COMMS – COURSE OUTLINE WRITER: GRADE SCHEME

The language has been updated in the **Grade Scheme section** of the Course Outline template to correct/clarify passing grade vs. progression requirement. The 60% and 70% 'Pass' option now read 'Progression Requirement' rather than 'Pass' with an explanation of what that means for students.

The usual College Grading Numerical Table is now consistent in all options and with [Policy AA14: Grading System](#).

Please note: The default according to [Policy AA14: Grading System](#) is 50% Pass. Only in exceptional circumstances is this higher in some courses. This is information that should be communicated and confirmed with the Program Coordinator. This should be the same information in the Student Information System.

IF the course in fact does have a **greater than 50% <u>passing</u> requirement:**

Step 1:
In the Course Related Information section of the course outline include the passing requirement information (% and any other pertinent information).

Step 2:
In the Grade Scheme options select *'Display General Grade Scheme'* (which will simply display the standard grade scheme table as shown in Policy AA14.