

Incoming Study Abroad Course Registration Form

Please complete this form for each term you would like to take academic courses at Algonquin College.

Instructions:

1. View programs of study available on [Algonquin's webpage](#). A list of programs which are not eligible to Study Abroad students can be found on our [Study & Work Abroad website](#).
2. Click on the program of interest to see course listings, including course description. Please note, only in exceptional circumstances will students be permitted to enroll in Level 1 or Level 2 classes. Students are not eligible to enroll in Work Term courses.
3. In order of preference, choose 6 courses for one term or 12 courses for two terms. The normal course load for Study Abroad students is 4 courses per term. Please note that acceptance to Algonquin College as a Study Abroad student does not guarantee access to or registration in all courses offered. Certain courses may not be available to you due to limited enrolment, lack of prerequisites or limited availability.
4. If pre-requisites are listed in the course description please ensure that you list the equivalent pre-requisites (course codes and titles that are similar to the required pre-requisite that you have taken at your home institution), in the Pre-requisites section. For more detail on the prerequisite you can search the specific course number and title for a description. Please note, supporting documentation describing the material covered in the pre-requisite you have taken may be requested and Algonquin's program coordinator may wish to contact you to verify your eligibility.

Additional notes:

1. Most programs at Algonquin have an academic year from September to April. When referring to a program page, under the "Courses" section,
 - Odd level courses (level 1, 3, 5, 7) normally run from September to December
 - Even level courses (level 2, 4, 6, 8) normally run from January to April.
2. Some programs also offer January and May start dates, and these may offer summer courses.
 - For more information please visit the [Registrar's website](#) and click on the relevant term (Winter, Summer, Fall), under *2015/2016 Additional Requirements* from the right hand menu, and then click on the *Delivery Form PDF* for the program of interest.

If you would like the courses to transfer back to your home institution it is your responsibility to ensure that they meet credit and course requirements at your home institution.

COURSE REGISTRATION FORM – Fee Category 01 – Full Fees

Student Name

Student Number

For Student Completion				For Completion by the Program Coordinator			
	Order of Preference	ALGONQUIN COURSE #	Pre-Requisite Course at Home Institution	Approved Y/N	DEPARTMENT SIGNATURE	DATE	Section #
Term 1	1						
	2						
	3						
	4						
	5						
	6						
Term 2	7						
	8						
	9						
	10						
	11						
	12						

I acknowledge that there may be expenses and fees associated with some courses that are not covered by the fees that I have already paid. These expenses could include (but are not limited to) textbooks, course materials, special course equipment including safety equipment, and field trip expenses. Registration will only be actioned when the prerequisite course grades are official (if applicable).

Student Name (Please Print)

Student Signature

Date

To formalize compliance with the Freedom of Information and Protection of Privacy Act, Algonquin College requires that you read the statement below. The information gathered through this document is collected under the legal authorization of the Ontario Colleges of Applied Arts and Technology Act, 2002, S.O. 2002, Chapter 8, Schedule F, Section 6. The information is used for educational, administrative and statistical purposes of the College and/or ministries and agencies of the Government of Ontario and the Government of Canada. For questions related to this policy, please contact the Registrar, 1385 Woodroffe Avenue, Ottawa, ON, K2G 1V8 or (613) 727-4723. Under the Privacy Act, individuals can request access to their own, individual information held on federal banks, including those held by Statistics Canada. Students who do not wish to have their information used may ask Statistics Canada to remove their identification and contact information from the national database. Further information on the use of this information can be obtained from Statistics Canada's website: <http://www.statcan.ca> or by writing to the Postsecondary Section of Statistics Canada, Centre for Education Statistics, 17th Floor, R.H. Coates Building, Tunney's Pasture, Ottawa, K1A 0T6.