

INTRODUCTION TO MANAGING PROJECTS

This is the first course in the Project Management Essentials Certificate Program.

3 DAYS

Projects have become the way in which mature organizations implement complex initiatives today. Project management tools, techniques and processes have been evolving to help organizations deliver value through these initiatives successfully. In this foundation course, discover the project management framework, life cycle, project processes, and best practices. Learn how project choices are made and how different techniques are used to collect requirements and define project outcomes. Learn how to situate a project strategically, define project objectives, conduct a stakeholder analysis, and develop a project charter. A mix of case studies, exercises, and group discussions contribute to a comprehensive learning experience.

This course can be taken on its own or as part of our complete Project Management Essentials program of seven courses. *Introduction to Managing Projects* is a prerequisite for the other courses in the program.

TOPICS COVERED

- Project management terminology
- Phases of the project life cycle
- Waterfall and agile project management
- The role of the project manager
- Stakeholder identification and requirements definition
- Project scoping and Work Breakdown Structures (WBS)
- Preparing a project charter and plan
- Project challenges and best practices

WHO SHOULD ATTEND

- New project managers
- Prospective project manager, project coordinators or project team members
- Are looking to pursue a career in project management

This course is eligible for 21 Project Management Institute Professional Development Units.

ABOUT THE PROJECT MANAGEMENT ESSENTIALS CERTIFICATE PROGRAM

The Project Management Essentials program offers practical, hands-on training in the fundamental knowledge and skills needed in today's project management field. Crafted by top industry experts and educators, this comprehensive program blends industry insights with best practices, delivering a well-rounded training experience for both experienced Project Managers and individuals aspiring to build a career in project management.

You can take any five of the seven courses in any order, either as standalone courses or to fill specific knowledge gaps. To earn the certificate, you must complete all seven courses within three years, with the first course being *Introduction to Managing Projects* and the final course being *Project Implementation and Closure*. Successful completion of the program will earn you a Project Management Essentials certificate from Algonquin College.

Courses in the Project Management Essentials Program:

- Introduction to Managing Projects (3 days)
 - Resource, Communications and Stakeholder Management (3 days)
 - Project Schedule and Cost (3 days)
 - Project Risk Management (3 days)
 - Project Quality Management (2 days)
 - Procurement and Contract Management (3 days)
 - Project Implementation and Closure (3 days)
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HOW TO REGISTER

Call: 1.833.282.6852

Email: training@algonquincollege.com

Register online: algonquincollege.com/corporate