

## 2026-27 Critical Dates – COMMS/Course Outline Approval Deadlines

DATES & DEADLINES	ACTIVITY
<b>April 10 – April 12, 2026</b>	<b>COMMS 3.0 offline to accommodate rollover of program curriculum to 2026-2027 academic year.</b>
April 13, 2026	<p><b>COMMS 3.0 OPENS TO ALL USERS</b></p> <p>COMMS Open for Faculty/Coordinators/Chairs            Submit Draft Program Outcomes Mapping Revisions/Populate New Courses/Edit Existing Courses/Approve Course Outline Revisions  <b>NOTE: once a course outline has been Chair approved, it is approved for the entire academic year (all terms) and cannot be modified until rollover to the next academic year.</b></p>
<b>April 13 – April 20, 2026</b>	<p><b>Program Outcomes Mapping Revisions for Program Modifications</b></p> <p>Curriculum Planning and Implementation Team enter revised Program Outcomes Maps for Academic Development supported Program Modifications and notifies Coordinators when complete.</p>
<b>April 13 – April 24, 2026</b>	<p><b>Program Outcomes Mapping Revisions for ACR Program of Study Changes (CAL999s)</b></p> <p>Program Coordinators submit revised Program Outcomes Maps as needed to support Program of Study revisions made during ACR on CAL999 documents. Ensure that any new courses are mapped and review the maps for any impact from Program of Study changes (i.e. course removal, moving courses between levels, etc.)</p>
<b>April 13 – May 8, 2026</b>	<p><b>Program Outcomes Mapping Revision Approval</b></p> <p>Curriculum Consultants in Academic Development review proposed map revisions, consult with Coordinators as needed, and approve mapping revisions to be pushed to program course outlines.</p>
<b>July 13, 2026</b>	<p><b>COURSE WRITER DUE DATE:</b>            FALL 2026 course outlines must be submitted to Program Coordinators.</p>
<b>July 20, 2026</b>	<p><b>PROGRAM COORDINATOR DUE DATE:</b>            FALL 2026 course outlines must be submitted to Chairs.</p>
<b>July 27, 2026</b>	<p><b>CHAIR DUE DATE:</b>  <b>APPROVAL of ALL FALL 2026 course outlines.</b>            (Note: many depts/faculty work ahead for Winter/Spring)</p>

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<b>August 4, 2026</b>	<b>Student timetables released in ACSIS for Fall 2026</b> ALL courses scheduled for Fall 2026 delivery will have course outlines approved and available in ACSIS with student timetables.
<b>November 16, 2026</b>	COURSE WRITER DUE DATE: WINTER 2027 course outlines must be submitted to Program Coordinators.
<b>November 23, 2026</b>	PROGRAM COORDINATOR DUE DATE: WINTER 2027 course outlines must be submitted to Chairs.
<b>November 30, 2026</b>	<b>CHAIR DUE DATE:</b> <b>APPROVAL of <u>ALL</u> WINTER 2027 course outlines.</b>
<b>December 7, 2026</b>	<b>Student timetables released in ACSIS for Winter 2027</b> ALL courses scheduled for Winter 2027 delivery will have course outlines approved and available in ACSIS with student timetables.
<b>March 15, 2027</b>	COURSE WRITER DUE DATE: SPRING 2027 course outlines must be submitted to Program Coordinators.
<b>March 22, 2027</b>	PROGRAM COORDINATOR DUE DATE: SPRING 2027 course outlines must be submitted to Chairs.
<b>March 29, 2027</b>	<b>CHAIR DUE DATE:</b> <b>APPROVAL of <u>ALL</u> SPRING 2027 course outlines.</b>
<b>April 5, 2027</b>	<b>Student timetables released in ACSIS for Spring 2027</b> ALL courses scheduled for Spring 2027 delivery will have course outlines approved and available in ACSIS with student timetables.