

Faculty Declaration and Chair Recommendation:

Faculty Signature

I certify that all information on this Application Form is true, accurate and complete. I understand that falsification of information, or acceptance of bursary funds under false or misleading premises, will require that the funds are returned to Algonquin College and expose me to further disciplinary action.

Printed Name of Faculty

Signature of Faculty

The Algonquin College International Education Centre's (IEC) participation in overseas study & work integrated learning experiences is limited to the provision of financial assistance only. The IEC assumes no responsibility for organizing the education or work experience, the quality of the experience, the arrangements between host organizations and any faculty member or Department, medical coverage or logistical arrangements, such as travel or accommodations. Staff and students will be expected to follow international travel and safety directives: [Policy AD17 International Travel and Safety - Employees](#) and [Policy AA44 International Travel and Safety – Students](#). The organizing faculty member will be responsible for ensuring that participating students complete the travel forms and waivers, and for completing the Approval Risk Assessment for International Travel Involving Students and submitting the documentation to their Approval Authority in order to receive trip approval.

Printed Name of Faculty

Signature of Faculty

Recommendation by Chair of Department

“The applicant _____ is a faculty member in good standing within the Department of _____. I have reviewed this completed application form and I recommend that this application for the Algonquin College Bursary for Overseas Study & Work Integrated Learning be forwarded to the Selection Committee for consideration.”

Printed Name of Chair

Signature of Chair

Name of Department