. ACAP supported six students from the association on a teambuilding trip to a drumming festival in Toronto.

Marketing

A marketing company has been secured to develop marketing materials on First Generation resources and activities.

The marketing plan for "Keeping it Current" was completed and a two-page ad, coordinated with other programs at the College, has been created for the Newcomer magazine.

A marketing strategy has been developed for ICHR and internationally-educated advisement.

Second Career (Experienced Worker)

ACAP staff are in frequent contact with community agencies supporting the experienced worker applicant. In April, presentations on the Second Career program were made to front line staff at the City of Ottawa, Northern Lights, and the YMCA.

Corporate Training

Hydro One AZ Truck Driver Training

There have been 37 drivers trained to date with a 100 percent success rate. Over 70 drivers have been identified and are in the pipeline for training.

PLAR Initiative with Statistics Canada

Algonquin College Corporate Training is working with Statistics Canada, the School of Advanced Technology, and the Prior Learning and Assessment Office to provide online PLAR services for 45 employees and a training pathway plan to complete diploma studies in either Computer Systems Technician or Computer Programmer. The courses are to be scheduled/delivered/accessed in a manner that allows the participants to move through their respective diploma studies over a 1-year period, including a provision of courses via an onsite delivery at Statistics Canada training facilities in Tunney's Pasture or daytime or part-time at Algonquin College Woodroffe campus. Courses will commence in Fall 2010. A similar activity is underway with the Department of Foreign Affairs and International Trade and ten of its employees.

Diversity Management Certificate Program

The Diversity Management Program submission to the Curriculum Review Committee was approved at the preliminary level with recommendations for moving forward for intermediate stage review, May 6th. The design of the five-course, nine-day Diversity Management Certificate Program has been completed, and Corporate Training is moving forward with the content development, scheduled for completion by May 31st.

Project Management Essentials

The Project Management Essentials program submission to the Curriculum Review Committee was approved at the preliminary level with recommendations for moving forward for intermediate stage review, May 6th.

Print Advertising

During the month of April, advertisements and articles appeared in the following magazines: Ottawa Business Journal, HR Magazine, Greater Ottawa Homebuilders Association, and Human Resources Professionals of Ottawa Association (HRPOA).

News Articles

In the April edition of Greater Ottawa Homebuilders Association (GOHBA) Impact Newspaper, the manager of the Algonquin College Corporate Training Centre was interviewed for a story covering the training needs analysis survey conducted by ACCT with the GOHBA members and subsequent roll out of training offerings tailored for the Greater Ottawa homebuilding industry

Promotional Events

Over 30 people participated in an information Session for the PM Essentials Program that was held on April 20th.

The training collaboration between ACCT and the National Capital Heavy Construction Association (NCHCA) has been highlighted in the NCHCA 2010 Member Directory.

Training Delivered

Customized workshops, coaching, facilitation and training sessions were delivered in April to the following new clients:

- Kott Lumber - Green Home Building Essentials
- Cardel Homes - Green Home Building Essentials
- Revelstoke Developments - Green Home Building Essentials
- Claridge Homes - Green Home Building Essentials
- Lagois Drafting and construction - Green Home Building Essentials
- Gallivan Development - Green Home Building Essentials
- Abbott Point of Care - Communications & Problem Solving
- DFAIT - PLAR for CS community
- Wallack's - Retail - Office 2007
- Export Development Canada: People Leadership for New Leaders - Pilot
- PWGSC - Project Management Essentials
- Public Training Seminars:

- Green Home Building Essentials
- Fundamentals of Leadership Program
- Better Minute Taking
- Basic Grammar
- Creating Value through Effective Communication
- Assertive Communication

HUMAN RESOURCES

COMPENSATION, PENSION AND BENEFITS (CP&B)

CP&B hosted one EAP Session: Employee Energizer.

Team members met with several employees going on Summer Layoff and also met with 11 potential retirees for May/June.

Members attended a number of meetings for HR Pay Workgroup Meeting with ITS for HRIS development and participated in HRIS development on succession planning data, qualifications tracking, deceased employee benefit tracking and I/O position policy and tracking.

Members were also involved in a meeting with Manager of Operational Accounting to discuss the PSS system used for Partial Load benefits and derived a process for closer tracking of billing differences.

In regard to professional development, staff members attended the following:

- Two-day Webinar conference on “Managing Mental Health in the Workplace”
- Sun Life Teleconference – March 25th
- Lunch & Learn – Shepell.fgi – Employee Energizer – April 13th
- Mercer breakfast PD session on Workplace Wellness
- Town Hall Meeting, Budget 2010-2011
- Key Pension Issues and Trends a Global Perspective
- HR will be providing a Retirement and Benefits Planning session April 28th. It will be videotaped so it can be offered virtually on the HR and COL websites
- CP&B, and Employee Services Managers attended “Investigating Bullying and Harassment Complaints” seminar. It was very valuable as they were provided with useful samples of forms and a draft policy

CP&B also prepared goals for 10/11, completed the review of 09/10, prepared the reconciliation list for DCT 2009 (awaiting CAAT Pension response and completing audit of report) and continued to work on CAAT data audit to align our data with that of the pension plan.

In regard to salary administration, all deadlines for regular pay input and applicable changes have been met successfully. Comparison between BUS and HRIS has been made and all anomalies identified and actioned accordingly for cost centre and coordinator allowances changes applicable to fiscal 2010-11.

Spreadsheets were prepared pertaining to the sick leave, vacation liability, and lieu time at March 31st, 2009, which has been forwarded to both the Vice President, Human Resources and Finance for accrual and reporting purposes.

Administrative Staff Performance Evaluation/Appraisal Spreadsheets have been created and ready for distribution.

In terms of statistics, we had 1 health claim for WSIB, 24 Employees on short term disability, 2 pre-enrolment buybacks completed with \$15,791.34 being the College portion, 21 pension estimates completed, and Orientation Sessions for April were cancelled.

STAFF RELATIONS

On March 30th, Don Sinclair of the College Compensation and Appointments Council joined the Director in presenting the new academic collective agreement to Academic Managers at the Chair’s Council.

Three Academic arbitration hearings were held in April and one support. The department has been especially busy with grievance step meetings this month.

Employment Stability and Union College Committee meetings have taken place with Support Staff.

EMPLOYEE SERVICES

Recruitment

One Administrative and one full-time Support competition have been posted. Two part-time Academic and three part-time Support Staff competitions were posted.

The hiring schedule for August academic intake has been sent to all Hiring Managers.

The HR Business Process Review on Staffing Administration continues.

The Staffing Officer attended a two-day Bilingual Job Fair to recruit part-time French as a Second Language teachers.

A workshop on Discovering Talent - Hiring for Diversity presented by the United Way was also attended as well as an HRPAA evening on Mining the Talents of Gen X and Gen Y.

Classification

The Support Staff Job Evaluation Committee is now meeting weekly to review new and significantly revised positions, and to discuss issues relevant to the College Community. Nine jobs have been evaluated and reviewed with managers.

Succession/Leadership Development Plan

A presentation to the Chairs Council and the ASA was conducted to introduce the Leadership Requirements Model and the Leadership Development Program.

HRIS Administration/Transformation

Requirements have been gathered and documented for a total of ten system enhancements requests. These requests have been submitted to the Information Technology Services for development.

Requirements Analysis for the Leadership Development Plan and the development of the program website has been initiated. A high level project scope has been presented to the Advancement department and Information Technology Services (ITS). An HRIS product demonstration is being arranged with three vendors for May to allow the selection team to assess the best systems that can meet the needs of the Leadership Development program.

Product evaluation trial was completed for three Microsoft software products to help HR do more collaboration; the MS InfoPath, SharePoint and OneNote. Two of the products have been introduced or presented to the Employee services team in HR this April. OneNote will be presented to the group in May 2010.

The Human Resources Analyst completed the Leadership Development program at the college; a part of the annual professional development plan.

Other than full-time (OTF) staffing

Drafted and submitted Terms and Conditions for the following OTF groups to the Management Team:

- OTF Academic (Sessional, Part-time, Short Term Partial Load, Counsellor and Librarians)
- OTF Academic (Regular Partial Load)
- OTF Support Staff
- OTF Administrative Staff

Spring Semester Term has now been uploaded to the SWF Portal. An announcement will be going out the week of April 26th.

Presentations

The Recruitment Officer presented a resume preparation and interviewing workshop to members of the Aboriginal community organized by the Kagita Mikam Aboriginal Employment Centres.

STUDENT SERVICES

REGISTRAR'S OFFICE

Registration Statistics, 2010 Winter

Full-time Registration in Post-Secondary/Post-Diploma Programs

For the 2010 Winter Term, as at April 19th, net registered students numbered 13,273 or 100.9% of the projected enrolment.

The breakdown of the 13,273 net registered, as at April 19th is as follows:

Faculty/School	Approved Projected		Net Registered	
	Entry Level	Returning	Entry Level	Returning
Faculty of Arts, Media and Design	150	2,587	173	2,664
Faculty of Business and Hospitality	597	3,611	598	3,538
Faculty of Health, Public Safety and Community Studies	235	2,788	244	2,749
Faculty of Technology and Trades	326	2,307	339	2,344
Algonquin College in the Ottawa Valley	0	512	0	532
School of Part-Time Studies	13	33	30	62
College Totals	1,321	11,838	1,384	11,889

Continuing Education Registrations

For the 2010 Winter Term as at April 16th registrations stood at 12,696 as compared to 11,536 at the same time last year. The term registrations to April 16th represent 104.8% of the projected enrolment. A detailed breakdown of Continuing Education statistics is provided by the School of Part Time Studies listed under Registration Statistics.

Admissions Statistics

2010 Spring Term

As at April 20th, OCAS statistics for the 2010 Spring Term indicate that, for **College Choices** (i.e. number of individual applicants to Algonquin College), our Non-Secondary School applicants are down 6.2% from last year, Secondary School applicants are up 22.2%, with an overall increase in applicants of 0.8%. Province wide, the variances are 36.3%, 58.8% and 40.9% respectively.

As at April 20th, for **Program Choices** (applicants are allowed a maximum of 5 program choices, with up to 3 at any one College), our Non-Secondary School applicants are down 9.2% from last year, Secondary School applicants are up 12.7%, and overall we show a decrease of 3.8%. Province wide, the respective variances are 35.3%, 59.9% and 40.5% respectively.

As at April 20th for **Confirmations**, our Non-Secondary School confirmations are down 13% from last year, Secondary School confirmations are down 13.3%, and overall, we show a decrease of 13%. Province wide, the respective variances are 31.8%, 62.9% and 37.1% respectively.

2010 Fall Term

As at April 20th, OCAS statistics for the 2010 Fall Term indicate that, for **College Choices** (i.e. number of individual applicants to Algonquin College), our Non-Secondary School applicants are up 10.4% from last year, Secondary School applicants are up 4.7%, with an overall increase in applicants of 7.4%. Province wide, the variances are 12.4%, 5.3%, and 8.6% respectively.

As at April 20th, for **Program Choices** (applicants are allowed a maximum of 5 program choices, with up to 3 at any one College), our Non-Secondary School applicants are up 11.1% from last year, Secondary School applicants are up 3.0%, and overall we show an increase of 6.8%. Province wide, the respective variances are 12.5%, 4.5% and 8.2% respectively.

As at April 20th, for **Confirmations**, our Non-Secondary School confirmations are up 0.5% from last year, Secondary School confirmations are up 6.4%, and overall, we show an increase of 3.2%. Province wide, the respective variances are 10.5%, 0.7% and 5.6% respectively.

2010-2011 Tuition and Ancillary Fees

On March 29th, the Ministry of Training Colleges and Universities (MTCU) announced the extension of the current Tuition and Ancillary Fees Policy Framework for an additional two years.

On April 12th, the Algonquin College Board of Governors approved the fees schedules for the 2010-2011 academic year subject to formal receipt and confirmation of the approved 2010-2011 Tuition and Ancillary Fees Policy Framework from the Ministry.

On April 16th, the Ministry confirmed that Colleges were permitted to use the March 29th Ministry announcement to finalize tuition fees for the 2010-2011 academic year and begin to inform students regarding fees so that students are in a position to confirm their acceptance of Offers of Admission.

President's Star Award

The President's Star Award is presented to an employee who demonstrates a commitment to excellence in their role within the College community, regularly and consistently demonstrates outstanding service, and truly embodies our shared commitment to student success and the College's values of Caring, Learning, Integrity and Respect.

On March 26th, the President's Star was awarded to Patricia Davey, Client Service Representative, within the Registrar's Office, for her continuous commitment to outstanding service and student success.

2010 Winter Student Assistance Bursary

Adjudication of the 2010 Winter Student Assistance Bursary has been completed and a total of 2,700 students received funding from tuition set-aside funds during the 2010 Winter term.

Client Service Metrics

Contact Centre Client Service and Service Counter metrics are as follows:

EXECUTIVE SUMMARY					% Variance	
<u>Contact Centre (Telephone)</u>	March 10	YTD 09/10	March 09	YTD 08/09	March 10	YTD 09/10
Total Calls	13,319	154,001	12,347	147,480	+7.3%	+4.24%
Total Calls Answered	11,689	129,675	11,035	113,200	+5.60%	+12.71%
% Answered	87.76%	84.20%	89.37%	76.75%		

Average Speed to Answer	0:01:22	0:01:58	0:01:15	0:02:51		
Average Call Length	0:02:23	0:02:54	0:02:44	0:03:09		
<u>Service Counter (In-Person)</u>	March 10	YTD 09/10	March 09	YTD 08/09	March 10	YTD 09/10
Tickets Issued	8,333	97,743	4,769	69,349	+42.77%	+29.05%
Customers Served	8,117	94,160	4,657	68,338	+42.63%	+27.43%
% Served	97.40%	96.33%	97.65%	98.54%		
Average Waiting Time (Global)	0:01:58	0:07:21	0:00:46	0:04:28		
Average Transaction Time (Global)	0:06:18	0:07:23	0:06:20	0:07:44		

STUDENT SUPPORT SERVICES

Director's Office

On March 25th, the Students' Association Faculty Recognition Dinner was held in the Staff Dining Lounge. President Robert Gillett was recognized by the Students' Association with the *Christopher Warburton Award of Excellence*, awarded to a member of the College community who has made an outstanding contribution to student life at Algonquin.

On April 10th, Student Services attended the Perth Campus Open House with representatives from the Registrar's Office Financial Aid Services, Centre for Students with Disabilities, and Counselling Services.

Student Affairs and Orientation

On April 9th, the Student Affairs and Orientation Office partnered with the Residence and the Students' Association to host a BBQ event for the students in Residence. Approximately 500 students participated, despite the cold weather.

On April 15th, Student Affairs and Orientation and the Students' Association co-hosted a BBQ event for students at the Perth Campus.

Employment Services

Geoff Dubrow, President of Governance Consulting Incorporated, facilitated two half-day sessions for Employment Services staff, to examine the latest developments in serving students' career needs; to reflect on service delivery and how it might be adjusted to optimally accommodate needs of students; and, to create a mission statement for Employment Services.

On March 31st, staff from Employment Services and Student Affairs and Orientation participated in a session entitled Inclusion through Employment – *Discovering Talent: the Business Case for Hiring People with Disabilities* at the Hampton Inn in Ottawa. This event was hosted by the United Way. A variety of speakers including Mr. Rich Donovan, Managing Partner of IPS and Mr. Miguel Aguayo, Manager, Employer Outreach Secretariat, Ministry of Community and Social Services, presented a business case for hiring people with disabilities.

Centre for Students with Disabilities

The Centre for Students with Disabilities provided accommodation for 489 tests during the month of March, compared to 253 in March of 2009. This reflects an increase of 93.3% over last year.

Health Services

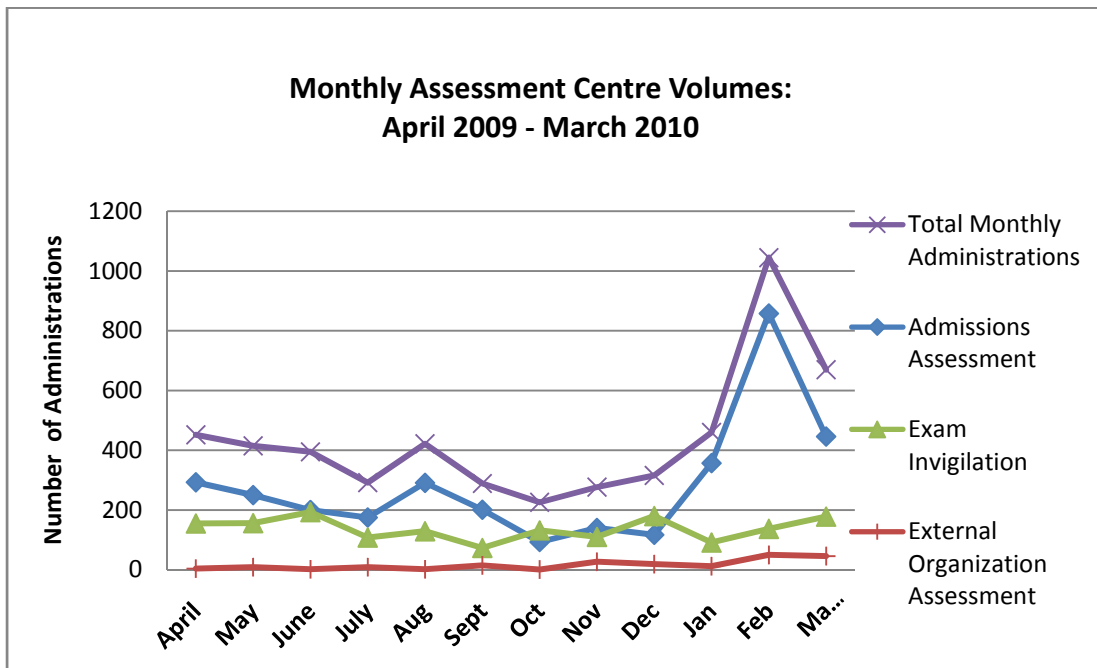
The volume of visits for February 2010 was 3,842, compared to 3,220 in the previous year representing a 19% increase. There were 5 accident reports generated for on-campus incidents.

The Health Promotions team prepared several information booths on oral health during the month of March. The team also participated in the Personal Safety Awareness Day hosted by Algonquin Safety and Security Services on March 11th.

Counseling Services

The College hosted a successful Discovery Evening, held on March 24th, pairing Counselling Services with the Centre for Students with Disabilities. This enabled both teams to provide consultation in a coordinated fashion that was highly appreciated by students and parents alike.

Figure 1 is a summary of the monthly Test Centre activity volumes from April 2009 through March 2010, across the three main assessment/exam activity categories, as well as the total monthly volumes. Total service volumes remained above average through March, with 670 services administered. This elevated service volume is primarily the result of continued high volumes of assessment for admission in the annual academic application cycle.



Mamidosewin Centre

The Manager, Counselling Services and the Aboriginal Counsellor attended the Ontario Native Education Council Association (ONECA) release of a report, *Walk in Our Moccasins: A Comprehensive Study of Aboriginal Education Counsellors in Ontario, 2010*.

The Algonquin College Indigenous Student Council (ISC) held a meeting on March 2nd with Joan Riggs. The purpose of the meeting was to align the ISC leadership with the Aboriginal Education Council's (AEC) strategic vision. A vision of the ISC is to *Reclaim Canadian Indigenous Culture through the Performing Arts*. The ISC has identified a group of students who wish to establish a student performing arts company.

Residence

On March 27th, in collaboration with Residence Life, Residence Outreach Services hosted a variety of events to celebrate *Earth Hour*. In addition to competitions and displays, residents staged a coffee house event where students were encouraged to bring musical instruments and enjoy the entertainment, by candlelight.

On March 28th, the Algonquin Residence Council hosted their monthly Student Forum. Approximately 25 students were in attendance and the feedback gathered from this forum was provided to the Student Life Working Group for review and response.