

**APPROVED**

MINUTES OF MEETING NUMBER FOUR HUNDRED AND FORTY TWO OF THE BOARD OF GOVERNORS OF ALGONQUIN COLLEGE WHICH WAS HELD ON MONDAY, JANUARY 12, 2009, AT 5:00 P.M. IN THE STAFF DINING LOUNGE, WOODROFFE CAMPUS

Present	James Robblee, Chair William Johnson, Vice Chair Stephen Abraham Amelita Armit Fred Blackstein Michael Dunlop Veronica Engelberts Robert Gillett, President Sterling Hartley J.P. Lamarche Lana March Doug Orendorff (via teleconference) Valerie Sayah Michael Tremblay	Regrets	Abayomi Anifowoshe Carman Joynt John Owens
		Vice Presidents	Gerry Barker, Human Resources Robert Letourneau, Administration Kent MacDonald, Academic Joy McKinnon, Business Development Deborah Rowan-Legg, Student Services
			Anna Cobus, Recording Secretary

Guests

Claude Brulé, Executive Dean, Faculty of Technology and Trades  
Jennifer Daly-Cyr, Director, Marketing  
Marguerite Donohue, Executive Dean, Academic Development  
Bob LeDrew, Director of Communications  
Emma Marshall, Reporter, *Algonquin Times*  
Russ Mills, Executive Dean, Faculty of Media and Design  
Kathryn Moore, Registrar  
Doug Ouderkirk, Executive Director, Academic Operations and Planning  
Joe Ranieri, Director, Corporate and Business Development  
Brenda Rothwell, Executive Director, Foundation  
Kim Tysick, Executive Dean, Faculty of Health, Public Safety and Community Studies  
Doug Wotherspoon, Executive Director, Advancement

The Chair called the meeting to order at 5:00 p.m. and welcomed all in attendance.

**09-01 CONFLICT OF INTEREST DECLARATION**

None.

**09-02 APPROVAL OF PREVIOUS MINUTES**

RESOLUTION

MOVED AND SECONDED – Tremblay and March

that the minutes of December 8, 2008, be approved as presented.

**CARRIED**

**09-03 BUSINESS ARISING**

None.

**09-04 REPORT OF THE CHAIR**

The Chair reported that former Governor and Board Chair Shirley Westeinde was named to the Order of Canada for her contributions as a leader in the construction industry, and for her volunteerism in the areas of health and education. A letter of congratulations was sent on behalf of the Board of Governors.

Governor Johnson has been appointed to the College Compensation and Appointments Committee which holds its meetings via teleconference several times each year. Governor Johnson indicated that the Committee is mainly a research and fact finding committee which is intended to study and make recommendations related to compensation levels of Administrative Staff and Presidents across the College system.

The Chair reported that the Governors Council, of which he is a member, held its first meeting in December. The focus of the Group is to look at how the voice of Governors' finds its way to the Government and other stakeholders.

Five Governors have been registered to attend the Colleges Ontario Conference in February.

Questions/Comments:

- Governor Sayah inquired if the College had won any Premier's Awards to be presented at the College's Ontario Conference in February. The President indicated that the College has won a number of awards in the past few years but did not win anything this year. He indicated that he would circulate the nominee packages to the Board for information.

**09-05 REPORT OF THE PRESIDENT**

The President reported on the following:

- The College has organized shuttle buses for students affected by the OC Transpo Strike. As of January 12<sup>th</sup>, 618 students have used the service. In addition, the "Rides Board" on the Students' Association website is being greatly used with over 700 individuals involved in offering and receiving rides.

- Funding continues to be a major topic of discussion in the system and no grant announcements have been made. Any stimulus package is currently being described as purely capital in nature and no announcements have yet been made in this regard. Senior Management has been preparing several budget scenarios in an attempt to be prepared for the announcements once they are released. One risk continues to be Bill 90 (Unionization of Part-Time College Employees). The process is now being managed by the Labour Board who will make a final decision by late February or early March. If successful, a bargaining process will begin shortly thereafter. This first process involves only academic staff. A separate process would be utilized to engage support staff and students.

#### **09-06 DECISION ITEMS AND REPORTS**

K. Moore, Registrar, presented the 2009/10 fees schedules for approval, in accordance with the Ministry's binding policy directive.

The fees schedules have been developed to optimize tuition fee revenue for 2009/2010, in accordance with the tuition fee framework established by the Ministry. The proposed increases are summarized as follows:

- The maximum allowable tuition fee increase for Full-Time Post-Secondary and Graduate Certificate programs with standard regulated tuition fees has been applied – an increase of \$100 in first year and 4% in continuing years.
- The standard part-time hourly rate per student contact hour has increased by the maximum allowable 4.5% to \$5.17.
- The full-time Tuition Short weekly rate has increased by the maximum allowable 4.5% to \$60.61.
- The Prior Learning Assessment and Recognition Fee has increased by the maximum allowable 4.5% to \$118.44.
- Percentage increases for High Demand programs, Graduate Certificate programs with high demand tuition fees, and Bachelor Degree in Applied Studies programs are within the maximum allowable. (Maximum allowable for these programs is 8% in First Year and 4% in Continuing Years.)

The overall average tuition fee increase is within the 5% maximum increase cap stipulated in the Ministry policy. (The formula provided by the Ministry for this calculation uses *projected* enrolments for 2009/2010).

Enrolment in High Demand programs does not exceed 15% of a college's basic Post-Secondary and the tuition fee increase for International Students does not exceed 20% as stipulated in Ministry policy.

All of the proposed schedules are in compliance with Ministry policies.

With regard to the Ancillary Fees Policy, the only change relates to a reduction in the Health Plan Fee from \$123.08 in 2008/09 to \$114.50 in 2009/10. This fee provides students taking two or more courses with coverage for eligible medical and dental expenses. In addition, the Students' Association Board of Directors has agreed upon an IT Fee increase from \$50 to \$62. In the revised policy framework, this fee

can now be charged only for enhancements to IT technology, and not for the basic infrastructure required for program delivery.

*Questions/Comments*

- *How do we measure the tolerance level of the market for these increases?* The maximum fee increases are applied to those high demand programs where the market can bear the increases and also takes into consideration the College's competitiveness in relation to other Ontario Colleges. Applications to Ontario Colleges continue to grow as Ontario has the lowest tuition fees in the country.
- There were concerns raised by a number of Governors related to the Ministry's policy of a maximum of 15% in high demand programs. The President noted that these concerns have been raised at the Ministry level and that the limitations were put in place by the previous Minister. It is hoped that this policy will be reconsidered at a future date.

**RESOLUTION**

MOVED AND SECONDED – Blackstein and Armit

That the Board of Governors approve the proposed fees schedules as presented for the 2009/10 academic year.

CARRIED

The meeting moved In Camera at 5:35 p.m. and adjourned for the evening at 8:57 p.m.

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Dr. James Robblee, Chair

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Anna Cobus, Recording Secretary