

APPLICATION STEP-BY-STEP

Step 1: Review of Core Admissions Requirements for Academic Studies

A. ACADEMIC TRANSCRIPTS

All international students are required to meet the core academic requirements for entry into an academic program.

*The admission requirement for **undergraduate Diploma Programs and Bachelor Degrees** is:*

Ontario Grade 12 High School Diploma or EQUIVALENT

If you have graduated from the **highest level of high school** available in your country, it can be considered the **equivalent** to an Ontario Grade 12 High School Diploma. Please note that some programs require additional documents such as portfolios, essays, work experience, or additional testing, as requested by the admissions office.

*The admission requirement for **Ontario Graduate Certificate** programs is:*

Proof of having completed a previous Higher Education Diploma or Bachelor Degree

Applications may also require additional documents such as a Letter of Intent or CV. Please refer to the program page on the website for any additional requirements. Supporting documents must be certified copies of transcripts (subjects studied and grades) and proof of graduation (diploma or certificate). If the documents are not in English, you must ALSO provide official translations.

For Diploma and Degree programs: transcripts from all high school years + proof of graduation

For Post Graduate Certificates: transcripts from all degree years + proof of graduation

B. ENGLISH REQUIREMENT

In addition to admission requirements, all applicants for whom English is a foreign language must provide proof of language proficiency. Applicants are required to submit an acceptable English language proficiency test with the appropriate score. Acceptable language tests include:

- **Successful completion of Algonquin College's EAP program ([English for Academic Purposes](#))**

Students who have not taken a Test of English may apply for Conditional Admission to Algonquin College and start by studying EAP at the Algonquin Language Institute.

- **Test of English as a Foreign Language (TOEFL: Institution Code: 7005)**
 - Diploma/Certificate programs –internet-based test (iBT): 80
 - Degree, Post-Graduate -internet-based test (iBT): 88
- **International English Language Testing Services (IELTS)**
 - Diploma/Certificate programs – Academic IELTS with 6.0 overall and no band below 5.5
 - Degree/Post-Graduate – Academic IELTS with 6.5 overall and no band below 6.0
- **Canadian Academic English Language Assessment Test (CAEL)**
 - Diploma/Certificate programs – CAEL 60
 - Degree, Post-Graduate – CAEL 70

NOTES:

Some diploma programs require a higher level of English. Please confirm English requirements on the specific program page at <http://www.algonquincollege.com/future-students/programs/>

You can see other test equivalencies here:

<http://www.algonquincollege.com/international/files/2016/11/English-Language-EquivalenciesFinal-Nov7.2016.pdf>

Step 2: Preparing to Apply –

<http://www.algonquincollege.com/international/future-students/admission-process/>

- A. Confirm your program is offered and has seats available for your start date here:
<http://www.algonquincollege.com/ro/applicants/programs/full-time-programs/>
- B. Review admission Review admission requirements for your country:
<http://www.algonquincollege.com/international/future-students/international-admissions-requirements-3/>
- C. Check visa processing times for your country to ensure you have enough time to get a study a permit: <http://www.cic.gc.ca/english/information/times/>
- D. Gather soft copies (scanned or digital copies) of your application documents so you will be able to upload them when you are completing the on-line application. Don't forget to review the documents necessary from Step 1 (above) and also any extra documents required (from the program page on the Algonquin College website).

Please note: You may be asked, at any point during the admissions process, to send us

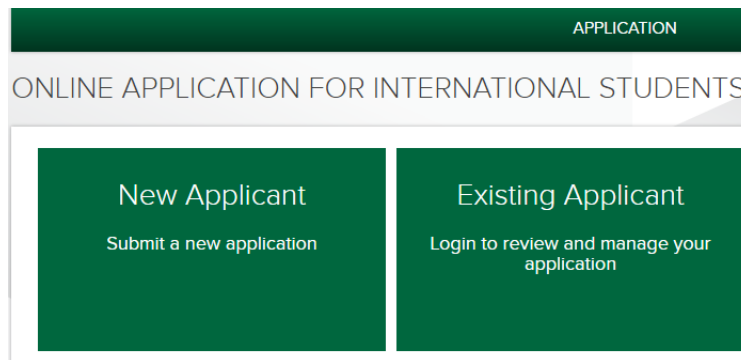
your original documents and/or certified translations by mail. You may be required to provide original documents and official translations at any time during your studies.

- E. Have a credit card with you during the application process if possible. For fastest processing, we suggest you pay the \$95 application fee by credit card while you are making your application. ***No applications will be evaluated until the \$95 application fee is received by the college.***

Step 3: Complete the On-Line Application at the link below:

<https://algonquincollege.force.com/myACint/>

The link will take you to a page that looks like this:



You are a “New Applicant”. Please move slowly through the application process, following the instructions on each web page. After you have completed the application form and hit “Submit” please check your email for the instructions on how to login to the application system. If you don’t see an email from us, please check your junk or spam folder, as it may have been redirected to junk.

Be sure to note your username (which is your email) and your password that you created.

When you return to this page, after setting up your login, you will enter as an “Existing Applicant”.

Step 4: Acceptance

We will contact you should we require more information and we will send you an acceptance letter once you are accepted into your program.

Step 5: Confirmation and Payment

To accept the offer of admission, please ***make your tuition fee payment by the deadline indicated in your admission letter*** or contact the International Admissions Office. Your seat may be ***automatically cancelled*** if tuition fees are not received by deadline.

If students have paid their full 1st semester fees, they will be automatically registered two weeks prior to the start of their program. A timetable will be available for you online or at the Registrar's Office.

Step 6: Apply for Canadian Study Permit

Use our Acceptance Letter to apply for your Canadian Study Permit available at the Citizenship and Immigration Canada website <http://www.cic.gc.ca/english/study/> Allow 3-4 months processing time.

Please note that there are specific instructions for students from [China](#), [India](#), [Vietnam](#) and the [Philippines](#).

Step 7: Come to Algonquin College!

The only thing remaining is to find a place to stay while you are in Canada. It is important that you make your accommodation arrangements as early as possible to ensure the best option is available for you. Algonquin College offers several options for your living arrangements including Residence, Homestay and Off-Campus housing. To find out where to live, please visit:

<http://www.algonquincollege.com/international/prospective-students/student-life/where-to-live/>

Health Insurance, Local Bus Passes, and student fees are all included in your tuition payment, so you do not need to arrange insurance unless you want to have extra coverage. ***Don't forget to report to the International Education Centre in Building C, Office 429, when you arrive on campus!***

Payment Options

Please click here for information on How to Make a Payment:

<http://www.algonquincollege.com/international/future-students/how-to-pay/>

Or go to this url: <https://www.flywire.com/pay/algonquincollege>