

Departments may charge other departments for services identified in this Schedule at the rates specified. No new charges will be introduced during the year.

INFORMATION TECHNOLOGY SERVICES

Services	Rate 2026-27	Rate % Increase/ (Decrease)	Rate 2025-26
Standard Labour Rate	Per quotation*		Per quotation*
Handset - Single line set (Residence Replacement Cost)	\$165.00	0%	\$165.00
Handset - Single line set (Residence new phone line - required SW license included)	\$300.00	0%	\$300.00
Handset - Single line set (Employee Replacement Cost)	\$325.00	0%	\$325.00
Handset - Single line set (Employee new phone line)	\$460.00	0%	\$460.00
Softphone (only if user does not already have an existing hard phone assigned)	\$140.00	0%	\$140.00
CAT 6 CABLE Connection – Network connectivity for all campus locations. Rates may vary as per quotation* 8:00 AM and 4:00 PM, Monday to Friday	\$427.00	0%	\$427.00
CAT 6 CABLE Connection – Network connectivity for all campus locations. Rates may vary as per quotation* Installed outside of 8:00AM and 4:00pm, Monday to Friday	\$532.00	0%	\$532.00
CAT 6A CABLE Connection – Network connectivity for all campus locations. Rates may vary as per quotation* 8:00 AM and 4:00 PM, Monday to Friday	\$615.00	0%	\$615.00
CAT 6A CABLE Connection – Network connectivity for all campus locations. Rates may vary as per quotation* Installed outside of 8:00 AM and 4:00 PM, Monday to Friday	\$720.00	0%	\$720.00
Network Service Connection	\$472.00	0%	\$472.00
Zoom Webinars 500 Participants	\$77 per month \$918 per year	0%	\$77 per month \$918 per year
Zoom Webinars 1,000 Participants	\$377 per month \$4,520 per year	0%	\$377 per month \$4,520 per year
Zoom Webinars 3,000 Participants	\$1,098 per month \$13,170 per year	0%	\$1,098 per month \$13,170 per year
Zoom Webinars 5,000 Participants	\$2,760 per month \$33,120 per year	0%	\$2,760 per month \$33,120 per year
Zoom Webinars 10,000 Participants	\$7,193 per month \$86,320 per year	0%	\$7,193 per month \$86,320 per year
Zoom Large Meeting 500 Participants	\$67 per month \$804 per year	0%	\$67 per month \$804 per year
Zoom Large Meeting 1,000 Participants	\$120 per month \$1,440 per year	0%	\$120 per month \$1,440 per year
MFA Standard Hardware Token	\$16.00	0%	\$16.00
MFA Accessible Hardware Token	\$92.00	0%	\$92.00
Standard Labour Rate	Per quotation*	0%	Per quotation*
Audio Visual Support After Hours	Per quotation*	0%	Per quotation*
Audio Visual Support for Non-College Related Events	Per quotation through Conference Services**	N/A	N/A

^{*}Quotations are provided on a cost recovery basis. Costs may be affected by equipment availability and the time of the event (e.g. overtime labour rates will be applicable for work done after hours).

Departments are "only" charged for overtime hours. No charge during business hours.

ITS will provide quotations for particular events.

^{**}Quotations for Audio Visual Support for non-College events will be captured as part of the overall event cost through Conference Services.



PRINT SHOP

Services	Rate 2026-27	Rate	Rate 2025-26
	\$0.10 per side back to back	% Increase 0%	\$0.10 per side back to back
Printing – black 8.5x11 & 8.5x14 *EXCLUDING PAPER*	\$0.10 single side	0%	\$0.10 single side
	\$0.13 per side back to back	0%	\$0.13 per side back to back
Printing – black 11 x 17 *EXCLUDING PAPER*	\$0.14 single side	0%	\$0.14 single side
Drilling	\$2.00 per 500 sheets	0%	\$2.00 per 500 sheets
Stapling (machine)	\$0.06 per set	0%	\$0.06 per set
Stapling (hand)	\$70.00/hour	0%	\$70.00/hour
Faldina	\$70.00/hour	0%	\$70.00/hour
Folding	\$17.50 set up, \$0.03 per piece folded	46%	\$12.00 set up, \$0.03 per piece folded
Padding, Cutting, Hand Collating, Scoring	\$70.00/hour	0%	\$70.00/hour
Set-up (Production)	\$70.00/hour, minimum charge \$17.50	46%	\$70.00/hour, minimum charge \$12.00
	Photo scan set-up fee \$8.00, \$2.00 each additional image.	0%	Photo scan set-up fee \$8.00, \$2.00 each additional image.
Scanning	Document scan set-up \$8.00, \$0.10 per image	0%	Document scan set-up \$8.00, \$0.10 per image
Laminating (2 sided)	Based on size- ask for quote	0%	Based on size- ask for quote
Shrink Wrap	\$2.00 per item	0%	\$2.00 per item
Cerlox Binding	\$3.00/book, \$6.00 oversize books	20%	\$2.50/book, \$5.00 oversize books
Coil Binding	\$3.00/book, \$6.00 oversize books	20%	\$2.50/book, \$5.00 oversize books
Perfect Binding	\$2.00/book, \$60.00 setup fee	0%	\$2.00/book, \$60.00 setup fee
Graphic Design Services/Quotes	\$80.00 internal clients	0%	\$80.00 internal clients



PRINT SHOP (cont'd)

PRINT SHOP (cont a)									
	Services			Rate 2026-27			Rate 2025-26		
Stock		Туре	8 ½ x 11	8 ½ x 14	11 x 17	Rate % Increase	8 ½ x 11	8 ½ x 14	11 x 17
White 20lb			\$0.05/sheet	\$0.06/sheet	\$0.07/sheet	0%	\$0.05/sheet	\$0.06/sheet	\$0.07/sheet
White 28lb			\$0.13/sheet	\$0.14/sheet	\$0.16/sheet	0%	\$0.13/sheet	\$0.14/sheet	\$0.16/sheet
Colour Paper		Regular	\$0.09/sheet	\$0.10/sheet	\$0.11/sheet	0%	\$0.09/sheet	\$0.10/sheet	\$0.11/sheet
Colour Paper		Specialty	\$0.16/sheet	-	-	0%	\$0.16/sheet	-	-
Card		Regular	\$0.23/sheet	-	\$0.28/sheet	0%	\$0.23/sheet	-	\$0.28/sheet
Card		Specialty	\$0.30/sheet	-	-	0%	\$0.30/sheet	-	-
Letterhead/Second page			\$0.22/sheet	-	-	0%	\$0.22/sheet	-	-
Service				Rate 2026-27				Rate 2025-26	
2		2 part	\$0.20/sheet	\$0.22/sheet	-	10-11%	\$0.18/sheet	\$0.20/sheet	-
No Carbon Required forms (N.C.R.)		3 part	\$0.21/sheet	\$0.22/sheet	-	10-11%	\$0.19/sheet	\$0.20/sheet	-
		4 part	\$0.22/sheet	Special order	-	10-11%	\$0.20/sheet	Special order	-
Label Paper		Cracknpeel White/colour	\$1.22/sheet	-	-	0%	\$1.22/sheet	-	-
Tabs		Regular Printed setup charge \$10.00	\$3.16/set of 5 \$4.45/set of 8	-	-	23%-30%	\$2.43/set of 5 \$3.63/set of 8	-	-
Business Cards			100	250	500		100	250	500
Regular			\$28.00	\$50.00	\$75.00	0%	\$28.00	\$50.00	\$75.00
Colour Copies Excluding Paper	Number of Impressions		8 ½ x 11	8 ½ x 14	11 x 17		8 ½ x 11	8 ½ x 14	11 x 17
	1-500		\$0.42/imp	\$0.54/imp	\$0.70/imp	0%	\$0.42/imp	\$0.54/imp	\$0.70/imp
	501-900		\$0.36/imp	\$0.47/imp	\$0.60/imp	0%	\$0.36/imp	\$0.47/imp	\$0.60/imp
	901-1400		\$0.33/imp	\$0.43/imp	\$0.54/imp	0%	\$0.33/imp	\$0.43/imp	\$0.54/imp
			\$0.31/imp	\$0.39/imp	\$0.78/imp	0%	\$0.31/imp	\$0.39/imp	\$0.78/imp
	1401-2000		7 7 1						
	1401-2000 2001-3000		\$0.28/imp	\$0.35/imp	\$0.44/imp	0%	\$0.28/imp	\$0.35/imp	\$0.44/imp
				\$0.35/imp \$0.32/imp	\$0.44/imp \$0.39/imp	0% 0%	\$0.28/imp \$0.25/imp	\$0.35/imp \$0.32/imp	\$0.44/imp \$0.39/imp



Note: HST included

SCHEDULE OF RATES FOR INTERNAL/EXTERNAL SERVICES 2026-27

	2020 27			
PRINT SHOP (cont'd)				
Departmental Photocopiers				
The second secon		Expense Code: 44004		Expense Code: 44004
Quantity		Rate 2026-27	Rate % Increase	Rate 2025-26
and the second of the second o		\$0.13 (simplex)	0%	\$0.13 (simplex)
Per Black Impression *FLEET PRINTING INCLUDES PAPER*		\$0.24 (duplex)	0%	\$0.24 (duplex)
Where MFD usage is below a normative threshold, MFD's may be either unavailable or available only on a mor	nthly leasing fee, plus usage.		·	
Scanning on Copier Fleet		\$0.08/scanned image	0%	\$0.08/scanned image
Desktop printers (legacy fleet)		\$0.13 (simplex)	0%	\$0.13 (simplex)
Desktop printers (legacy fleet)		\$0.24 (duplex)	0%	\$0.24 (duplex)
Per Colour Impression (paper and toner included)		\$0.44 (simplex)	0%	\$0.44 (simplex)
Per Colour Impression (paper and toner included)		\$0.82 (duplex)	0%	\$0.82 (duplex)
			·	
Coin-Operations				
Payment Method	Rate 20	26-27	Rate % Increase	Rate 2025-26
Brinks Deposit Bags (per unit)	\$0.28 pc	er bag	0%	\$0.28 per bag
Photo ID Cards	· ·		<u> </u>	·
Services	Rate 20	26-27	Rate % Increase	Rate 2025-26
Initial Card Fee*	No Ch	arge	0%	No Charge
Replacement Card Fee	\$25.	00	0%	\$25.00
Internal Department paying for students**	\$25.	00	0%	\$25.00
*Initial Card fee waived only for applicable students as outlined in Budget Principle 5.08.			<u>. </u>	
**Internal Department for Students fee applicable to all students not covered by Budget Principle 5.08 (e.g. Co	orporate, ESL, Taxi Driver, AAADD, Part-	time, C.E., LINC, etc.)		
OTTAWA - LOCKERS				
Services		Rate 2026-27	Rate % Increase	Rate 2025-26
1 Semester – Full Locker		\$21.00	0%	\$21.00
2 Semester – Full Locker		\$42.00	0%	\$42.00
L Semester – ½ Locker		\$21.00	0%	\$21.00
2 Semester – ½ Locker		\$42.00	0%	\$42.00
ock Removal Service		\$10.00	0%	\$10.00
Administration fee for illegal occupancy			0%	\$25.00
PEMBROKE - LOCKERS				
Services		Rate 2026-27	Rate % Increase	Rate 2025-26
1 Semester - Locker		\$21.00	0%	\$21.00
2 Semester - Locker		\$42.00	0%	\$42.00
Lock Removal Service		\$10.00	0%	\$10.00
Administration fee for illegal occupancy		\$25.00	0%	\$25.00
	J	725.00	5,5	725.00



OTTAWA - PARKING

Level	1	erm Rate 2026-27	Rate % Increase	Rate 2025-26
	Monthly	\$136.00	3.0%	\$132.00
ot 9	Fall Annual	\$825.00	3.0%	\$801.00
	Winter Annual	\$846.00	3.0%	\$821.00
	Monthly	\$185.00	2.8%	\$180.00
t 8	Fall Annual	\$1,132.00	3.0%	\$1,099.00
	Winter Annual	\$1,156.00	3.0%	\$1,122.00
	Weekly	\$45.00	2.3%	\$44.00
140	Monthly	\$185.00	2.8%	\$180.00
t 10	Fall Annual	\$1,132.00	3.0%	\$1,099.00
	Winter Annual	\$1,156.00	3.0%	\$1,122.00
	Weekly	\$47.00	2.2%	\$46.00
t 11	Monthly	\$193.00	3.2%	\$187.00
	Fall Annual	\$1,148.00	3.0%	\$1,115.00
served Parking	Fall Annual Only	\$1,672.00	3.0%	\$1,623.00
	Monthly	\$136.00	3.0%	\$132.00
cessible	Fall Annual	\$825.00	3.0%	\$801.00
	Monthly (Lot #12)	\$103.00	2.0%	\$101.00
at a state of	Annual (Lot #12)	\$662.00	3.0%	\$643.00
ntractor	Monthly (Multi Lot)	\$185.00	2.8%	\$180.00
	Annual (Multi Lot)	\$1,705.00	3.0%	\$1,656.00
	Weekly	\$36.00	2.9%	\$35.00
t 12	Monthly	\$136.00	3.0%	\$132.00
	Fall Annual	\$825.00	3.0%	\$801.00
t 16 Pilot Project	Semester	\$411.00	3.0%	\$399.00
t 17 Employees Only	Fall Annual	\$1,221.00	3.0%	\$1,185.00
	Monthly	\$30.00	3.4%	\$29.00
otorcycle	Fall Annual	\$125.00	3.3%	\$121.00
	Additional for Permit holder	\$32.00	3.2%	\$31.00
ot 15 Employees Only	Fall Annual	\$1,221.00	3.0%	\$1,185.00



OTTAWA - PARKING (cont'd)

		Rate 2026-27	Rate % Increase	Rate 2025-26
	Return or permit refund	Pro-rated as per usage		Pro-rated as per usage
Admin Fees	Access Card Deposit	\$25.00	0%	\$25.00
	Electric Vehicle (EV) Charging - In addition to the regular cost of parking	\$2.50 / Hour	0%	\$2.50 / Hour
Parking - Daily				
Pay and Display		Rate 2026-27	Rate % Increase	Rate 2025-26
Lot #1	ner hour	¢4.00	00/	¢4.00

Pay and Display		Rate 2026-27	Rate % Increase	Rate 2025-26
Lot #1	per hour	\$4.00	0%	\$4.00
Lot #4	per hour	\$6.00	0%	\$6.00
Lot #5	per hour	\$4.00	0%	\$4.00
Lot #10	per hour	\$4.00	0%	\$4.00
Lot # PPSI	per hour	\$4.00	0%	\$4.00
Lot #ACCE	per hour	\$4.00	0%	\$4.00
Lot #SC	per hour	\$4.00	0%	\$4.00
Lot #C	per hour	\$4.00	0%	\$4.00
Lot #11	per hour	\$4.00	0%	\$4.00
LOT #11	overnight	\$12.00	0%	\$12.00
N Roadway	per hour	\$4.00	0%	\$4.00
Visitor Booth	daily max	\$18.00	0%	\$18.00
VISITOL BOOTLI	per hour	\$4.00	0%	\$4.00
Lot #12 pass before 5pm on weekdays	daily max	\$12.00	0%	\$12.00
Red Lot #8 pass before 5pm on weekdays	daily max	\$14.00	0%	\$14.00
Green Lot #9 pass before 5pm on weekdays	daily max	\$12.00	0%	\$12.00
	daily max	\$6.00	0%	\$6.00
Lot #8, #9 and #12 pass after 5pm and weekends	weekly	\$12.00	0%	\$12.00
	monthly	\$30.00	0%	\$30.00

SCHEDULE OF RATES FOR INTERNAL/EXTERNAL SERVICES 2026-27						
PEMBROKE - PARKING						
		Rate 2026-27	Rate % Increase	Rate 2025-26		
	Annual	\$368.00	3.1%	\$357.00		
	Summer Only	\$245.00	3.4%	\$237.00		
Developed a Francisco / Students	Fall Only	\$245.00	3.4%	\$237.00		
Pembroke - Employees / Students	Winter Only	\$245.00	3.4%	\$237.00		
	Monthly	\$99.00	3.1%	\$96.00		
	Daily	\$8.75	2.9%	\$8.50		
	Annual	\$368.00	3.1%	\$357.00		
Pembroke - Contractor	Monthly	\$99.00	3.1%	\$96.00		
	Daily	\$8.75	2.9%	\$8.50		
	Annual	\$108.00	2.9%	\$105.00		
Pembroke - Motorcycle	Discount	\$34.00	3.0%	\$33.00		
Parking Enforcement Ticket Admin Fee		\$25.00 per ticket	0.0%	\$25.00 per ticket		
Pay and Display		Rate 2026-27	Rate % Increase	Rate 2025-26		
Honk Mobile	Daily max	\$8.75	2.9%	\$8.50		
Honk Mobile	Half Day	\$4.50	5.9%	\$4.25		
Honk Mobile	3 Hours	\$6.00	0.0%	\$6.00		
Honk Mobile	2 Hours	\$4.00	0.0%	\$4.00		
Honk Mobile	1 Hour	\$2.00	0.0%	\$2.00		
Note: HST included	-					
RESIDENCE & MEAL PLANS						
Residence		Rate 2026-27	Rate % Increase	Rate 2025-26		
Residence Room Rental	Annual (Academic Year)	\$9,590.00	4.0%	\$9,220.00		
Residence Room Rental	Three-Term	\$12,970.00	4.1%	\$12,460.00		
Residence Room Rental	Summer only	\$3,380.00	4.0%	\$3,250.00		
Meal Plan Rates		Rate 2026-27	Rate % Increase	Rate 2025-26		
Light	Two Term	\$3,360.00	9.8%	\$3,060.00		
Regular	Two Term	\$4,830.00	9.8%	\$4,397.00		

\$6,060.00

\$1,680.00

\$2,415.00

\$3,030.00

\$150.00

\$75.00

9.8%

9.8%

9.8%

9.8%

N/A

N/A

Premium

Premium

Meal plan admin fee

Meal plan admin fee

Light Regular Two Term

One Term

One Term

One Term

Two Term

One Term

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\$5,521.00

\$1,530.00

\$2,198.50

\$2,760.50

N/A

N/A



OTTAWA - ROOM RENTAL

OTTAWA - ROOM RENTAL							
		Rate	e 2026-27			Rate 2025-26	
Capacity	Suitability	Full Day	Half Day	Full Day % Increase	Half Day % Increase	Full Day	Half Day
0 - 40	General Classroom	\$145.00	\$110.00	0%	0%	\$145.00	\$110.00
41 - 89	General Classroom	\$190.00	\$140.00	0%	0%	\$190.00	\$140.00
90 - 145	General Classroom	\$300.00	\$220.00	0%	0%	\$300.00	\$220.00
0 - 40	E - Classroom	\$270.00	\$210.00	0%	0%	\$270.00	\$210.00
41 - 89	E - Classroom	\$335.00	\$255.00	0%	0%	\$335.00	\$255.00
90 - 145	E - Classroom	\$420.00	\$315.00	0%	0%	\$420.00	\$315.00
) - 20	Computer Lab	\$550.00	\$500.00	0%	0%	\$550.00	\$500.00
21 - 50	Computer Lab	\$550.00	\$500.00	0%	0%	\$550.00	\$500.00
0 - 64	Lap Top Lab	\$375.00	\$270.00	0%	0%	\$375.00	\$270.00
Does not apply	General Shop, Specialty Lab or Common Spaces *	Mar	ket Value			Market Value	
0 - 20	Boardroom	\$200.00	\$125.00	0%	0%	\$200.00	\$125.00
CA105 A	Multi-purpose e-room	\$360.00	\$300.00	0%	0%	\$360.00	\$300.00
CA105 B	Multi-purpose e-room	\$360.00	\$300.00	0%	0%	\$360.00	\$300.00
CA105 C	Multi-purpose e-room	\$360.00	\$300.00	0%	0%	\$360.00	\$300.00
CA105 AB	Multi-purpose e-room	\$460.00	\$360.00	0%	0%	\$460.00	\$360.00
CA105 BC	Multi-purpose e-room	\$460.00	\$360.00	0%	0%	\$460.00	\$360.00
CA105 ABC	Multi-purpose e-room	\$550.00	\$435.00	0%	0%	\$550.00	\$435.00
T102 A	Multi-purpose e-room	\$360.00	\$300.00	0%	0%	\$360.00	\$300.00
T102 B	Multi-purpose e-room	\$360.00	\$300.00	0%	0%	\$360.00	\$300.00
T102 C	Multi-purpose e-room	\$360.00	\$300.00	0%	0%	\$360.00	\$300.00
T102 AB	Multi-purpose e-room	\$460.00	\$360.00	0%	0%	\$460.00	\$360.00
T102 BC	Multi-purpose e-room	\$460.00	\$360.00	0%	0%	\$460.00	\$360.00
T102 ABC	Multi-purpose e-room	\$550.00	\$410.00	0%	0%	\$550.00	\$410.00
2	Vendor Table	\$200.00	\$200.00	0%	0%	\$200.00	\$200.00
1	Stage per section/event (subject to availability)	\$15.00	\$15.00	0%	0%	\$15.00	\$15.00
1	Two poles and one section of drape/event (subject to availability)	\$2.50	\$2.50	0%	0%	\$2.50	\$2.50
1	Two poles with crossbar (8-12 feet height) and one section of Black Velvet drape/event (subject to availability) - Cost per foot	\$8.00	\$8.00	0%	0%	\$8.00	\$8.00
1	One Banquet Chair for College event (subject to availability)	\$1.00	\$1.00	N/A	N/A	N/A	N/A
Conference Co-ordination Fee: Minimum is app	licable. The fee increases based on scope & requirements	\$250.0	00 Minimum		\$250.00 Minimum		
Minto Hall	Multi-purpose space	\$1,000.00	\$625.00	0%	0%	\$1,000.00	\$625.00
Salons	Multi-purpose space	\$850.00	\$550.00	0%	0%	\$850.00	\$550.00
Nawapon (inclusive of lodge - no access to kitchen)	Multi-purpose space	\$925.00	\$575.00	0%	0%	\$925.00	\$575.00
Pidaban	DARE District Boardroom	\$250.00	\$175.00	N/A	N/A	N/A	N/A
DARE District Space	Multi-purpose space	available	upon request			available upon reque	est
*Based on scope of request and requirements	<u> </u>			•	•		



NAWAPON (C100) ROOM RENTAL

Note: The rates listed below are for non-College related events.

Fees for rentals during the following hours:	Rate 2026-27	Rate % Increase	Rate 2025-26
8:00 am - 12:00 pm	\$350.00	0%	\$350.00
12:00 pm - 04:00 pm	\$350.00	0%	\$350.00
04:00 pm - 09:00 pm	\$350.00	0%	\$350.00
08:00 am - 04:00 pm	\$700.00	0%	\$700.00
08:00 am - 09:00 pm	\$1,050.00	0%	\$1,050.00

PEMBROKE - ROOM RENTAL

		Rate 2026-27				Rate 2025-26	
Capacity	Suitability	Full Day	Half Day	Full Day % Increase	Half Day % Increase	Full Day	Half Day
1 - 32	General Classroom with technology	\$159.00	\$109.00	8.2%	3.8%	\$147.00	\$105.00
32 - 45	General Classroom with technology	\$175.00	\$119.00	7.4%	3.5%	\$163.00	\$115.00
46 - 72	General Classroom with technology	\$305.00	\$215.00	7.8%	4.9%	\$283.00	\$205.00
1 - 60	Multi Purpose Training Room with Technology	\$441.00	\$299.00	8.9%	3.5%	\$405.00	\$289.00
1 - 40	Computer Lab	\$379.00	\$289.00	3.0%	4.0%	\$368.00	\$278.00
1 - 10	Boardroom	\$105.00	\$81.00	5.0%	5.2%	\$100.00	\$77.00
1 - 20	Boardroom - Binhammer	\$209.00	\$130.00	5.0%	4.0%	\$199.00	\$125.00
1-200	Commons Area	Negotiated Rate	Negotiated Rate	0%	0%	Negotiated Rate	Negotiated Rate

Note: HST excluded

MARKETING & COMMUNICATIONS SERVICES

Note: The rates listed below are estimated market rates only when external services are required.

	Rate 2026-27	Rate % Increase	Rate 2025-26
Web Development	\$150.00/hour	0%	\$150.00/hour
Marketing - Project Management	\$125.00/hour	0%	\$125.00/hour
Graphic Design	\$150.00/hour	0%	\$150.00/hour
Production	\$100.00/hour	0%	\$100.00/hour
Video Editing (Marketing does not offer this service internally)	\$150.00/hour	0%	\$150.00/hour
Video Production (Marketing does not offer this service internally)	Estimate Required	0%	Estimate Required
Creative Services - Marketing Writing / Editing			
	Rate 2026-27	Rate % Increase	Rate 2025-26
Copy Writing	\$125.00/hour	7%	\$117.00/hour
Editing, Proofing /Quality Control	\$130.00/hour	7%	\$122.00/hour