

President's Message



Jan 18, 2019

Dear Learners,

As you know, Algonquin College became a Clean Air Campus on January 1 when it adopted a permanent [Smoke-Free Policy](#) on all three of our campuses. I know this change has affected many in the College community, and I want to thank all learners for their cooperation and the respect they have shown for the new policy. I also want to reinforce that this is not at all a judgement against those who smoke.

Today, I want to update students with more details about how we will be enforcing the policy through a combination of education, warnings, and a clear disciplinary process.

That process begins with a Notice of Non-Compliance that Algonquin College Security Officers are authorized to issue to students and employees.

It is important to point out that a Notice of Non-Compliance will not be issued immediately to every person who violates the Smoke-Free Policy. Initially, Security Officers will make people aware of the policy and ask them to comply with it by extinguishing smoking materials or leaving the Campus.

Those who continue to contravene the policy will be issued with a non-compliance notice. Further disciplinary actions will follow processes established in the College's [SA 07 Student Conduct](#).

Each week, Security Services will provide documentation on notices of non-compliance that have been issued for that period to the Student Support Services Director's Office. Security Services will also provide any additional relevant information regarding the notice. For example, the number of times the student has been encountered and whether other policy infractions were involved will be noted. The Director's Office will then follow progressive disciplinary measures available under SA 07 Student Conduct (Sections 6 and 7) requirements, which include mediation, possible sanctions, and alternative disciplinary measures.

You can find the Notice of Non-Compliance [here](#). This form will also be used for employees, but disciplinary measures involving employees will follow the [HR 18 Employee Code of Conduct](#).

More details on the policy and its enforcement mechanisms are available at algonquincollege.com/cleanair. This website also offers various resources, including maps of Campus boundaries, information on different smoking cessation services, FAQs, and a contact email for

anyone who has questions or wants to comment.

We will monitor the success of this new policy and its enforcement system, and make necessary changes as required.

Again, I want to thank all of you for your co-operation as we work together through this change at Algonquin College. As always, I welcome your feedback.

Sincerely,

A handwritten signature in black ink, appearing to read "Cheryl". The signature is written in a cursive, flowing style with a small dot at the end.

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