

APPROVED

MINUTES OF MEETING NUMBER FOUR HUNDRED AND FIFTY ONE OF THE BOARD OF GOVERNORS OF ALGONQUIN COLLEGE WHICH WAS HELD ON MONDAY, JANUARY 11, 2010, AT 5:00 P.M. AT ALGONQUIN COLLEGE, WOODROFFE CAMPUS, D BUILDING

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| Present | James Robblee, Chair William Johnson, Vice Chair Stephen Abraham Amelita Armit Fred Blackstein Michael Dunlop (via teleconference) Pauline Edmonds Veronica Engelberts Robert Gillett, President Sterling Hartley Yusuf Khan Lana March Doug Orendorff Valerie Sayah Michael Tremblay | Regrets | Carman Joynt John Owens |
| | | Vice Presidents | Gerry Barker, Human Resources Robert Letourneau, Administration Kent MacDonald, Academic Joy McKinnon, Business Development Deborah Rowan-Legg, Student Services Anna Cobus, Recording Secretary |
| Guests | C. Brulé, Executive Dean, Faculty of Technology and Trades R. Mills, Executive Dean, Faculty of Media and Design K. Moore, Registrar D. Ouderkirk, Executive Director, Academic Operations and Planning J. Ranieri, Virtual College Project B. Rothwell, Algonquin College Foundation K. Tysick, Executive Dean, Faculty of Health, Public Safety and Community Studies D. Wotherspoon, Executive Director, Advancement | | |

The Chair called the meeting to order at 5:00 p.m.

10-01 CONFLICT OF INTEREST DECLARATION

None.

10-02 APPROVAL OF PREVIOUS MINUTES

RESOLUTION

MOVED AND SECONDED – Blackstein and March

That the minutes of December 14, 2009, be approved as amended.

10-03 BUSINESS ARISING

None.

10-04 PRESENTATION

None.

10-05 REPORT OF THE CHAIR

The Chair reported the following:

- The recruitment process for new governors is underway. Any Governors wishing to submit potential candidates for consideration were asked to do so as soon as possible.
- The annual Colleges Ontario Conference, which is traditionally held in February, will be held this coming November 22nd and 23rd at the Sheraton Centre Hotel in Toronto. Any Governors interested in attending were asked to notify the Board Office. The Board typically sends up to five governors to conferences of this nature.
- Governors recently received an invitation from Colleges Ontario to participate in part two of the Governor Orientation Session which will be offered in the form of two webinars in February. The topic of the webinars will be focused on liability and accountability, and the CAAT pension plan. Those interested in participating were asked to notify the Board Office.

Questions/Comments:

- None.

10-06 REPORT OF THE PRESIDENT

The President reported the following:

- On the table for each Governor was a copy of a remittance declaration from the financial officers of the corporation confirming that as of December 31, 2009, and in accordance with all CRA and Ministry of Revenue requirements, the College has made all applicable income tax source deductions and remittances including the Employer Health Tax, Canadian Pension Plan, Employment Insurance and Federal Income Tax. In addition, the GST has been remitted as required and all employee wages have been paid. The President indicated that this practice has been undertaken as it is in keeping with best practices in governance.
- Work continues on the development of the 2010/2011 budget. Signals from the Government have indicated a 0% increase to the General Purpose Operating Grant (GPOG) and as a result, the College is working on a \$6M internal reduction with any investments that are required to build the College to be added to that amount. Both the MTCU and the Provincial Government have indicated that any information on their directions, funding model, tuition rates and Reaching Higher 2 will not be available until March and as such, the College is building its budget based on current assumptions.
- The Academic Strike Vote will take place on Wednesday, January 13th and the College remains hopeful that the issues can be resolved without a strike. Students are being informed that everything possible will be done to deal with the completion of their academic year in the event of a strike.

Questions/Comments:

- None.

10-07 DECISION ITEMS AND REPORTS**DRAFT FEES SCHEDULE 2010-2011**

D. Rowan-Legg, Vice President, Student Services, introduced K. Moore, Registrar, who presented the fees schedules for the 2010-2011 academic year (effective Fall, 2010). Traditionally, approval of the fees schedules by the Board of Governors, in the January time-frame, is necessary to ensure that fees are available for inclusion with offers of admission which are issued beginning in February each year.

To date, the Ministry of Training, Colleges and Universities (MTCU) has not provided Colleges with the required Tuition and Ancillary Fees Framework with which to build tuition fees for the 2010-2011 academic year. The current framework came into effect in 2006 and expired in 2009-2010. Despite significant advocacy, the Ministry has not yet provided any directions for 2010-2011. A plan has been

developed by the College for amended offers of admission should the policy not be received in a timely manner.

In the absence of an approved MTCU framework, K. Moore, Registrar, presented the proposed fees schedules for the 2010-2011 academic year and related documents, noting that most fees in the document were annotated with a "TBA". The majority of ancillary fees remain unchanged, with the exception of the Student Activity/Sports Fee, which has been increased by \$20.00 to \$170.50, as approved by the Students' Association Board of Directors. The Health Plan Fee is currently under review by the Students' Association Board of Directors and will be presented with the final fees schedule. The Continuing Education Service Fee is under review by the College and will also be presented with the final fees schedule. Fee exemptions for 2010-2011 remain unchanged.

Questions/Comments:

- *Governor Blackstein: The \$20 increase in the Student Activity Fee represents a 14% increase. What is the increase geared toward?* The Students' Association has increased this fee to allow for new and increased availability of campus programs. The fees protocol was changed last year to reflect that, if fees change by more than 20%, a student referendum must be held. This change does not require a referendum under the current protocol.
- *Governor Tremblay: Is there anything new that has happened?* The College has requested a change from the Ministry to receive its Fees Policy in advance of the offers of admission. This was discussed with Deputy Minister Deborah Newman when she visited the College in the fall. This is the same situation that occurred in 2006 when the current framework was delayed so the College has experienced this problem in the past. This announcement ties into other announcements to be made in March (as noted in the Report of the President), and it is not expected that the policy will be received until that time.
- *Governor Tremblay: Is it expected that the Ministry will allow a greater increase?* There continues to be no resolution on the social policy discussion regarding what the province should pay versus what the individual should pay.
- *Governor Robblee: There was an interesting article in The Financial Post on January 9th which speaks to these issues at universities.* The article will be circulated to Governors for information.
- *Governor Sayah: Is the Continuing Education service fee new?* No, this fee was introduced seven years ago and has not changed since it was initiated. It is currently \$1 per course hour and covers the cost of parking, sundries, CE Office operations and other such services as outlined in the Ancillary Fees Schedule.
- *Governor Armit: What is the potential for a dramatic increase in tuition fees which, when combined with the ancillary fee increases, would be a cause for concern?* There is no concern regarding the expectations of a dramatic increase in tuition fees.
- *Governor Dunlop: Is there any assistance that the Governors can offer in terms of lobbying efforts from a Board perspective?* Colleges Ontario continues to lobby and all of the circumstances have been outlined for the Ministry on numerous occasions; however, there is no

re-consideration of the situation and the Ministry will likely only release the framework at budget time.

- *Governor Tremblay: Would it be advantageous to convene the Board expeditiously in the event that a framework is provided sooner than expected, so that students are advised of the fees as soon as possible?* Yes. This is something that will be considered and if not possible, the Executive Committee of the Board can make decisions on behalf of the Board in the event that a rapid decision is required.

RESOLUTION

MOVED AND SECONDED – Tremblay and Abraham

That the 2010-2011 fees be as approved as presented, with the recognition that the full fees schedule will be presented for final approval upon receipt of the Ministry's Tuition and Ancillary Fees Framework.

10-08 MANAGEMENT SUMMARY REPORT

The Chair reported that there is traditionally no Management Summary in January given the short turnaround time between the December and January meetings with the Christmas break.

10-09 OTHER BUSINESS

None.

There being no further regular business, the Board moved In Camera at 5:30 p.m.

Dr. James Robblee, Chair

Anna Cobus, Recording Secretary