

## MANAGEMENT OF PORTFOLIOS (MOP®) PRACTITIONER CERTIFICATION (2 DAYS)

Management of Portfolios complements existing Best Practice in portfolio, programme and project management

### Who Should Attend

- Senior managers responsible for planning and strategy in portfolio management roles encompassing investment decision making and benefits realization.
- Change directors involved in the selection and delivery of business change initiatives.
- C-level executives (CFO, COO, VP, etc.).
- Staff who manage portfolio delivery.
- Business case writers and investment appraisers.
- Improved return on investment from change initiatives as more benefits are realized and sustained for longer.
- Organization-wide understanding of the benefits a project or programme will produce and the ability to measure the benefits.

### How You Will Benefit

Successful application of MoP guidance ensures that:

- Programmes and projects undertaken are prioritized in terms of their contribution to strategic objectives and overall level of risk.
- Programmes and projects are managed consistently to ensure efficient and effective delivery.
- Benefits realization is maximized to provide the greatest return (in terms of strategic contribution and efficiency savings).

### How Organizations Benefit

Organizations benefit from the application of MoP through the:

- Realization of benefits related to improving prospects, clients, revenues and efficiency levels regardless of the type of organization.
- Ability to demonstrate more efficient and effective practices through better use of available resources.
- Ability to retain motivated and skilled change management staff and to attract investors.

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## MANAGEMENT OF PORTFOLIOS PRACTITIONER (2 DAYS)

The Practitioner certification confirms you have achieved sufficient understanding of how to apply and tailor the MoP guidance and to analyze portfolio data, documentation and roles in relation to a scenario situation.

### Day 1: Implementing, Sustaining and Measuring

- Identify appropriate approaches when implementing, sustaining, and measuring portfolio management for a given scenario.
- Apply and tailor practices and techniques within the portfolio definition cycle and the portfolio delivery cycle to a scenario.
- Identify, analyze and distinguish whether the approaches adopted are appropriate, with reasons, in a given scenario.

## Day 2: Exam Prep & Practitioner Exam

### The Practitioner Exam

- Objective testing; 3 hours duration
- 4 questions per paper with 20 marks available per question - all question items will be worth 1 mark, making the total number of marks available per paper 80
- 40 marks required to pass (out of 80 available) - 50%
- Open book exam (MoP guide only).

### What You Will Learn

This course conforms to the syllabus set down by AXELOS Limited for those wishing to gain Management of Portfolios certification.

### How to Register

The Management of Portfolios Foundation course may be taken on its own however the Management of Portfolios Practitioner may only be taken upon successful completion of the Foundation course.

To register, call **(613) 727-7729** or email [training@algonquincollege.com](mailto:training@algonquincollege.com)

**Time:** 8:30 a.m. to 4:30 p.m. each day.

**Location:** Algonquin College Learning Centre, 700 Sussex Drive, 2nd Floor, Ottawa ON K1N 1K4

Check-in, coffee and muffins start at 8:00 a.m. Afternoon refreshment provided. Group size is limited to 20.

Algonquin College is a Project Management Institute (PMI)<sup>®</sup> Registered Education Provider (R.E.P.)

Algonquin College has been approved by PMI to issue Professional Development Units (PDUs) for this course.

The Foundation course is eligible for 21 Project Management Institute (PMI)<sup>®</sup> Professional Development Units (PDUs).

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The Practitioner course is eligible for 14 Project Management Institute (PMI)<sup>®</sup> Professional Development Units (PDUs).

Activity#: MGT5033 Claim Code: 3131JKETMN

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## Take<sup>2</sup> Re-sit Exam Service

**Take<sup>2</sup> Re-sit Exam Service** is now included with your Foundation course. That means if you are unsuccessful in passing the Foundation exam, you can re-sit your exam 24/7\* within 6 months of your initial exam date.

You will be notified by e-mail that a re-sit exam is available and you will be invited to schedule it and take it exclusively through PeopleCert Online Proctoring from the comfort of your home or office (webcam required).

If you are unsuccessful in passing the Foundation exam in class, you will be able to reschedule a new date for taking the Practitioner course after your successful completion of the Foundation Take<sup>2</sup> exam.

**Take<sup>2</sup> Re-sit Exam Service** for Practitioner is available for purchase through PeopleCert. **Take<sup>2</sup> Re-sit Exam Service** for Practitioner must be purchased prior to sitting the initial exam. This means that if you are unsuccessful in the Practitioner exam, you can re-sit your exam 24/7\* within 6 months of your initial exam date.

You will be notified by e-mail that a re-sit exam is available and you will be invited to schedule it and take it exclusively through PeopleCert Online Proctoring from the comfort of your home or office (webcam required).

\* Some holiday exceptions may apply.

ALGONQUIN COLLEGE CORPORATE TRAINING specializes in industry-focused training solutions that equip employees with the knowledge, skills and expertise needed to succeed in their day-to-day work, to advance in their careers and to build organizational capacity.  
For more information, contact us at (613) 727-7729 or visit [www.algonquincollege.com/corporate](http://www.algonquincollege.com/corporate)