

RETIREMENT OF ASSETS DECLARATION OF CONFLICTS OF INTEREST

Employee name _____

Employee number _____

- I acknowledge that I have read and understand Corporate Policy HR 12 - AC Conflict of Interest

As it applies to the items described as follows:	
Asset Name	
Description	
Capital Asset Tag No.	

1. In addition to my present employment with Algonquin College, I am engaged as an employee, consultant or otherwise, for a competitor, a supplier or a customer of goods or services to Algonquin College or affiliates. (Please provide details)

2. I directly or indirectly have an interest, a business relationship or am otherwise materially involved with an outside person, agent, competitor, business, contractor or supplier that deals directly or indirectly with Algonquin College, that are potentially in conflict with the best interests of Algonquin College. (Please explain)

3. I have personal, family or other relationships that are in conflict or are potentially in conflict with the best interests of Algonquin College. (Please explain)

4. Other situations (Please explain)

Employee Signature: _____

Date: _____

Witness: _____

Date: _____