LIBRARY AND INFORMATION TECHNICIAN

Unlock a world of information and ideas.

Algonquin College’s two year Library and Information Technician program equips students with knowledge of library and information services, and expertly prepares them for a successful career.

Small class sizes encourage a personal learning experience for students, and allow students to have better relationships with their teachers.

In the second year of the program students have the exciting opportunity to complete two field placements. Each placement is for three weeks at the end of each semester. This offers students a chance to gain practical, hands on experience in a real world environment. A wide variety of placement choices are available.

YOUR CAREER

Students receive up to date, hands-on, training and are well prepared for the library and information field, from day one. Library Technicians are employed in libraries, archives, records management, or information management settings.

You may find employment in:

- Federal, provincial or municipal government
- Academic or school libraries
- Medical, legal or business libraries
- Records or Information Management Centres
Is this program for you?
If you have an interest in helping people find information, have the ability to adapt and work independently, possess good customer service skills, enjoy acquiring, classifying and cataloguing information, then this is the program for you. As a graduate you may find work in educational, public and special libraries, including government, hospital law, and business libraries. You may also be employed in other environments which require research, classification, and computer or internet skills.

What are the admission requirements for the program?
College Eligibility
• Ontario Secondary School Diploma (OSSD or equivalent); or
• Academic and Career Entrance (ACE) certificate; or
• General Educational Development (GED) certificate; or
• Mature Student status (19 years of age or older and without a high school diploma at the start of the program). Eligibility may be determined by academic achievement testing for which a fee of $40 (subject to change) will be charged.

Program Eligibility
• English, Grade 12 (ENG4C or equivalent) with a grade of 65% or higher.
• Word processing and Windows Operating System skills are recommended prior to beginning the program.

You have completed some Library and Information courses through the part-time program at Algonquin College. Will you receive credit for these courses in the full-time day program?
Yes. the courses offered in the part-time and full-time day program are equivalent.

How many people are accepted in to the program each September?
We accept 40 students into the program each September.

What field placements are included in the program?
The Library and Information Technician program provides you with two three-week placements during the third and fourth semesters. We offer a wide range of placement choices in a variety of settings.

Can you get a job in the field while you are in the program?
Currently, some students in the program work in the field while in the program. A variety of part-time, permanent and summer jobs are posted on our Library and Information Technician bulletin board as well as on the Employment Services job postings board.

Will I need to purchase a mobile computing device for this program?
As a student in this on-campus program, you will require a mobile computing device that meets the specifications outlined by your program at: http://www7.algonquincollege.com/byod/

FOR MORE INFORMATION, CONTACT
Helena Merriam
Program Coordinator
Library and Information Technician
613-727-4723 ext. 5338 or merriah@algonquincollege.com
Find us on Twitter: @ACcommstudies

www.algonquincollege.com/librarytechnician