
DRAFT

BOARD OF GOVERNORS

MINUTES OF MEETING NUMBER FOUR HUNDRED AND NINE OF THE BOARD OF GOVERNORS OF ALGONQUIN COLLEGE WHICH WAS HELD ON MONDAY, SEPTEMBER 19, 2005 AT 5:00 P.M. IN THE ROSSER BOARD ROOM, "C" BUILDING, WOODROFFE CAMPUS

Present: David Wallace, Chair
Shirley Westeinde, Vice Chair
Amelita Armit
Vini Bhindi
Fred Blackstein
Richard Cameron
Veronica Engelberts
Adam Gal
Robert Gillett
Sterling Hartley
Jacquelin Holzman
Wayne McIntyre
James Robblee
Michael Tremblay
Wayne Wilson

Regrets: William Johnson
Lana March

Vice Presidents seated at the table:

Rick Reid, Acting, Academic
Robert Letourneau, Finance and Administration
Christopher Warburton, Student Life & Human Resources

Resource Personnel and Observers:

Dawn Dubé
Nathan Jahn
Luc Presseau
Linda Rees

Anna Cobus
Recording Secretary

David Wallace, Chair, called the meeting to order at 5:00 p.m. and welcomed new Governors Veronica Engelberts, Adam Gal and Sterling Hartley to the meeting and indicated that the fourth new Governor, William Johnson, had sent regrets for the meeting, as well as Governor March.

05-53 CONFLICT OF INTEREST DECLARATION

None declared.

05-54 MINUTES OF THE PREVIOUS MEETING

RESOLUTION

MOVED AND SECONDED – Blackstein and McIntyre

that the minutes of the meeting held on June 13, 2005 be adopted as circulated.

CARRIED UNANIMOUSLY

05-55 PRESENTATIONS

WORLD BUSINESS FORUM

Governor Robblee provided an overview of the presentations given at a recent World Business Forum held at Radio City Music Hall in New York. Presentation topics included crisis management, corporate vision, the future of media, corporate reinvention, bio-strategy, unconventional leadership, competition, strategy and execution, global security, and women and leadership. Dr. Robblee highlighted the areas of relevance to Algonquin College which included: global opportunities, continuous disruptive change including disruptive technology, opportunities for courses in multimedia technologies, increased focused on security-enhanced courses in Police Foundations programming, life and human sciences, and women in the economy. Copies of the presentation were provided on the table for Governors' information. The Chair thanked Governor Robblee for the informative presentation.

05-56 REPORT OF THE CHAIR

On the table for Governors was the 2005-06 meeting schedule. The Chair requested that any conflicts be reported to the Board Office as soon as possible. It was noted that a Board meeting is being planned for the

05-56 REPORT OF THE CHAIR (cont'd)

Pembroke Campus on November 14th, 2005 and the Perth Campus on May 8, 2006 with further details to follow.

As a result of the Auditor's recommendation that a chartered accountant be appointed to the Audit Committee, Governor Bill Johnson has agreed to Chair the Committee as discussed at the Board of Governors meeting held in June 2005. This fulfills the College's commitment to the Auditors. The Chair added that one additional external member is being sought for the Audit Committee. Those interested were asked to contact the Chair or the Board Office.

Since taking on the duties of the Chair of the Board, Governor Wallace announced that he will be stepping down from his responsibilities on the College's Foundation Board and put a call out to Governors who may be interested in assuming the position. Those interested were asked to contact the Chair or the Board Office.

The Chair plans to meet with all Governors by calendar year end to review their thoughts on roles, policy and direction including what Governors expect from the Chair in his role. Other items to be discussed include Governors self assessment, attendance issues, major challenges and one-voice representation. The Chair added that he would be in contact with each Governor to set up these meetings.

System-wide Governor Orientation workshops hosted by ACAATO will be held in October and November. The Program is designed to orient new Governors to the challenging role, its responsibilities and to the full range of governance issues facing colleges. The workshops will be held in five locations across the province: Monday, October 17th in Peterborough at Fleming College, Thursday, October 20th in Toronto at Humber College, Monday, November 14th in Sudbury and Cambrian College, Wednesday, November 16th in Hamilton at Mohawk College, Saturday, November 19th in Toronto at ACAATO and a date to be announced in Ottawa at La Cité Collégiale, with the session to be conducted in French. While the workshops are designed primarily for new Governors, all governors were welcomed to attend. New Governors have been provided with an information package. Any Governors interested in attending one of these sessions were requested to advise the Board Office by September 23rd.

The ACAATO annual planning meeting for Board Chairs and Vice Chairs was held on August 23rd in Toronto; both Governors Wallace and Westeinde attended. Governor Wallace had the opportunity to report on the College's successes which include the financial plan (pre & post

05-56 REPORT OF THE CHAIR (cont'd)

budget), the Strategic and Business Plan (Algonquin was the first College in the Province to complete and post to the web as per Ministry guidelines), the Simulated Learning Centres in Nursing and Automotive Programs, the wireless campus, the Foundation's growth, and the strong partnership with the Students' Association. Challenges reported included strategically moving forward in terms of service, quality, technology and finances.

Vice Chair Westeinde added that the meeting was well attended; only four Colleges were not represented and that it was beneficial to share information across the Boards and learn what is occurring in other Colleges in the system.

The annual President's Breakfast was a huge success. The President provided an overview of the new Business Plan and updated employees on strategic initiatives moving forward. The Chair was particularly impressed with the spirit and feedback from the event.

Governors were reminded that the Pembroke Convocation Ceremonies are scheduled for Saturday, September 24th. Governors interested in attending were reminded to contact the Board office if they had not already done so.

The College's United Way Kick Off Breakfast was announced for Friday, October 14th at 7:30 a.m. in the Market Place Food Court. Governors interested in attending were asked to purchase a \$5 ticket from the Board Office.

The following items were on the table for Governors information:

- 2004 Annual Report
- Nomination Kits for the 2006 ACAATO Awards
- September 2005 ACAATO Governors Newsletter
- 2005-06 Student Agenda

05-57 REPORT OF THE PRESIDENT

The President reported on the following:

- The following programs slated for cancellation in the spring have met their registration targets as follows:
 - The Florist Program has exceeded its registration target by 2 students for a total of 28. The Program's move to the

05-57 REPORT OF THE PRESIDENT (cont'd)

- horticulture building and staffing rearrangements will assist with the program's financial contribution.
- The Executive Office Administration program in Perth has exceeded its projection by 10 students for a total registration of 28.
 - Academic Assistance for Adults with Developmental Disabilities has 36 students in the morning program and 27 in the evening with three on the waitlist for 2006-07. The community advisory committee that has been formed has been very helpful in the recruitment of additional students. The group is to be commended for their efforts.
 - The Enterprise Network Specialist program is running on a contract basis with a cohort of 69 Nigerian students. It was noted that there has been a request that Algonquin open a satellite campus in Nigeria similar to that in India.
 - The Ministry is in a state of flux at this time as new Minister Chris Bentley has most recently come on Board. The Deputy Minister also left the Ministry when Minister Bentley took office and notably due to the major changes, the grant notices from the Government have not yet been received. It is anticipated that the grant announcements will be released in mid to late October.
 - Vice President Robert Letourneau is a member of the provincial committee which is reviewing a corridor funding model as recommended by the Rae Review. Further information will come forward as it is available.
 - All applications for degrees and ITAL status have been put on hold pending the creation of an Education Council as recommended by the Rae Review. Algonquin does not have any pending degree applications. At this time, there has been no information released regarding the recommended Council, nor has there been further information or timelines regarding the 24 remaining Rae Review recommendations not yet addressed.
 - The Support Staff will vote to ratify their settlement on Thursday, September 22nd.
 - The College is on target for enrolment at this time and is working to retain students to meet the target for the audit date in November.

Questions/Comments:

- *Governor Blackstein reported that the staff in Pembroke appreciated having the President, D. Dubé and R. Hanson join them for the Dean's Luncheon and Staff Appreciation Ceremony held on August 18th.*
- *Governor Holzman expressed that she was pleased to hear the reports regarding registration in the programs considered for cancellation/suspension in the spring. She noted that it is clear that not*

05-57 REPORT OF THE PRESIDENT (cont'd)

a lot of effort was expended to keep the programs alive in the past as the initiatives recently undertaken have proven to go a long way. Governor Holzman added that it would be appreciated if the Board could reconsider the criteria for program subsidization and those programs that are currently being subsidized so as to determine if there are programs that should not be receiving subsidy. The President noted that there has been a perception that the Board is reluctant to cancel programs and by having initially cancelled the programs, a clear message was sent that the Board is prepared to take appropriate actions unless significant change takes place. He added that as long as there is a "lag" funding model, the College will continue to have to subsidize as funding for new programs does not take full effect until the fifth year into a program. The President reminded the Board that administration has reduced subsidies from \$5M to \$2M under Board direction.

- Rick Reid, Acting Vice President, Academic, added that the Schools/Faculties are supportive of the Board's policy on subsidization. The two criteria for program review are a 70% quality score and 25% contribution. Each program is reviewed by the Program Review Committee and recommendations are then made to the Vice President, Academic. Mr. Reid added that it has been his experience that it does take a program two years to fully implement corrective action as most programs are two years in duration.
- *Governor Holzman recommended that a complete list of those programs being subsidized be brought to the Board for review, along with explanations for each.* The President noted that a number of reviews, including a review of the Strategic Plan, are underway and that such matters would come forward as a part of those reviews.
- *Governor Gal noted that it would be helpful to receive information on the criteria for program subsidization and that it may be appropriate to review the criteria so as to avoid the situation the Board found itself in this past spring.* The President noted that the Governors comments would be taken under advisement as part of the above mentioned reviews.
- *Governor Wilson commended the staff in the programs for the incredible effort undertaken by staff and students to rejuvenate the programs and expressed his disagreement with recommendations to cancel programs in order to marshal that type of activity. He added that the process in place is systematic and is likely flawed and that he is in support of programs and putting resources into helping them and, only after that has been done could an informed decision be then taken regarding whether to recommend a program for suspension or cancellation. Governor Wilson noted that he is in support of a review of the process.*

05-57 REPORT OF THE PRESIDENT (cont'd)

- *Governor McIntyre noted that a key factor in the process was that once the programs had word from the Board they looked at things differently and were thus willing and able to put in a lot of effort to bring them to where they are today. He expressed concern regarding whether or not this type of effort will reoccur each year to bring in the same level of registration, without the Board being involved.*
- *Governor Wilson inquired as to why the College was not a participant in a recent OCRI Allegro Conference showcasing advanced learning practices. The President responded that this was an oversight on Allegro's behalf and that the College would be involved in future conferences of this nature.*
- *Governor Wilson commended the reading of a recent Chamber of Commerce report on apprenticeship and asked that the Board be provided with some type of overview in this area. He noted that it appears the province is in a crisis situation and Algonquin may have the opportunity to becoming a third pillar in training and that it appears that a large wave of financial and governmental support will be coming forward. The President responded that the Board would be sent the Chamber of Commerce Report. He noted that further details with regard to apprenticeship announcements made in the spring have yet to be released as well as the Government's agenda in this area and the Province's reaction to the report. The Board will be briefed in November once the provincial grant announcements are released.*
- *Governor Blackstein added that the Pembroke Campus is a prime participant in the annual "Options" fair in the Ottawa Valley wherein all secondary schools bus in their students for the trades fair.*
- *Governor Westeinde reported that she had recently been in meetings with the Canadian Construction Association where the Country-wide shortage in skilled trades was heavily discussed. She also added that she spoke with Minister Bentley at the Board Chair/Vice Chairs planning meeting and expressed her recommendation that apprenticeship not be put under the union umbrella as this would create much difficulty for non-unionized companies.*

05-58 DECISION ITEMS AND REPORTS**FIRST QUARTER REVIEW**

R. Letourneau, Vice President, Finance and Administration presented the first quarter review and indicated that there were no significant changes as a result of the Provincial grant announcements having not yet been released.

05-58 DECISION ITEMS AND REPORTS (cont'd)**FIRST QUARTER REVIEW** (cont'd)*Questions/Comments*

- *Is the minor variance as a result of post budget decisions and change in direction?* This is a result of reallocations for new teaching staff which were fully anticipated. These monies were provided for in the budget and have now been redeployed into the Schools.

The report was received as presented.

HUMAN RESOURCES COMPLEMENT REPORT

C. Warburton, Vice President, Student Life and Human Resources presented the complement report as of June 30th and noted that a significant amount of hiring had taken in place in August and as a result, the mid-year report (to be presented in November) will be a more accurate representation of the College complement.

Questions/Comments

- *What is the rationale for the support staff vacancies?* The majority of vacancies were filled in August as mid-summer is a difficult time for recruiting as many staff are on annual leave during that period. The President noted that it would be appropriate to have a more fulsome discussion after the mid-year complement has been received as this will be more reflective of the hiring that has taken place since the last fiscal year.

The report was received as presented.

05-59 MANAGEMENT SUMMARY REPORT*Questions/Comments*

- *Page 1 - Governor Wilson was delighted to see that the College has a CNC (Computer Numerical Control) milling centre and lathe in the Electronics/Electro-Mechanical Department and that the agreement with GibbsCAM as reported puts Algonquin as the forefront CNC trainer in Canada.*
- *Page 2 - Governor Wilson inquired as to what the \$122K revenue refers to with the HRSDC contract at Algonquin College in the Ottawa Valley? The contract is fee for service.]*

05-59 MANAGEMENT SUMMARY REPORT (cont'd)

- *Page 4 – Governor Wilson inquired as to the audits completed over the summer as reported on the last paragraph. These are a part of the 18 audits which are completed as the regular schedule of audits change. The primary audit was completed in the spring and the College is now completing the process of its annual audit review.*
- *Governor Wilson inquired as to what information is reviewed as part of the apprenticeship audit? The College is required to validate the use of funding for apprenticeship as per the prescribed allocation regulations.*
- *Governor Wilson requested that the Registrar's Office statistics be broken down by School to provide a clearer picture on registration.*
- *Governor Wilson expressed concern that Part Time Studies was to have an increase of 5% in registration, yet the statistics appear to reflect an 18% decrease. The President clarified that the target was a 5% increase in contribution and added that the College is conducting a review of the down turn which is not unique to Algonquin College. There has been a decrease across the system. It was noted that the shortfall is currently 10%.*
- *Page 10 – Governor Wilson noted that the "Teaching at Algonquin" session held for new staff is an excellent activity in which the faculty union will be involved in next year.*
- *Page 15 – Governor Wilson asked for clarification on whether a staff member has been placed in adult high schools in the area? Yes. A staff member has been placed in adult high schools.*
- *Page 16 – Governor Wilson raised concerns that the Public Relations and Communications Department will be accessing BlackBoard as a means for posting College communications to students. He expressed concern that BlackBoard is an academic teaching tool being used for non-academic purposes. D. Dubé noted that the purpose of this it to apprise students of information items and that the recommendation was brought forth by Learning and Teaching Services. Governor Gal added that the Students' Association, through discussions with students, have found that myAlgonquin and email are not being used by students and the SA feels that it is extremely important for students to get the important information distributed via these channels. As a result, a side bar on the "home page" of BlackBoard information has been recommended and it is felt that it will not intrude on the "class" space on BlackBoard. The Chair suggested that the comments be taken under advisement.*
- *Governor Armit requested that, when reporting the registration of new programs approved by the Board, the original registration target be included so as to provide a picture of how the program is doing in relation to its original target.*

05-59 MANAGEMENT SUMMARY REPORT (cont'd)

- *Governor Robblee offered congratulations to the School of Health and Community Studies on the excellent pass rates for the Dental Assistant certification exam.*
- *Governor Robblee inquired as to whether the Value Stream Initiative had been successful in its changes to the registration processes. The President noted that the entire Value Stream Initiative is not yet complete so it would be premature to answer the question. However, the President did indicate that an update on the initiative would be provided to the Board in the fall.*
- *Governor Gal noted that he had the opportunity to work on the Value Stream Initiative throughout the summer. One example of a success was the process of a request for information. In the past, the time period from the original request for information to mailing the information was approximately 3 days. As a result of the review, the process has been cut down to less than one day.*
- *Governor Blackstein noted that he has found the re-branding of the newly revised School of Part-Time Studies Catalogue, OnCourse, to be excellent and feels that it will be quite successful.*

05-60 INFORMATION ITEMS

The following items have been received and are available from the Board Office upon request:

June 8, 2005	Funding Approval to offer the Ontario College Advanced Diploma in Game Development.
July 21, 2005	Release of Program Standards: Construction Engineering Technician and Construction Engineering Technology.
July 27, 2005	Funding Approval to offer the Ontario College Diploma in Water and Waste Water Technician.
August 31, 2005	Release of Program Standards: Civil Engineering Technician, Civil Engineering Technology, Business Marketing, Business Administration – Marketing.
September 1, 2005	Funding Approval to offer the Ontario College Graduate Certificate in Outdoor Adventure, Training, Education and Management.

05-61 UPDATE ON ELECTION TO THE BOARD OF GOVERNORS

C. Warburton provided a response to the inquiry raised at the Board of Governors meeting held June 13, 2005, regarding the process followed by the College in moving to electronic voting and the implementation of the modification to by-law #3.

Board elections are governed by the provisions of Regulation 770. Until the 2003 Board election, all documentation was in hard copy format and the voting was conducted in the traditional manner of a secret ballot, ballot box, scrutineer check-off, and the counting of ballots by hand.

Given the increasing use of electronic communication across the College, it was decided that moving to an electronic voting model would be significantly more convenient for the voting population and could increase the level of participation. It also would provide immediate results for the elections which had often been listed as a priority.

In 2003, the documentation was transferred to electronic format but the voting followed the traditional manner with the understanding that the next election would provide the opportunity to test the full electronic model.

In 2004, an election was held for the Student constituency. No Staff constituency was due for election that year. The Student constituency representative supported the electronic means of conducting the election and was seen as positive in terms of participation, convenience and immediate results.

In 2005, the Student and Administrative members were acclaimed and an election was held for the Support Staff member. This election was also conducted electronically and the process was reviewed and received the support of the constituency representative to determine if any changes were necessary from the 2004 model.

The preparations for the Board Elections in 2005 began with a meeting with the Students' Association (SA) to determine the date of the SA elections so that the Board election would not conflict with the SA election or risk confusing the voters if the elections were held on dates that were close.

In March 2005, the Chair of the Electoral Committee sent a Call for Nominations to the groups eligible for election and distributed the call via the myAlgonquin website, posters and the student e-mail system. The communication indicated a request for nominations, provided the dates of election and stated the method of voting.

05-61 UPDATE ON ELECTION TO THE BOARD OF GOVERNORS (cont'd)

The biographies and photos of those nominated were displayed on the web site.

The Chair of the Electoral Committee then sent a message to the College community advising the community of the candidates and their constituency.

Voting took place over the course of two days and the Support Staff voted by means of the Board website. Employees are also notified by e-mail regarding voting details.

Feedback from participants in the process has been very positive.

The election of the Academic member of the Board is scheduled for April 2006, and it is intended that, as with the other constituencies, the process will be reviewed with the stakeholder representative at the appropriate time, which will likely be early in March, 2006.

It is the opinion of administration that the College community was well prepared for electronic elections, knowledgeable about the direction being pursued and has been positive in its response to each of the electronic elections to date. Appropriate consultation with each constituency has taken place about the process prior to each election; however, it had been clear that the College was going to continue to utilize the electronic option to the greatest extent possible. With regard to the suggestions that "the electronic voting process and workflow shall be validated by the College's auditors to ensure the integrity and authenticity of the process", administration has been in contact with the College auditors, KPMG, who have agreed to incorporate the election process review in their annual audit in spring of 2006.

Questions/Comments

- Governor Wilson provided an overview of the feedback received from his constituency with regard to the revisions to the by-law and as a result proposed that, for scrutineering purposes, all candidates be provided with a list of those in their constituency who cast ballots and that there be an additional amendment to the by-law, section 6.5, that "the electronic voting process and workflow be validated by the College auditors to ensure the integrity and authenticity of the process". Governor Tremblay noted that it would be appropriate for the auditors, through their process, to determine if a scrutineering process should be incorporated.

05-61 UPDATE ON ELECTION TO THE BOARD OF GOVERNORS (cont'd)

RESOLUTION

MOVED AND SECONDED – Blackstein and Armit

that the Board of Governors move into a Special Meeting for the purpose of adopting By-Law #3 with the suggested amendments.

CARRIED UNANIMOUSLY

RESOLUTION

MOVED AND SECONDED – Wilson and Tremblay

that By-Law #3 revisions be adopted as recommended with an additional statement that the electronic voting process and workflow be validated by the College auditors to ensure the integrity and authenticity of the process.

CARRIED UNANIMOUSLY

RESOLUTION

MOVED AND SECONDED – Wilson and Blackstein

that the Board of Governors move back into the regular meeting of the Board.

CARRIED UNANIMOUSLY

05-62 OTHER BUSINESS

Governor Holzman inquired as to whether students are provided with college-wide CPR training? The College does offer CPR courses for those with the academic requirement and employees are also offered CPR training on a periodic basis through the Occupational Health and Safety Department.

There being no further business, the meeting adjourned at 6:38 p.m.

David Wallace
Chair

Anna Cobus
Recording Secretary

**Appendix "A"****MANAGEMENT SUMMARY TO THE
BOARD OF GOVERNORS
September 2005****VICE PRESIDENT, ACADEMIC****New Programs/Initiatives**

The following new programs were successfully launched this Fall 2005 with first semester registrations as indicated:

- General Arts and Science – Pre Trades, 17 students
- Game Development, 43 students
- Internet Application Developer, 39 students
- Advanced Care Paramedic, 17 students
- Health and Fitness Promotion, 25 students
- Professional Writing, 30 students
- Waste and Waste Water Technician, 22 students

Additionally, the following Co-op Diploma Apprenticeship programs were successfully launched:

- Mechanical Technician – Toolmaking/General Machinist, 30 students
- Motor Power Technician/Automotive Service Technician, 30 students
- Culinary Management/Chef, 24 students

The following programs were suspended for the Fall 2005 intake with the intent to offer these programs in the 2005-2006 academic year:

- Apparel Design and Technology
- Outdoor Adventure TEAM (Pembroke)

Partnerships

The Electronics/Electro-mechanical Department has entered into an agreement for GibbsCAM to supply Computer Aided Manufacturing, Predator and Renishaw software packages worth more than \$3 million. The agreement requires the Department to pay \$2,000 per year in maintenance and coincides with the purchase of a new Computer Numerical Control (CNC) Milling Centre and CNC lathe. This agreement helps establish the College as the foremost CNC trainer in Canada.

The Department has also established an alliance with Sandvik and Doall to supply tooling to complement the new equipment purchases in the Machine

Shop. The alliance allows for discounts on tooling and includes the donation of new tools released by the companies. Both Sandvik and Doall will promote and conduct their future industry training seminars and conferences using our new machine shop and CNC facilities.

School of Advanced Technology

In June 2005, the Computer Systems Technician program received accreditation from the Canadian Council of Technicians and Technologists/Ontario Association of Certified Electricians, Technicians and Technologists (CTT/OACETT).

School of Health and Community Studies

The National Dental Assistant Examining Board results for the Dental Assistant graduates who wrote in June 2005 have been received. Twenty-eight out of thirty-one (90%) of our graduates were successful. Additionally, fifty-three out of fifty-seven (93%) of the Dental Hygiene graduates who challenged the National Dental Hygiene Certification Board Exams were successful.

In the June Management Report, we reported on the launch of the Academic Pathway for Practical Nursing to Bachelor of Science in Nursing Pilot Project. The project which incorporated portfolio development, simulation experiences and a panel assessment was successful with ten students completing and enrolling in the Bachelor of Science in Nursing program this Fall.

School of Media and Design

The School of Media and Design hosted The Women in Media Foundation's (WIMF) Girls' Television and New Media Camp for two weeks this summer. The Camp is organized by WIMF and is hosted by Colleges across the country with the CBC as the corporate sponsor. Fifteen (15) girls between the ages of twelve and fifteen participated in the camp which culminated in a Gala screening held at the National Archives. The Camp provides teenage girls a unique chance to work as camera operators, lighting and audio technicians and video tape editors as they script, shoot and edit their own videos.

School of Transportation and Building Trades

The School has received approval from the Ministry of Training, Colleges and Universities for a proposal to update plumbing manuals and develop a set of interactive CD-ROM learning tools. The contract is worth \$366K.

Algonquin College in the Ottawa Valley

A new HRSDC contract to provide a career and employment centre in Pembroke began June 13, 2005. The project includes capital upgrades to the Job Connect Resource Centre, additional staffing, and more operating dollars to support the Resource Centre. The contract has a revenue of \$122K.

Faculty Activity

Susan Haslip, Professor, Law Clerk program, is one of thirty finalists in the TVO Best Lecturer competition. The link for the TVO contest is:

<http://www.tv.org/bigideas/contest2.html>

Lee Farnworth, Professor, Police and Public Safety Institute, won the Federal Liberal nomination for Ottawa West Nepean.

Student Activity

Samer Khatib, a returning student in the Hotel and Restaurant Management program, received the Canadian Hospitality Foundation Scholarship for \$2,500.

Nathan Banke, Automotive Service Technician apprentice and OYAP graduate, won gold at Skills Canada's national competition. He qualified for the event by winning the provincial level competition last May. Algonquin College is now the only college to ever field two different gold medalists in a three year period.

Donations

Stantec has donated funds for two \$700 bursaries for students in the Electrical and Mechanical programs.

Westeinde Construction has donated funds for a \$500 bursary for a student in the Electrical or Mechanical programs.

Doall has donated funds for an annual award to a student in the Toolmaking program.

Omron has matched the Electronics/Electro-Mechanical Department's purchase of new Programmable Logic Controllers (PLCs) with an equal number of donated PLCs. The total value of the donation is \$8,700.

Trudell Medical Marketing Ltd. donated supplies to the Respiratory Therapy program for its laboratory/classroom (estimated value of \$2K). These supplies will be used for student exercises and/or demonstrations in the program.

The Trauma section of The Ottawa Hospital has donated \$675 to be used for a student bursary in the Paramedic program. This bursary was donated in recognition of the volunteer work done by Paramedic students Samantha McNevin and Ryan Lackey in the Prevent Alcohol and Risk-Related Trauma in Youth (PARTY) program.

Ginn Photography Company, owned by Kenneth Ginn, a graduate of the College's Photography program during the 1970's, has donated a \$500 bursary for a returning student.

The Board of Directors of the now defunct West End Nursery School donated \$40K to the Early Childhood Education program as part of their closure

proceedings. Beginning in the Fall 2006, this money will be used to fund three yearly bursaries for students in the program.

Triple K Trucking donated a 1999 Freightliner highway truck to the Truck and Coach Technician program. The School of Transportation and Building Trades had purchased three trucks from the company at a greatly reduced price and were pleasantly surprised by the donation of the fourth. The four trucks feature the latest technology and their acquisition goes a long way to positioning Algonquin's program as one of the best equipped in Ontario.

General Motors of Canada, Ltd. donated three 2005 model Chevrolet sedans for use in the School of Transportation and Building Trades Automotive programs. The vehicles have a retail value of approximately \$20K each.

The Town of Perth has announced the establishment of two new bursaries as a means of expressing appreciation to our students and programs for the various projects undertaken for the town. Two \$250 bursaries have been set up; one each for the Carpentry programs and the Heritage Masonry program.

The School of Part-time Studies advises that Watts Canada has donated \$4K worth of equipment for Backflow Training and that Motorcycle.com has donated \$265 worth of safety cones for the Motorcycle Rider program.

A combined donation of over \$1K was received from the National Capital Sommelier Guild and Groovy Grapes to be used for the creation of plaques to be placed outside Ottawa establishments who employ Algonquin College Sommelier Certificate graduates.

VICE PRESIDENT, FINANCE AND ADMINISTRATION

COLLEGE ANCILLARY SERVICES (CAS)

In the aggregate, revenues for CAS are on target.

Food & Beverage Operations have enjoyed an excellent summer as a result of the new Conference business brought to the College through the Conference Services Department; sales there are up substantially. The Banquet division is up by more than 50% over last year. A number of new additions in terms of equipment and menu items have been added in several of the Food & Beverage locations for Fall 05.

Retail Operations are on track in most sales categories, with the exception of Computer Hardware, where the change in purchasing patterns resulting from a student purchase model for laptop programs which has resulted in a year to date sales drop of -61%. Computer software is up +48% over last year.

Publishing Centre revenues are down somewhat, overall, as College print materials continue to migrate to electronic formats; however, Design Services and external revenue have both increased over the same period last year.

The Parking & Card Services Department is showing a comfortable revenue increase over last year. New solar powered Pay & Display Technology in one of the smaller parking lots has been introduced as a test for potential future upgrades to our equipment.

The College Residence is fully booked for the Fall semester with a small waiting list.

FINANCE AND ADMINISTRATIVE SERVICES

The audited financial statements of the College were completed and issued in June, well ahead of the Ministry timelines and the system average. College staff and KPMG are to be congratulated for the fine teamwork in achieving the accelerated targets.

In addition, the following audits were completed successfully during the summer: Early Learning Centre; Apprenticeship; Enhanced Language Training Services; and AEF - Trades Building.

Staff attended a meeting in June with financial managers from other colleges, MTCU and Ministry of Finance representatives, concerning consolidated colleges' financial statement information update. Review of the new procedures and charts of accounts are ongoing and likely to pose some challenges during implementation.

INFORMATION TECHNOLOGY SERVICES (ITS)

Preparations for the Fall term are now complete with the addition of 21 new e-classrooms and memory upgrades for many of the College's Access Lab computers.

The ITS Service Desk has now been consolidated with the Audio-Visual Service Desk to improve client service and operational effectiveness.

Software development projects for the College's student information system, GeneSIS, continue. Projects to enable students to add or drop courses and to apply for bursaries online are in progress.

PHYSICAL RESOURCES

Facilities Planning & Development Services
Minor Projects – Summer/Fall 2005

- Facility Renewal Grant Projects: There are approximately 20 projects under way totaling \$1.2M. These include a significant amount of electrical maintenance work and roofing repairs.
- CSMC and SuperBuild Projects-Summer 2005: There are 27 projects under way totaling \$2M. These include a variety of academic lab and classroom renovations as well as faculty and administrative office reconfigurations. The majority of the projects were delivered in time for the start of classes.
- Apprenticeship Enhancement Projects: Major renovations were made to the Electrical Lab supporting Apprenticeship training.
- Other Projects: There are several other College projects underway. These include completion of ventilation system controls and ductwork modifications at the Pembroke Campus and the Hospital Simulation Lab.

Major Projects

Students' Association Projects

- Sports Field, Field House and Air Structure
This project has a budget of \$3.7M (plus \$600K for land) and will encompass approximately 2.3 acres of an artificial turf regulation soccer field with lighting, an access control fence, a ball screen, a 30,000 sq. ft. 60 ft. high air structure and a 5,000 sq. ft. field house.

The Site Plan agreement was signed and all permits have been issued from the City of Ottawa. Construction of the field is well under way, with the foundation for the air structure and the field drainage in place. The steel frame of the field house is up and the roof joists are installed. The Field should be ready by October 10, 2005 and the Field House by October 26, 2005.

- Landing Lounge (Pembroke)
The project scope includes some optional elements to be paid for by the College i.e. folding partition \$24K; flooring in the cafeteria \$12K; new door to the outside including pathway to the street \$10K. Construction should be completed by mid October 2005.

Facilities Operations and Maintenance Services

Stewardship Ontario

Algonquin College has been obliged by Provincial Legislation to register as a "Steward" in Ontario. The College therefore is obligated to pay annual fees based on the amount of paper that is sent off-site and finally ends up in Municipal Blue box program. The fees help support the Ontario Provincial Blue box program and are expected to be in the order of \$10,000 per year.

Acoustic Assessment Report

A final report from Jacques Whitford has been received to comply with the condition set out in Algonquin's Certificate of Authorization (Air). It indicates that

we currently comply with the noise guidelines as set out by the Ministry of Environment. The report may be used as a tool to deal with noise complaints.

Drinking Fountain Water Analysis

A final report has been received from Jacques Whitford that reports that the drinking water at each fountain has been tested and complies with Provincial guidelines for drinking water. The College's water is safe and drinkable as it comes from the water fountains.

Power Conservation

In August 2005, Algonquin College received a certificate of appreciation from the Province of Ontario and Hydro Ottawa for conserving power in July and August, as requested by the Provincial regulator, to ensure that sufficient power would be available to prevent rotating power outages due to high demand. On selected days the College reduces its electricity usage by about 20%.

REGISTRAR'S OFFICE

Admissions Statistics, 2005 Fall

The OCAS statistics, as of August 28, for the 2005 Fall Term indicate that, for *College Choices* (i.e. number of applicants), our Non-Secondary School applicants are -0.1% from last year, Secondary School applicants are up 2.8%, with an overall increase in applicants of 1.2%. Province-wide, the variances are -2.7%, -1.3% and -2.0% respectively.

As of August 28, for *Program Choices* (applicants are allowed a maximum of 5 choices, with up to 3 at any one college), our Non-Secondary School applicants are up 0.7% from last year, Secondary School applicants are up 6.9%, and overall we show a increase of 3.5%. Province-wide, the respective variances are -2.0%, +0.2% and -0.9% respectively.

Registration Statistics

Registration in Post-Secondary Programs: Registration for the Fall Term is ongoing. Timetables for registered students were posted to the web on August 5. As of August 29 – the first day of class – Net Registered students stood at 12,536 or 97.0% of the enrolment projected for November 1 (audit date). The breakdown of the 12,536 registered is as follows:

Level 01	7,136 registered, against audit-date projection of 7,328
Upper Levels	5,400 registered, against audit-date projection of 5,595

As of the first day of class, there were 504 international full-time students registered in Post-Secondary programs.

Continuing Education Registrations: For the 2005 Spring Term, as of August 19 (final reporting date for the Spring Term), registrations stood at 10,021 as compared to 11,424 at the same time last year. This year's registrations represent 81.5% of the projection.

Continuing Education registration for the Fall Term opened on August 8. As of August 26, registrations for the 2005 Fall Term stood at 6,766 as compared to 7,838 at the same time last year. This year's registrations to August 26 represent 41.0% of the projection. Registration in Continuing Education courses continues throughout the term.

Convocation Ceremonies

The Fall Convocation Ceremony will be held at the National Arts Centre on Monday, October 17th at 8:00 p.m.

Convocation in Perth was held on Wednesday, June 1 and the Pembroke Convocation Ceremony is scheduled for Saturday, September 24.

VICE PRESIDENT, STUDENT LIFE AND HUMAN RESOURCES

STUDENT SERVICES

Director's Office, Student Affairs and Orientation

The Class Representative and Wybourn Award Selection Committees were held on June 10th. Cassandra Meldrum is the recipient of the Wybourn Award, and John McTaggart is the Class Representative Award recipient.

Marilyn Stratton-Zimmer, Director, attended the CACUSS and CCSS Annual General Meeting in Kingston from June 20th to June 22nd. The CCSS activities included the first meeting of the new Student Life Group on Tuesday, June 21st. The theme of the Student Life session was 'Connecting for Student Success'.

The annual day-long orientation session was held for the new Residence Advisors and staff, Students' Association Directors and staff on June 23rd off campus. The students received intensive briefing on the various services offered to Algonquin students and became acquainted with key staff members including all Vice-Presidents.

Student Affairs and Orientation held their Summer Student Appreciation Day on July 21st. Students received a BBQ lunch and were provided with music, entertainment and prizes.

The Student Affairs and Orientation Office offered 6 sessions of Campus Preview August 22nd to August 26th. Parents' Preview was held August 25th which drew in excess of 350 parents.

Employment Services

On June 7, 2005 the Student Employment Services team visited one of two Practice Firms located in the Ottawa area. These firms were created to help job seekers, with little to no job experience in their field, build some real world work experience to get them started on their career journey.

The Student Employment Services Team lead several live demonstrations of the On-Line Graduate Referral System (OGRS) for several college departments over the summer months. The OGRS system has been visited by over 900 students and 1,200 employers since its launch in January 2005.

Employment Officers saw eighty students looking for employment during the months of June and July.

Counselling Services

The annual report of the Multicultural Buddy Network was received and reviewed. Two hundred and eighty-four students, representing 62 countries registered in the programs this past academic year.

The Test Centre purchased a new appointment scheduling software package (Titanium) that has a combined statistics gathering capacity. It is expected to be implemented sometime this semester and will help streamline the recording and analysis of Counselling Services' activity base. For the year 2004, 9,750 contacts were recorded in Counselling Services.

Steven Lazarovitz, part-time Counsellor, completed the requirements for licensing as a chartered psychologist in Ontario.

Jeff Agate, Counsellor, is in the process of obtaining licensure. Jeff completed a practicum in CSD during the summer, and was involved in the Summer Academic Institute of Learning (S.A.I.L.), a joint program with Carleton University preparing students with learning disabilities for college and university.

Counselling Services was involved in activities of the Student Success Committee and Academic Advising was a focus in June. A training session was run in August for new advisors.

Kim Smith-Spencer, Counsellor in the Mamidosewin Centre, has been active in the work of the Coalition of Mental Health Practitioners and the Ontario Native Education Counsellors Association, of which she is the current Chair.

Discussions have already occurred with consultants for the Regulated Health Professions Act, and they centre on the eventual regulation of psychotherapy and counselling practice in Ontario.

Centre for Students with Disabilities

The 3rd consecutive successful transition program, in conjunction with Carleton University, was held for students with learning disabilities who plan to attend post secondary education this fall (S.A.I.L.). Thirteen students participated in the program spending a week in residence, learning about the learning disability support services available to them at Algonquin College.

A recent graduate of the Graphic Design program and a client of the CSD was commissioned to paint a mural for the entrance of the Centre.

CSD has published the first student handbook for students with disabilities.

The CSD showcased the assistive software and hardware purchased with the funds donated by the Lucky Payday Lottery at the President's Breakfast.

FINANCIAL AID

The Financial Aid Office offered early release of financial aid loans to its clients during the week of August 22nd – 25th. To maximize availability, the office was also open three evenings during the week from 5:00 p.m. until 7:00 p.m. According to the Financial Aid statistics at the end of the week, just under 1,000 students took advantage of this early release initiative.

As of August 28th, 2005, Financial Aid has received financial aid funding from the province of Ontario which totals \$28,393,465. This amount represents about a 20% increase in financial aid funding during the same period in 2004. The funding increase is mainly due to the recent changes in student financial aid which were announced in the August 2005 federal budget.

HUMAN RESOURCES SERVICES

The New Retiree Benefits Plan became effective, July 1, 2005. The Benefits team reviewed submitted enrolment forms, obtained proof of age required, which took much scrutiny and communication with the Retirees. The team was able to send the completed enrolment packages to Sun Life on time.

In addition, the Benefits Team created and mailed a Benefits Folder to Retirees, July 20, 2005. Copies of the following were included in the folder: a completed enrolment form, a letter of confirmation of benefits, Policy and Certificate Numbers dependents/beneficiary screens and the Benefits at a Glance book.

The Council, Sun Life, and the Benefits Team have successfully implemented the New Retiree Benefits. The New Retiree Benefits information has been posted to the Algonquin Website. Inquiries regarding the new benefits are ongoing. A monitoring process is in place for retirees who will be 65 as they will have to be enrolled in the new plan.

The Vacation Liability Project is ongoing with a current focus on the design of a new tracking system to allow ease of use for look-up and the most current information.

The Records Retention Project regarding inactive files has been successfully completed ahead of schedule along with documentation.

The approval of the Budget in June saw the creation of new positions particularly in the academic area. HRS held a ½ day orientation session in conjunction with the "Teaching at Algonquin" mandatory orientation week for all new Academic Staff, August 16th. It was a good opportunity for HRS to convey the many HRS services available to staff at Algonquin College. The evaluations were positive and the comments will be used for continuous improvement of our orientation program.

Staffing/Classification

With the approval of the 2005-2006 Budget, activity in July and August was heavy with over 25 Academic positions, 22 Support Staff positions and 10 Administrative positions posted. HRS support to selection committees and participation on selection committees were also relied upon by the departments.

The Support Staff Job Evaluation Committee met in June for the last meeting of the summer and approved the College-wide PDF audit schedule to commence this Fall. Managers have been provided with staggered timelines to submit up-to-date job descriptions for support staff review by the Committee. To date, there has been a positive response from managers on the audit.

Employee/Labour Relations

Academic Bargaining Unit

All grievance activity went on hold during the Academic vacation period, although a large amount of research and data analysis was undertaken to prepare for grievance responses to the staffing grievances filed in early 2005. Non-replacement partial-load and sessional payroll data was thoroughly reviewed and a profile prepared for each School. This information was used to respond to the Union on each case in mid-August.

Support Staff Bargaining Unit

All grievance activity is currently on hold until approximately mid-September, in order to allow the Fall start-up to be completed.

HRIS/HR Technology

Several HRIS projects were undertaken during the summer months, including the development of a Time-In-Lieu Tracking Module for Support Staff. This will allow departments to more accurately monitor the accumulation of time-in-lieu of overtime.

Another project that was completed this summer was a data link between HRIS and Genesis that requires departments entering temporary academic payroll to enter the correct semester, course, and section data into the authorization. The programming changes will help to ensure that the information entered into Temporary Payroll is more accurate and reflective of activity. To date, the changes have been widely publicized and well received.

Temporary Academic Employees' Orientation

Eight sessions were delivered to new temporary academic staff. These sessions were organized by Learning and Teaching Services and HRS sent representatives to orient the new employees to HRS.

STRATEGY AND BUSINESS DEVELOPMENT
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FOUNDATION AND ALUMNI AFFAIRS**Vet Campaign**

International Equestrian Ian Millar has agreed to be Honorary Chair for the Animal Health Care Facility Campaign. Note: Mr. Millar is an Algonquin College Alumni.

Purchasing Management Association Canada

A Donor Appreciation Reception is scheduled for September 21st to recognize the generous donation of \$129,000 from the Purchasing Management Association of Canada. This donation includes matched dollars from the Ontario Student Opportunity Trust Fund and will provide annual bursaries to Bachelor of Applied Business (Supply Chain Management) students in their fifth semester 2005 and in their seventh semester 2006.

OutCare Foundation

A Donor Appreciation Reception is scheduled for October 12th to recognize and thank the OutCare Foundation for their generous gift of \$30,000. This donation includes matched dollars from Ontario Student Opportunity Trust Fund and will provide annual bursaries to students in specific programs in the school of Health and Community.

New Endowed Bursary

West End Nursery School - \$40,000

New Annual Bursaries

SAP Canada - \$3000

Thomson Nelson - \$350

Royal Oak - \$500

Information System Security Scholarship - \$500

Canadian Marketing Association \$1000

ALUMNI

Five alumni have been nominated for the 2006 Premier's Awards:

Recent Grad - Kelly Davies - Furniture Technician

Business - Stephen Beckta- Sommelier

Health Sciences – Dr. Donna MacPhee-Brunet

Technology - Michael Tremblay - Computing Science

Creative Arts - Chris Gordon - Radio Broadcasting

The Algonquin College Alumni Association Board of Directors will resume monthly meetings beginning Wednesday, September 7th.

APPLIED RESEARCH

The 3D Optical Simulator Project (the development of a virtual-reality photonics lab) is the first research-related business incubation project Algonquin College has completed through CITO Tech Readiness funding. Algonquin students are assisting with this project in areas of software testing, business planning and technical writing and have made excellent contributions.

Algonquin's Digital Media Research Centre is currently completing R & D with a local film company (Sound Venture) relating to the use of high-definition digital technologies in the production of made for TV movies.

CONTRACTS AND CORPORATE LEARNING SERVICES

The launch of the Contracts and Corporate Learning Services (CCLS) Dept. demonstrates Algonquin College's continued commitment to providing corporate training to industry and government. Building on the corporate training currently being delivered by schools, CCLS is supporting these efforts by providing a complete, end-to-end service to help clients meet their learning needs. These include competency profiling, employee assessment and the creation of individual learning plans (ILPs). Examples of early successful contracts include:

Department of Foreign Affairs – Web development tool training.

Medical College Aptitude Test exam invigilation

International Computer Driving License pilot project launched.

Gov't of Canada Services directory – training articles prepared and distributed to 10,000 Fed Gov't Executives in September 2005.

Nunavut – Accounting Certificate contract.

INTERNATIONAL EDUCATION CENTRE

Enrollment

The total number of registered students for the first week of September is 514 plus 30 contract students for a total of 544. Even though the final numbers can not be determined mid September because of visa implications and other travel considerations, this represents an increase over last year' numbers.

ESL

127 students have registered into the September intake and another 15 returning students are expected to add to this number.

Recruitment

The fall recruitment campaign will be starting in the middle of September. We will be sending staff to attend educational fairs and give seminars on college programs to several countries including:

Mexico

Chile

India

Dubai

Abu Dhabi

Germany

Korea

Japan

Linkages

The Indo Canadian Institute of Technology in New Delhi is now running 6 Algonquin programs. The latest to be offered are Biotechnology and Mechanical Engineering. 70 students have registered in the first year intake of these programs.

The READ project in China is moving forward. All activities planned for 2004/05 have been completed. The last activity was a Curriculum Development Training program offered in Canada to 5 professors from the Sichuan Ganzi College of Nationalities.

Algonquin's Hospitality program will be offered in Montenegro this fall.

Two chairs from the Faculty of Advanced Technology and two members of the International Education Centre will be joining the Canada/India Technology Summit (Bangalore and New Delhi) organized and subsidized by the Department of International Trade. Algonquin is one of three educational institutions involved in this mission. The other two are Queen's University and Waterloo University.

On August 17, 2005, Algonquin College signed a Memorandum of Understanding with the Government of Akwa Ibom State of Nigeria to train 70 Nigerian university

graduates. The graduates joined 3 and 4 semester technology related programs in the faculty of Advanced Technology. The MOU was signed at celebration attended by the President of the College, the Chair, Board of Governors, His Worship the Mayor of the City of Ottawa and two Ministers from the State of Akwa Ibom as well as the Nigerian High Commissioner to Canada.

A number of foreign delegations visited the college this summer including groups from Cambodia and the Caribbean. The International Education Centre has provided support for delegations and study tours to the college from overseas visitors and agencies involved in international development.

MARKETING

Completion of the re-branding of the CE catalogue 'OnCourse' was completed as was the production of Part-Time monographs. Design and production for the College's Viewbook, Calendar and full-time monographs were also completed, and display material was produced for the Presidents Breakfast.

Two information evenings were held on campus for programs experiencing lower than expected enrolment. These two events were supported by targeted advertising and direct mail campaigns. Over forty known (traceable) registrations were generated between the two events, with very positive feedback received by those in attendance.

Recruitment

Recruitment activities throughout the summer included:

- over 50 general student campus tours
- 3 group tours
- 17 high school presentations
- 2 career fairs
- multiple campus preview tours
- several shopping centre visits
- participation and organization of two Info Cafés

Recruitment staff met in August with the Carleton University Recruitment Team to discuss collaborative recruitment strategies for the upcoming year for the Bachelor of Information Technology program.

Preparation for the fall recruitment drive is underway. Support continues for the Shauna Burke High School "What is Your Everest" Tour, starting in October. Recruitment will be present to provide information to students interested in the College.

SPECIAL PROJECTS

The Algonquin Web Services group continues to revise the College's website. Several School sites have now been converted over to the College standard web

template and are now live (PPSI, Hospitality, HCOS) while several others are undergoing final changes. (ACCESS, School of Part time studies, International Restaurant.). A template for the various service and administrative areas has been piloted with the VP Finance and Administration Office and will soon be applied to the Registrar's office.

Academic Partnership

There are a number of activities that have been pursued over the last two months each of which will impact upon the staff and students of local District School Boards(DSBs).

Plans are being finalized to host a "*Group of Seven Shadow Day*" at Algonquin on October 06, 2005. Each of the DSB's that form our nearest feeder boards have been asked to send seven leaders including their Director of Education to better understand College opportunities and shadow a former student during his / her day as an Algonquin student. The DSB teams will then meet to discuss the feedback from their former students in terms of what would have made them better prepared for the transition to the College experience. A combined reporting-out session will address the need for plans within each DSB to improve direct linkages with the College.

An analysis of the feeder patterns of the local Boards makes it clear the Adult High Schools of the two Ottawa Boards are the largest source of new recruits. Discussions have taken place with the two principals of these schools and a decision has been taken to have an Algonquin staff member available to provide an on-going liaison with the staff and students at those sites. The support for the concept was very strong. We will monitor the impact through tracking the numbers who will apply to both the regular programs as well as the Career and College Preparation offerings and comparing this with past experience.

Corporate Planning

CCbenefits was contacted to conduct an ROI study for the Pembroke Campus similar to the System-wide study conducted by ACAATO in 2004 for the Council of Presidents. Funding was received to finance this study for the Campus.

At the request of the Vice President, Academic, preparations are underway for the biannual Full Time Student Survey, scheduled for November, 2005.

Institutional Performance Measurement

The 2005-06 data collection cycle for the Key Performance Indicators is largely focusing on preparations for the advanced November, 2005 KPI Student Satisfaction Survey and regular February, 2006 surveys.

We are currently responding to requests from Career Education to devise a strategy to improve response rate and ratings related to KPI Employer

Satisfaction Surveys as well as from the Students Association Board of Directors to present KPIs and their application to decision-making.

PUBLIC RELATIONS AND COMMUNICATIONS

Government Relations

John Baird, MPP, Nepean-Carleton visited Algonquin College, Woodroffe Campus on August 31, 2005. Tour included Health Science Simulation Lab, Hapto-visual Research Lab, Police and Public Safety Institute, Transportation Technology Centre and the Student Residence. Meetings continue with local, provincial and federal government officials.

Corporate Events

The President's Annual Breakfast and Luncheon were held on Tuesday, August 16, 2005. Approximately 1,000 full-time staff attended the Breakfast and approximately 450 part-time staff attended the luncheon. The President's address and slideshow presentation can be found on the College website.

"Coffee Break with the President" is now entering its third successful year. New to the Coffee Break Series this year is to place a focus on meeting the various College constituency groups. i.e. The September 29th coffee break will include Students' Association President Michael Barrett and the Board of Directors.

The "Breakfast with the President" series now enters its second year. The breakfasts provide new hires, recent retirees and various constituency groups an opportunity to meet informally with the President.

College Communications

The Public Relations and Communications Department soon will be able to access and manage a section on BlackBoard to post College communications.

Staff Cont@ct

The first issue of Staff [Cont@ct](#) in its new format was published in June. The next issue is set for publication on Sept 9th. The new format features an "all in one" format viewable via one link from myAlgonquin/Good Morning Algonquin.

Media Coverage Highlights

The Ottawa Citizen featured the College's convocation ceremonies with a full-page Class of 2005 piece featuring award winning Algonquin College graduates.

Global Television news Anchor and Convocation Guest Speaker Leslie Roberts featured Algonquin's Convocation ceremony on the Global Evening News.

The Ottawa Sun featured a story about an award winning Correctional Worker graduate.

Claude Brule was interviewed for an article in Computer World Magazine.

The Animation program was featured in Business Edge Magazine's Animation story in August.

Media Relations

Media Hits: There were 68 media hits during this time frame.

Upcoming Media Activity

Marie Cormier was interviewed for an education feature that will appear in the Toronto Sun.