

Project Management and Supervision

HCRA Approved Course | HCRA Exam Included

**2 DAYS or
4 HALF DAYS**

HOW YOU WILL BENEFIT

Day-to-day project management and supervision at a job site are amongst the most important elements contributing to the success or failure of a project. In this course, using the construction process, you will learn about the critical elements of project planning as well as the role and responsibilities of a site supervisor.

Upon completion, you will be able to:

- Describe the major elements in planning and managing a construction project
- Describe the on-site role of a project supervisor in implementing and managing the project plan
- Understand regulatory and legal responsibilities of a site supervisor

ATTEND THIS WORKSHOP IF YOU

- Want to learn more about the construction process
- Are interested pursuing a career path in construction management
- Are a builder or vendor applying for a license as a first-time applicant who needs to meet competency requirements put in place under section 38 of the New Home Construction Licensing Act, 2017 (NHCLA)

COURSE OUTLINE

The course is divided into four parts:

Course Introduction

- Importance of project management and supervision
- Construction process vs. PMBOK

Project Planning

- Human resources and staffing
- Development regulations
- Construction contracts
- Tendering process
- Scheduling
- Pre-construction meetings

Project Supervision

- Material and labour acquisition
- Pre-construction activities
- Managing people
- Contract compliance
- Inspections
- Quality control
- Reporting
- Cost control
- Change/work orders

Project site and work safety

- Worksite safety
- OH&S legislation
- WHMIS

HCRA COMPETENCY EXAM

This HCRA Competency course helps prepare you for the HCRA Competency Exam, which is included in this course. The exam is optional, however, if you are applying for your HCRA License, successful completion of the exam is required for your application. Upon completion of the course, you will receive an email with instructions on how to complete your online exam. The exam is available 24/7, an appointment is not required and you will have access to complete your exam for 60 days. Pass mark is 70%.

HOW TO REGISTER

- ✓ Call (613) 727-7729
- ✓ Email: training@algonquincollege.com
- ✓ Register online: www.algonquincollege.com/corporate

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Algonquin College Corporate Training specializes in industry-focused training solutions that equip employees with the knowledge, skills and expertise needed to succeed in their day-to-day work, to advance in their careers and to build organizational capacity.