

**APPROVED**

**ANNUAL GENERAL MEETING OF THE BOARD OF GOVERNORS MEETING MINUTES**

MINUTES OF THE ANNUAL GENERAL MEETING OF THE BOARD OF GOVERNORS OF ALGONQUIN COLLEGE,  
HELD ON MONDAY, JUNE 8, 2020 AT 6:30 PM, BY ZOOM VIDEO/TELECONFERENCE CALL.

<p><b><u>Present:</u></b> Jim Brockbank, Board Chair Claude Brulé, President &amp; CEO Jim Robblee (Board Vice Chair) Audrey Claire Lawrence Cyril McKelvie Enrico DeFrancesco Gail Beck Ikram Zouari Jamie McCracken Jay McLaren Jeff Darwin Kelly Sample Krisha Stanton Stephen Tudor Steve Barkhouse Valerie Sayah Wayne Johnson</p> <p><b><u>Regrets:</u></b> Yadwinder Singh</p>	<p><b><u>Algonquin College Executive Team:</u></b> Chris Janzen, Senior Vice President, Academic Diane McCutcheon, Vice President, Human Resources Duane McNair, Vice President, Finance &amp; Administration Laura Stanbra, Vice President, Student Services Mark Savenkoff, Vice President, Advancement Ron Deganadus McLester, Vice President, Truth, Reconciliation and Indigenization Tracy McDougall, Director, Communications &amp; President's Office</p> <p><b><u>Presenters/Guests:</u></b> Colin Bonang, Director, Risk Management Grant Perry, Chief Financial Officer</p> <p><b><u>Recorder:</u></b> Victoria Tiqui-Sanford, Board Assistant</p>
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**1. CONSTITUTION OF THE MEETING & APPROVAL OF THE AGENDA**

Governor Brockbank, Board Chair constituted the meeting at 6:29 p.m. and asked whether any Governors wished to remove or add an item to the agenda. No items were removed or added.

**RESOLUTION**

**MOVED & SECONDED: J. McLaren & V. Sayah**

**THAT** the Board of Governors approves the Annual General Meeting agenda of June 8, 2020.

**CARRIED.**

**2. Declarations of Conflict of Interest**

Governor Brockbank asked members to declare any conflicts of interest with items on the agenda. There were no conflicts of interest declared.

**3. Minutes of the Annual General Meeting of the Board of Governors meeting of June 10, 2019**

Approval of the Board of Governors Meeting minutes of June 10, 2019.

**RESOLUTION**

**MOVED & SECONDED: K. Stanton & W. Johnson**

**THAT** the Board of Governors approves the meeting minutes of June 10, 2019.

**CARRIED.**

**4. 2019-20 Draft Audited Financial Statements**

Members were referred to the recommendations for the 2019-20 Draft Audited Financial Statements for approvals.

**RESOLUTION**

**MOVED & SECONDED: A. Lawrence & J. Darwin**

a. **THAT** the Board of Governors approves the 2019-20 Draft Audited Financial Statements of Algonquin College (Appendix A: 2019-20 Draft Audited Financial Statements – Algonquin College),

AND

b. **THAT** the Board of Governors approves the transfer of \$15,832,871 from unrestricted net assets to internally restricted net assets,

AND

c. **THAT** the Board of Governors accepts for information, the 2019-20 Audited Financial Statements for 2364193 Ontario Inc. (Appendix B: 2019-20 Audited Financial Statements – 2364193 Ontario Inc.).

**CARRIED.**

**5. 2020-21 Board of Governors Officers and Committee Membership Appointments**

Governor G. Beck, Chair, Governance Committee referred members to the 2020-21 Board of Governors Officers and Committee Membership Appointments.

**OFFICERS OF THE BOARD 2020-21**

<b>EXECUTIVE COMMITTEE</b>	
Board Chair	<b>Jay McLaren</b>
Board Vice Chair	<b>Gail Beck</b>
President	Claude Brulé
Chair, Governance Committee	Audrey Lawrence
Chair, Academic & Student Affairs Committee	Cyril McKelvie
Chair, Audit & Risk Management Committee	Steve Barkhouse
<b>GOVERNANCE COMMITTEE</b>	
<b>Committee Chair</b>	<b>Audrey Lawrence</b>
<b>Committee Vice Chair</b>	<b>Jamie McCracken</b>
Board Chair	Jay McLaren
President	Claude Brulé
External Governor	Stephen Tudor
Internal Governor	Andre O’Bonsawin
Internal Governor	Valerie Sayah

<b>ACADEMIC &amp; STUDENT AFFAIRS COMMITTEE</b>	
<b>Committee Chair</b>	<b>Cyril McKelvie</b>
<b>Committee Vice Chair</b>	<b>Wayne Johnson</b>
Board Chair	Jay McLaren
President	Claude Brulé
External Governor	Audrey Lawrence
External Governor	Gail Beck
Internal Governor	Enrico DeFrancesco
Student Governor	Shivang Dhawan
Internal Resource, VP Academic	Christopher Janzen
Internal Resource, VP Student Services	Laura Stanbra
<b>AUDIT &amp; RISK MANAGEMENT COMMITTEE</b>	
<b>Committee Chair</b>	<b>Steve Barkhouse</b>
<b>Committee Vice Chair</b>	<b>Jeff Darwin</b>
Board Chair	Jay McLaren
President	Claude Brulé
External Governor	Cyril McKelvie
External Governor	Gail Beck
External Governor	Ikram Zouari
Internal Resource, VP Finance and Administration	Duane McNair

## **RESOLUTION**

### **MOVED & SECONDED: G. Beck & J. McCracken**

**THAT** the Board of Governors approves of the appointment of Officers of the Board and membership on Board Committees with terms beginning September 1, 2020 to August 31, 2021.

**CARRIED.**

## **6. Appointment of the Auditors for 2020-21**

Governor Sample, Chair, Audit and Risk Management Committee, referred members to the Appointment of the Auditors for 2020-21. The report requested for approval for the appointment of the auditors for 2020-21.

## **RESOLUTION**

### **MOVED & SECONDED: K. Sample & J. Robblee**

**THAT** the Board of Governors approves the appointment of BDO Canada LLP as the external auditors of Algonquin College and its controlled entities for the 2020-21 fiscal year.

**CARRIED.**

## **7. Banking Officers Resolution**

D. McNair referred members to the Banking Officers Resolution. Each year, the College presents to the Board of Governors an updated list of the banking officers of the College. Once approved, the resolution is supplied to the College's financial institutions as validation of those individuals with signing authority for banking purposes at Algonquin College.

## **RESOLUTION**

### **MOVED & SECONDED: S. Tudor & J. McCracken**

THAT the Board of Governors approves the Banking Officers Resolution effective September 1, 2020.

**CARRIED.**

**8. ANNUAL GENERAL MEETING ADJOURNMENT**

There being no further business, the Annual General Meeting was moved to adjourn by Governor Beck at 6:37 p.m.



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Jay McLaren, Chair



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Victoria Tiqui-Sanford, Recorder