

APPROVED**ANNUAL GENERAL MEETING OF THE BOARD OF GOVERNORS MEETING MINUTES**

MINUTES OF THE ANNUAL GENERAL MEETING OF THE BOARD OF GOVERNORS OF ALGONQUIN COLLEGE,
HELD ON MONDAY, JUNE 10, 2019, AT 6:00 PM, IN ROOM T102 A&B, OTTAWA CAMPUS.

Present:

Peter Nadeau, Board Chair
Jim Brockbank, Board Vice Chair
Cheryl Jensen, President
Audrey Claire Lawrence
Cyril McKelvie
Enrico DeFrancesco
Jay McLaren
Jeff Darwin
Jim Robblee
Krisha Stanton
Michael Waters
Shubham Paudel
Steve Barkhouse
Valerie Sayah
Wayne Johnson

Regrets:

Gail Beck
Kelly Sample

Recorder:

Victoria Tiqui-Sanford, Board Assistant

Governor Observers:

Ikram Zouari, Incoming Governor, Sept. 1, 2019
James McCracken, Incoming Governor, Sept. 1,
2019
Yadwinder Singh, Incoming Student Governor,
Sept. 1, 2019
Rodney Wilson, Governor in Waiting, Sept. 1, 2020
John Weerdenburg, Governor in Waiting, Sept. 1,
2020
Yusuf Khan, Governor in Waiting, Sept. 1, 2020

Algonquin College Executive Team:

Claude Brulé, Senior Vice President, Academic
Diane McCutcheon, Vice President, Human
Resources
Doug Wotherspoon, Vice President, Innovation
& Strategy
Duane McNair, Vice President, Finance &
Administration
Laura Stanbra, Vice President, Student Services
Ron Deganadus McLester, Executive Director,
Truth, Reconciliation, Indigenization
Tracy McDougall, Director, President's Office

Presenters:

Chris Hahn, Dean, Perth Campus and the
Algonquin Centre for Construction Excellence
Grant Perry, Director, Finance and
Administrative Services
Paul Gardner, Senior Manager, Special Projects

Changemaker Awards:

Shaun Barr, Chair, Construction Trades and
Building Systems

Students:

Baking Silver medalist – Krystal Wiles-Horscroft
Hairstyling Bronze medalist – Jasmine Ebery
Auto Body Repairer Bronze medalist – Tom
Kearney (Bronze)
Carpentry (individual) Bronze medalist – Chris
Naranowicz

External Guests

Darren Karn, Senior Research Associate Rotman
School of Management, University of Toronto

1. CONSTITUTION OF THE MEETING & APPROVAL OF THE AGENDA

Board Chair P. Nadeau constituted the meeting at 6:00 p.m. and asked whether any Governors wished to remove or add an item to the agenda. No items were removed or added.

RESOLUTION

MOVED & SECONDED: S. Paudel & K. Stanton

THAT the Board of Governors approves the Annual General meeting agenda of June 10, 2019.

CARRIED.

2. Declarations of Conflict of Interest

Board Chair P. Nadeau asked members to declare any conflicts of interest with items on the agenda. There were no conflicts of interest declared.

3. Minutes of the Annual General Meeting of the Board of Governors meeting of June 11, 2018

Approval of the Board of Governors Meeting minutes of June 11, 2018.

RESOLUTION

MOVED & SECONDED: A. Lawrence & V. Sayah

THAT the Board of Governors approves the meeting minutes of June 11, 2018.

CARRIED.

4. 2018-2019 Draft Audited Financial Statements

Members were referred to the recommendations for the 2018-2019 Draft Audited Financial Statements for approvals.

RESOLUTION

MOVED & SECONDED: S. Barkhouse & J. Darwin

a. **THAT** the Board of Governors approves the 2018-2019 Draft Audited Financial Statements of Algonquin College (Appendix A: 2018-2019 Draft Audited Financial Statements – Algonquin College),

AND

b. **THAT** the Board of Governors approves the transfer of \$197,538 from internally restricted net assets to unrestricted net assets,

AND

c. **THAT** the Board of Governors accepts for information the 2018-2019 Audited Financial Statements of The Algonquin College Foundation (Appendix B: 2018-2019 Audited Financial Statements – Algonquin College Foundation),

AND

d. **THAT** the Board of Governors accepts for information the 2018-2019 Audited Financial Statements for 2364193 Ontario Inc. (Appendix C: 2018-2019 Audited Financial Statements – 2364193 Ontario Inc.),

AND

e. **THAT** the Board of Governors accepts for information the 2018-2019 Management Discussion and Analysis Report (Appendix D: 2018-2019 Management Discussion and Analysis Report).

CARRIED.

5. 2018-2019 Board of Governors Officers and Committee Membership Appointments

Governor J. Robblee, Chair, Governance Committee referred members to the 2019-2020 Board of Governors Officers and Committee Membership Appointments.

OFFICERS OF THE BOARD 2019-2020

EXECUTIVE COMMITTEE	
Board Chair	Jim Brockbank
Board Vice Chair	Jim Robblee
President	Vacant
Chair, Governance Committee	Gail Beck
Chair, Academic & Student Affairs Committee	Jay McLaren
Chair, Audit & Risk Management Committee	Kelly Sample
Vice Chair, Audit & Risk Management Committee	Steve Barkhouse
GOVERNANCE COMMITTEE	
Committee Chair	Gail Beck
Board Chair	Jim Brockbank
President	Vacant
External Governor	Audrey Lawrence
External Governor	Jamie McCracken
External Governor	Jim Robblee
Internal Governor	Valerie Sayah
External Governor	Wayne Johnson
ACADEMIC & STUDENT AFFAIRS COMMITTEE	
Committee Chair	Jay McLaren
Board Chair	Jim Brockbank
President	Vacant
External Governor	Cyril McKelvie
Internal Governor	Enrico DeFrancesco
Internal Governor	Krishna Stanton
Student Governor	Yadwinder Singh
Internal Resource, VP Academic	Claude Brulé
Internal Resource, VP Student Services	Laura Stanbra
AUDIT & RISK MANAGEMENT COMMITTEE	
Committee Chair	Kelly Sample
Committee Vice Chair	Steve Barkhouse
Board Chair	Jim Brockbank
President	Vacant
External Governor	Cyril McKelvie
External Governor	Jeff Darwin
External Governor	Ikram Zouari
Internal Resource, VP Finance and Administration	Duane McNair

RESOLUTION

MOVED & SECONDED: J. Robblee & K. Stanton

THAT the Board of Governors approves the appointment of Officers of the Board and membership on Board Committees with terms beginning September 1, 2019 to August 31, 2020.

CARRIED.

6. Appointment of the Auditors for 2019-2020

Governor S. Barkhouse, referred members to the Appointment of the Auditors for 2019-2020 on behalf of Kelly Sample, Chair, Audit and Risk Management Committee. The report requested for approval for the appointment of the auditors for 2019-2020.

RESOLUTION

MOVED & SECONDED: S. Barkhouse & J. Brockbank

THAT the Board of Governors approves the appointment of BDO Canada LLP as the external auditors of Algonquin College and its controlled entities for the 2019-2020 fiscal year.

CARRIED.

7. Banking Officers Resolution

D. McNair referred members to the Banking Officers Resolution. Each year, the College presents to the Board of Governors an updated list of the banking officers of the College. Once approved, the resolution is supplied to the College's financial institutions as validation of those individuals with signing authority for banking purposes at Algonquin College.

RESOLUTION

MOVED & SECONDED: S. Paudel & J. Darwin

THAT the Board of Governors approves the Banking Officers Resolution effective September 1, 2019.

CARRIED.

8. ANNUAL GENERAL MEETING ADJOURNMENT

There being no further business, the Annual General Meeting of the Board of Governors adjourned at 6:06 p.m.

James Brockbank, Chair

Victoria Tiqui-Sanford, Recorder

APPENDIX A: Observers:

Brent Brownlee, Director, Campus Services
Chris Carroll, Communications
Chris Hahn, Dean, Perth Campus
Chris Janzen, Dean, Dean, Faculty of Technology and Trades
Dave Donaldson, Dean, School of Business
Elizabeth Tyrie, Business Improvement Coach, Business Improvement Office
Emily Woods, Associate Director, Finance and Administrative Services
Erin Langevin, Director, Labour Relations
Greg Jeffreys, Contractor, Algonquin College
Ilya Golub, Principal Investigator - OptiWave, Applied Engineering Research Centre
Jeff Agate, Associate Director, Student Support Services, Student Support Services
Jennifer Thurston, Conference & Banquet Manager
Jessica House, Manager Continuous Improvement, AC Way
Krista Pearson, Registrar
Lynn Schumann, Project Manager, Learner Driven Plan
Manon Levesque, Manager, Physical Resources
Mara Lowrey, Marketing Manager, Campus Services
Marina Spivak, Financial Analyst, Finance and Administrative Services
Mark Leduc, Executive Director, Academic Operations and Planning
Michael Qaqish, Support Services Officer, President's Office
Patrick Devey, Dean, Centre For Online and Continuing Learning
Peggy Austen, Acting Director, Foundation
Richard Hagemeyer, Part-Time Professor, Information and Communications Technology
Ruth Dunley, Communications Officer, Public Relations
Sandra Larwill, Academic Manager, Centre For Online and Continuing Learning
Sherri Levine, Communications Officer
Stephanie Walker, Executive Assistant, President's Office
Terri Kinnunen, Manager, Financial Services
Valerie Hall, Professor, School of Business
Wahab Almuhtadi, Full-time Professor, Applied Science & Environmental Technology