
APPROVED

MINUTES OF MEETING NUMBER FOUR HUNDRED AND THIRTY OF THE BOARD OF GOVERNORS OF ALGONQUIN COLLEGE WHICH WAS HELD ON MONDAY, NOVEMBER 12, 2007 AT 5:00 P.M. AT ALGONQUIN COLLEGE, WOODROFFE CAMPUS IN THE ROSSER BOARDROOM

Present: Shirley Westeinde, Chair
James Robblee, Vice Chair
David Wallace, Past Chair
William Johnson
Vini Bhindi
Fred Blackstein
Robert Gillett, President
Wayne McIntyre
Peter Quinn
Veronica Engelberts
Sterling Hartley
Randy Williams
Wayne Wilson

Regrets: Lana March
Amelita Armit
Michael Tremblay
Carman Joynt

Vice Presidents seated at the table:
Raymonde Hanson, Academic
Robert Letourneau, Administration
Kent MacDonald, Student Services and Development

Resource Personnel and Observers:
Marcus Callaghan, Algonquin Times
Doug Ouderkirk, Executive Director, Academic Operations & Planning
Deborah Rowan-Legg, Director, Registrar's Office
Marguerite Donohue, Executive Dean, Academic Development
Dawn Dubé, Executive Director, Advancement, Woodroffe Campus
Luc Presseau, Director, Human Resources
Joe Ranieri, Director, Corporate and Business Development
Brenda Rothwell, Executive Director, College Foundation
Duane McNair, Acting Director, Finance

Miranda Wilson
Recording Secretary

The Chair called the meeting to order at 5:06 p.m. and welcomed all in attendance.

07-72 CONFLICT OF INTEREST DECLARATION

Governor Quinn questioned if there were any conflicts of interest related to the faculty on the Board and the presentation on the Reimbursement of Tuition Fees for Dependent Children of Full-time Employees. The President responded that should any staff member feel in conflict, it could be declared at the time of the presentation.

07-73 APPROVAL OF PREVIOUS MINUTES**RESOLUTION**

MOVED AND SECONDED – Robblee and Engelberts

that the minutes of the meeting held on October 9, 2007 be approved as amended.

CARRIED

07-74 BUSINESS ARISING

Following a request from the Board, management will identify the appropriate credentials used to identify the degree following a review with other college's standard of practice.

Governor Wilson advised that some of the technical programs at the College with highly trained faculty, identified in the program status presentation at the last meeting, could house / rent commercial space that would include the appropriate equipment for a third of the current costs associated with meeting the contribution target for space. Governor Wilson suggested reviewing the current policy.

Governor Wilson acknowledged, for the information of the Board, an additional comment made by a technical educator who reported that the Carpentry building was built by staff and students fairly recently for \$29K, but the program was being charged \$40K annually to use the space. Governor Hartley provided examples of the problems associated with renting space and being locked into a contract. R. Hanson advised that the College is undergoing a review of the Program Costing Models and that a revised model would be brought forward to the Board once it is available. She added that management has taken all of the comments into consideration.

07-75 PRESENTATION**PROGRAM QUALITY ASSURANCE**

R. Hanson, Vice President, Academic, introduced M. Donohue, Executive Dean, Academic Development, who oversees the Program Quality Assurance process for the College. M. Donohue advised that in 2003, with the introduction of the new College Charter, a new program approval process was included as well as the accountability for quality assurance. Colleges are required to ensure that programs meet provincial standards and they must establish a program quality assurance process that demonstrates continuous quality improvement.

The following three prongs in the Program Quality Assurance process were identified:

- Annual Curriculum Review
 - The Annual Curriculum Review update is based on input from faculty, Program Councils and Advisory Committees to ensure the curriculum remains current. A model identifying the process was presented.
- Annual Program Mix Review
 - The Annual Program Mix Review is the next step in the process and includes a review of the quantitative data (Quality Index), the review of the financial contribution (Program Costing) and the identification of programs not achieving the benchmark in either category. For the programs not achieving 70% on the quality index and the 25% contribution target, they must either develop a remediation plan to improve the quality index and program costing deficiencies or they are recommended for suspension. A model identifying the annual Program Mix Review was provided.
- Cyclical Program Quality review (each program is reviewed every five years)
 - In terms of the Cyclical Program Quality Review, 20% of programs participate each year, including an in-depth review of all aspects of the program. Short- and long-term plans are established to address any issues identified and an annual follow-up of the recommendations is key. The Program Quality Assurance Administrator, Sue Lomas, follows up annually to determine how the implementation plans are being executed.

M. Donohue reported that the strength of the Program Quality Assurance Process Audit (PQAPA) involves using data that already exists in the College. She added that an objective review is built into the process as well as a continuous improvement model, which means programs improve annually and the process is reviewed and approved annually. It also builds on the knowledge and expertise within the program faculty. M. Donohue added that the College could hire someone within each of the programs to assess the quality assurance, but the College's goal is to ensure there is increased knowledge of the curriculum for all programs.

Algonquin volunteered to participate in the provincial Program Quality Assurance Process Audit (PQAPA) pilot in 2005 and was the first College in Ontario to participate. Algonquin was able to provide constructive feedback on the process

07-75 PRESENTATION (cont'd)PROGRAM QUALITY ASSURANCE (cont'd)

and the College benefited by gaining more knowledge about the process as well as the system, which has also matured and evolved from this process.

Questions/Comments:

- *Governor Hartley questioned how the surveys are administered and whether they are anonymous.* M. Donohue responded that the anonymous survey is currently administered in hard copy, but the College is moving towards online delivery. The Employer and Graduate surveys are administered by the phone. The response rate for the Course Assessment survey is 51% and the Key Performance Indicator (KPI) 71%.
- *Governor Williams questioned how many people are involved in the process.* M. Donohue responded that Annual Curriculum Review is included within the positions job description and a part of faculty business. The role of the Academic Operations Department is to provide the material for the Annual Program Mix Review. The data is gathered into one system by pulling the information from a variety of systems; it is not an onerous process. The Program Quality Review process did require the addition of one full-time staff member, Sue Lomas, the Program Quality Assurance Administrator and the secondment of one faculty member for one semester for all programs undergoing the review. The faculty are provided 6 complimentary hours per SWF.
- *Governor Williams questioned if feedback from the Advisory Committees is used by the College.* M. Donohue responded that input from Advisory Committees and students is considered during both the Annual Curriculum Review and Cyclical Program Quality Review. Advisory Committee input during their regular meetings is included for the annual curriculum update. A focus group made up of Advisory Committee members as well as other external stakeholders is held during the Program Quality Review to obtain input for this process. Students provide input during their Program Council meetings for the Annual Curriculum Review and through Student Focus Groups for the cyclical Program Quality Review.
- *Governor Williams questioned when do costs and a financial threshold become part of quality.* R. Hanson responded that the Program Mix Review measures the quality index, which is based on the results of Key Performance Indicators (KPIs), etc. and a financial equation tied to program costing. M. Donohue added that costs do not affect the quality of the program. Governor Williams asked that management review all aspects of this process to determine if costs should be included within the agreed upon criteria.
- *R. Williams appreciated the comment made by M. Donohue about the benefit of having an internal review process rather than an external review process, but suggested running a parallel process to ensure an accurate assessment.* R. Hanson advised that several programs at the College have

07-75 PRESENTATION (cont'd)**PROGRAM QUALITY ASSURANCE (cont'd)***Questions/Comments: (cont'd)*

- taken part in the external accreditation process and that results from the external accreditation team and the Program Quality Review often ran parallel. Governor McIntyre added that he has participated in the Program Quality Assurance process several times and commended the information that comes from this review, which has been found to be quite useful.
- Governor Wilson reported that out of the 140 programs offered at Algonquin College, not all Advisory Committees are active. He stressed the importance of maintaining active committees since this could weaken the Program Quality Assurance process. He added that he attends Advisory Committee meetings as a faculty member and that members of the committee appreciate faculty input. He suggested including this as part of the Program Mix Review.
 - Governor Wilson reported that the cyclical Program Quality Review process, although very educational, is exhausting. He suggested reviewing faculty workload because of the amount of work required to complete this process and that faculty must continue to teach.
 - *Governor Bhindi questioned when there is a licensing body are the success rates identified in the audit process.* M. Donohue responded that this runs parallel since they feed together.

07-76 REPORT OF THE CHAIR**Board Visit to Perth Campus**

As a part of the Board's annual commitment to meet once a year at our satellite campuses, the May 12th Board meeting has been scheduled to be held at Perth Campus. Details will be provided by the Board Office closer to the meeting date.

Board's Annual Christmas Dinner

The Board of Governors annual Christmas dinner will be held in the Restaurant International following the December 10th Board meeting. An invitation was provided on the table for Governors and their spouse/guest.

Executive Committee

The Executive Committee met prior to the Board meeting to discuss the establishment of a Governance Committee. Governor Armit presented a draft mandate to the Executive Committee for feedback. A revised draft will be presented to the Board in December, 2007. The Chair welcomed any comments on Governance in the interim.

07-76 REPORT OF THE CHAIR (cont'd)**Governor Orientation Workshops**

System-wide Governor Orientation workshops hosted by Colleges Ontario have been scheduled for October and November. The program is designed to orient new Governors to this challenging role, its responsibilities and to the full range of governance issues facing colleges. The Chair recommended that Governors attend an orientation workshop if they had not already done so. Governor Quinn attended the session held on November 10th at Colleges Ontario. He provided an overview of the discussions at the workshop and added that it was a success.

Board Chairs/Vice Chairs Planning Meeting

The Chair and Governor Robblee participated in a teleconference on October 25th to discuss the proposed Governance Structure. There was also additional discussion on this topic during today's Executive Committee meeting. Feedback from Board Chairs and Vice Chairs indicates that the committee could be more productive. The Chair added that when Governors are limited to a six year term, it is hard for them to grasp what is happening provincially or federally prior to the end of the term, resulting in a lack of continuity or dialogue. Colleges Ontario has suggested that the organization be run as a trade organization by the Presidents and that the Chairs, Vice Chairs and Governors be involved in areas of expertise and interest. Individual Board members would be encouraged to participate when the need for their particular expertise is brought forward. The President added that there is a movement for Colleges Ontario to operate like a trade association. The Association of Canadian Community Colleges (ACCC), a national organization, underwent a reorganization and felt that it was having better results with Chairs, Vice Chairs and Board members attending meetings, depending on their expertise. On November 26th, a General Assembly meeting has been scheduled to further discuss this issue and to make a decision on how the structure will be set up on an advocacy basis. The Chair reported that the President brings a lot of expertise to these meetings and is highly respected.

Fall 2007 Ottawa Convocation

The Chair, President Gillett, Governors McIntyre and Bhindi attended the Fall 2007 Convocation Ceremony held at the National Arts Centre on Tuesday, October 16th. The ceremony was a great success.

40th Anniversary Gala

Algonquin celebrated four decades of student success at its 40th Anniversary Gala at the Museum of Civilization on October 24th. "Stuntman Stu" Schwartz and Connie Bernardi, Radio Broadcasting graduates were the Masters of Ceremony at this special event. Jon Cassar, Director and Executive Producer of 24, and a TV Broadcasting program graduate was the featured presenter and His

07-76 REPORT OF THE CHAIR (cont'd)**40th Anniversary Gala (cont'd)**

Worship Larry O'Brien, Mayor of the City of Ottawa, a Physics Technology program graduate was in attendance as the Honorary Gala Chair. The event was a great success with over 600 people in attendance and almost \$212,000 raised for bursaries. The Chair commended Brenda Rothwell the Executive Director of the Algonquin College Foundation, for the success of the event.

Colleges Ontario Annual Conference

The annual Colleges Ontario Conference will be held in London on February 10 and 11, 2008. An invitation to Governors was provided on the table.

Questions/Comments:

- *Governor Johnson commented that it is understandable why Colleges Ontario would require a strong advocacy group. He questioned how the participation of Chairs distracts from the process.* The President responded that it was a matter of the Chairs commenting that it was not an effective use of their time and that in some instances, other Governors would contribute more effectively because of their expertise. The requirement to attend should be focused on interest and the area of expertise.

07-77 REPORT OF THE PRESIDENT

The President reported on the following:

- There has been a lot of media coverage this month with the 40th Anniversary Gala, Homecoming Weekend and plans for the future.
- Mr. Kevin Whitacker is holding a series of meeting across the province to assess the thoughts on the central college position (bargaining, etc.). He will submit his recommendation to the government. It might go forward to legislation in the spring. There has been no indication on who will represent the part-time workers.
- The budget challenges for 2008/09 will continue if the government continues with almost no new investment for one year. Mr. John Milloy, the new Minister of Training, Colleges and Universities has not yet commented on his plans for the future. The President is scheduled to meet with him later in the week.
- There is an impending skills shortage of 78,000 Nurses and 85,000 Trades Workers in Ontario.
- The College's capital plans included the following:
 - The City land grant with City Council scheduled for a vote at Council on Tuesday, November 13th.
 - Infrastructure Ontario is involved in our value for the money audit.
 - Exploration of alternative funding models is being explored.

07-77 REPORT OF THE PRESIDENT (cont'd)

- Private sector partnerships.
- The Business Plan for Algonquin College in the Ottawa Valley is in its final stages. Pembroke is seeking \$31 million in funding, which is underway. Retail partnerships and options for rural economic development funds are being explored. There are also ongoing discussions with politicians.
- A plan for the development of a new wing at Perth Campus is now underway with the scheduled completion date set for early Spring, 2009.
- Cheryl Burwash has been appointed to the Foundation Board and will be welcomed at the November 2nd meeting.

Questions/Comments:

- *Governor Johnson requested clarification on what was mentioned in the Ottawa Citizen about a nursing building.* The President clarified that original plans were to retrofit the space in A building for nursing should a new trades building be built.
- *What will be housed in the new Perth Campus wing?* The President responded that this is to allow for the expansion of the carpentry labs and faculty offices and additional academic space.
- *Governor Williams questioned if the number of skilled trades shortages is balanced against the number of students waiting to be trained, since the numbers might not exist within certain demographics. He asked that the College take this into consideration.* The President reported that there is a demand for these programs since students who want to come to the College for their education are being turned away due to the lack of space. The President provided examples of employers who have guaranteed that they would hire College graduates if the College provided them with the necessary training. The President added that results from a gap analysis indicate that 20% of students applying do not get a seat. Governor Hartley commented that although the demographics is changing, the target could also be changing, resulting in a new demographic to be targeted.
- *Governor Williams advised that the Tourism Industry has identified several key demographics.* The President advised that a report identifying the changing demographics will be presented to the Board at a future meeting.

07-78 DECISION ITEMS AND REPORTS**BUSINESS PLAN PROGRESS REPORT**

The President spoke to the Business Plan Progress Report provided in Governors' dossiers for their review.

07-78 DECISION ITEMS AND REPORTS (cont'd)**BUSINESS PLAN PROGRESS REPORT (cont'd)***Questions/Comments:*

- Governor Wilson was happy to see the development of Spa Management, Esthetician and Hair Stylist programs.
- R. Hanson will provide the Board with more detailed information in relation to Reputation 9 (page 3), following a request from Governor Wilson.
- Following a request from Governor Wilson, R. Hanson will reword the quarterly update provided for Other 2 (page 10) for clarification.
- *Governor Wilson questioned what the College is targeting the students for education on energy conservation and the Green Project. He added that several faculty have expressed an interest to see the College do something visually. For example, a windmill to show that the College is actively involved in the environment.* The President responded that Energy Day has been scheduled for November 23rd, the College has established a sustainability committee and there will be a sustainability audit for anyone who wishes to join. This will be presented to the Board in February, 2008. Governor Bhindi advised that Reputation 2 and Reputation 4 (page 17) speak to some of the initiatives noted by the President. Governor Wilson added that students have been involved in this project since orientation and the College is *going Green*.

REPORT OF THE AUDIT COMMITTEE

Governor Johnson, Chair, Audit Committee, reported that the Audit Committee met prior to today's Board of Governors meeting and noted that the following business items were discussed:

The Committee consists of the President, Governors Westeinde, Wallace, Robblee and Joynt.

At the conclusion of the 2006/07 Financial Statements audit in June, 2007, KPMG submitted the following recommendations:

- That the College formalize policies and procedures for IT operational activities related to security and that these policies and procedures are reviewed, finalized and formally approved by the College Technologies Committee (CTC) and by executive management.
- That the College formalize password policy requirements within their IT security policy.

Management has taken these recommendations into consideration and anticipate that by March 31st, the revisions will be complete.

In June, 2007, Algonquin College issued a Request for Proposals (RFP) for Auditing Services. Two firms submitted proposals: Deloitte and KPMG. An Audit Evaluation Committee, chaired by R. Letourneau, Vice President, Administration, was established to evaluate the content of the proposals, the

07-78 DECISION ITEMS AND REPORTS (cont'd)**REPORT OF THE AUDIT COMMITTEE (cont'd)**

client reference feedback, the presentations and interviews, and proposed fees. A grid with 15 categories was developed to accurately evaluate the presentations. The Audit Committee approved of the recommendation from management to appoint KPMG as the College auditors.

The College is proceeding with the preparation of a comprehensive Pandemic Plan. The draft Pandemic Plan has been completed and shared with the internal College Community, the City of Ottawa, Carleton University, the University of Ottawa and La Cité. The Audit Committee reviewed the first draft of a thorough plan developed by B. Burns, Director, Institutional Research. A revised draft of the plan will be presented to the Board once available.

RESOLUTION

MOVED AND SECONDED – Robblee and Hartley

that the Board of Governors approve the recommendation from the Audit Committee that KPMG be appointed as the audit firm for Algonquin College for 2007/08 for 5 years subject to annual review.

CARRIED

Questions/Comments:

- *Governor Wilson questioned whether or not his request for an overview of the College's arbitration costs was brought forward to the Audit Committee for consideration. Governor Johnson, Chair, Audit Committee, responded that the Audit Committee has reviewed the reports and was satisfied with the College expenditures related to grievance and arbitration cases for the 2005/06 and 2006/07 years.*
- *Governor Wilson requested a copy of the reports to assess how much public funds are being used for labour relations. He requested a detailed report to include how many cases have been settled, how many go to arbitration, the costs for grievances, etc. The Chair requested feedback from the Board to assess the interest of the Board. The Board expressed no interest in receiving this information. The President added that the cost summary associated with grievances and arbitrations will be provided to Governor Wilson as requested.*

REIMBURSEMENT OF TUITION FEES FOR DEPENDENT CHILDREN OF FULL-TIME EMPLOYEES

K. MacDonald, Vice President, Student Services and Development outlined that the purpose of the presentation was to present the recommendation that the

07-78 DECISION ITEMS AND REPORTS (cont'd)**REIMBURSEMENT OF TUITION FEES FOR DEPENDENT CHILDREN OF FULL-TIME EMPLOYEES (cont'd)**

College adopt the policy to reimburse the tuition portion of fees for dependent children and spouse/partner of full-time Algonquin College employees.

D. Rowan-Legg, Director, Registrar's Office provided background information on the proposal, which had been developed in response to interest expressed by faculty and staff and it recognizes that there are some examples of other colleges (and universities) that offer such a benefit to their employees. It also reflects the College's strategic commitment to our "People" as one of the fundamental pillars of the community.

D. Rowan-Legg presented the criteria associated with the reimbursement of tuition fees for dependent children and spouse/partner of full-time Algonquin College employees:

- The reimbursement will be issued to the employee. The benefit is taxable to the employee and will appear on the employee's T4 slip. The student will receive a tuition tax receipt (T2202A).
- In order for the employee to qualify for the reimbursement, the student must be registered as a full-time student in a Ministry-funded program as of the audit date of the respective term. There will be no other "qualifying" criteria (e.g. that the student be in good academic standing).
- The reimbursement will be for the amount of the tuition fees less \$100 to cover the tuition fees set-aside amount, and administrative costs associated with offering this benefit. Ancillary fees will not be reimbursed.
- Reimbursement monies will not be taken from revenues received from the General Purpose Operating Grant, but from another source.
- This proposed policy is in compliance with the Ministry "Tuition and Ancillary Fees Reporting, Operating Procedure", dated September 1, 2007.
- It is recommended that this policy, if approved, be effective as of the 2007 Fall Term, and that it not be applied retroactively.

Following extensive discussion, Governors agreed that a more comprehensive package, including the cost implications as well as more information following the implementation at other Colleges, should be presented to the Board at a later date for implementation in the Fall, 2008.

Questions/Comments:

- *Governor Engelberts questioned how much money would be involved in terms of the reimbursement.* D. Rowan-Legg responded that Seneca College established a similar process in 2006 and they reported a low number of submissions, with less than 35 students.
- *Governor Blackstein questioned if a foreign student, a dependent child of an Algonquin faculty member would qualify for reimbursement.* D. Rowan-Legg

07-78 DECISION ITEMS AND REPORTS (cont'd)**REIMBURSEMENT OF TUITION FEES FOR DEPENDENT CHILDREN OF FULL-TIME EMPLOYEES (cont'd)***Questions/Comments: (cont'd)*

responded that this is possible, but the International premium would not be reimbursed.

- *Governor Blackstein questioned whether this is considered a fringe benefit from an optics point of view and why this would not be a disproportionate benefit.* The President responded that other colleges and universities have not raised this as an issue, but it will be taken into consideration.
- *Governor Bhindi questioned the meaning of "another source" as referred in the following: the Reimbursement of monies will not be taken from revenues received from the General Purpose Operating Procedure, but from another source.* The President responded that money cannot be taken from the General Purpose Operating Grant, but must be taken from another source. The "other source" is currently Corporate Training, but this may change.
- *Governor Bhindi questioned if there is a limitation should students wish to enrol in one program to the next.* D. Rowan-Legg responded that there is no limitation.
- *Governor Quinn reported that he polled 100 students in the cafeteria prior to the meeting. 58% of students voted for the establishment of the policy and 42% against. The students who voted for the establishment of this policy asked that students maintain a certain grade point average so that they do not assume their tuition is being paid for.* The President clarified that the tax benefit is assigned to the employee, not the student.
- Governor Williams asked that all Governors representing faculty interest be excused from the room. It was agreed that these Governors would abstain from the vote.
- Governor Wilson questioned the urgency of the request and requested more information following the implementation at other Colleges as well as the cost implications. Governor Johnson suggested developing an estimate of the cost implications following a review of other colleges budgets.
- Governor Johnson asked that it be specified that the students must be registered as a full-time student at Algonquin.
- *Governor Wallace questioned, in terms of compensation, if the benefit is included in the Collective Bargaining Agreement.*
- Governor Robblee commented that there are few opportunities to provide an academic perk and that he found the model appropriate.
- The Chair provided examples of a professor at Carleton University who has benefited from this policy.
- The Chair suggested reimbursing the full-time Algonquin College family member employee once the student has graduated from the program.

07-78 DECISION ITEMS AND REPORTS (cont'd)**Q2 BUDGET REVIEW & COMPLEMENT REPORT**

R. Letourneau, Vice President, Administration, introduced D. McNair, Acting Director, Finance and L. Presseau, Director, Human Resources. R. Letourneau reminded Governors that management is reviewing different budget models and that a recommendation to approve a different process will be brought forward to the Board at a later date.

D. McNair reported that the second quarter review has been completed and the report reflects all assumptions and risks as documented and presented to the Board in April 2007. The College's second quarter projected net contribution is slightly higher at \$1,516,755. The report was accepted as presented.

L. Presseau reported that during the first quarter review, a full review of the complement in each area was undertaken to ensure that the administrative re-organization that became effective April 1st was reflected accurately. In addition, adjustments were made to reflect positions eliminated as a result of program suspensions approved by the Board in May 2007, transfers, etc. There have been no changes to the number of positions overall. There has been movement of one position internally in Area 4 and there are currently 49 vacancies for a vacancy rate of 4.2%. The report was accepted as presented.

Questions/Comments:

- *Governor Wilson questioned if due to the number of vacancies in the Faculty of Business and Hospitality this has affected the department's delivery of the curriculum.* R. Hanson responded that some of these positions are administrative positions so the delivery of the program has not been affected.
- L. Presseau clarified for Governors that when there was a mandatory retirement age, Human Resources could project vacancies. As there is no longer a mandatory retirement age, Human Resources can no longer project these vacancies.
- *Governor Wilson questioned the timeline to fill these vacancies.* R. Hanson responded that it depends on the requirements; some positions fill very quickly, while others do not.
- *Governor Robblee advised that the Ottawa Hospital has developed a retirement plan.* L. Presseau advised that the College is limited by the Collective Agreement, but will take this under advisement.
- *Governor Blackstein asked, from a statistical point of view, if it would be useful for the Human Resources department to identify how many faculty would be 62 years of age on an annual basis.* The President advised that the College has reviewed all options to estimate retirements.

07-79 MANAGEMENT SUMMARY REPORT

The complete Management Summary report is available at
<http://www.algonquincollege.com/board/minutes.htm>.

07-80 INFORMATION ITEMS

The following information items were on the table:

- Invitation to the Board Christmas Dinner
- Revised 2007-08 Meeting Schedule
- Invitation to the Annual Colleges Ontario Conference
- Ottawa Citizen article, Algonquin Must Grow
- Role of Colleges Ontario
- Colleges Ontario, College Voice – October 2007 Edition

07-81 OTHER BUSINESS

Governor McIntyre advised that he attended the Remembrance Day celebration at CentrepoinTE on Monday, November 11th and laid the wreath on behalf of the College. He stressed the importance of staff and Governors attending these types of events.

Governor Blackstein noted that the graduates of the Bachelor of Science in Nursing program achieved a 96% success rate on the College of Nurses licensure exams in June 2007. He added that Algonquin College achieved the highest graduation rate for Paramedic students.

RESOLUTION

MOVED AND SECONDED – Blackstein and Engleberts

that meeting #430 of the Board of Governors of Algonquin College adjourn for the evening at 7:18 p.m.

CARRIED

Shirley Westeinde
Chair

Miranda Wilson
Recording Secretary