

MEMO

DATE: April 26, 2023

TO: Finance and Administrative Services

FROM: Aftab Alam-Taj, Accounts Payable Coordinator

SUBJECT: Appointment of Kavita Minhas to Senior Accounts Payable Clerk

I am pleased to announce that Kavita Minhas will be joining the Accounts Payable Team, as Senior Accounts Payable Clerk, effective May 01, 2023. Kavita holds a Master of Commerce from Kurukshetra University from India. Kavita had been working with an international manufacturing company Freudenberg NOK Pvt. LTD, as their Senior Accounts Payable Specialist for the last 7 years. Please join me in welcoming Kavita to the Finance Team!