

# Information About Off-Campus Work

(for International Students)



International students may be eligible to work on and off-campus without a work permit. The study permit can authorize you to work if you meet certain criteria.

**Please note:** students may only start working in Canada once they start a Program of study.

Find information about off-campus work eligibility, requirements, conditions for work, and more on the [IRCC website](#).



## IMPORTANT

As part of a temporary measure from IRCC, some international students are eligible to work off-campus for more than 20 hours a week. This measure is in place from November 15, 2022 until **whichever comes first:**

- The study permit you applied for on or before October 7, 2022, expires
- The study permit you held on October 7, 2022, expires, *unless you had a study permit extension application in progress on October 7, 2022*
- December 31, 2023

Algonquin College students may assess their eligibility for this policy on the [IEC website](#).

## Eligibility Requirements

Algonquin College international students can work off-campus without a permit, provided that all of the following statements are true:

- they hold a valid study permit
- they are full-time students enrolled in an academic program at Algonquin College
- the program of study is at least 6 months in duration and leads to a degree, diploma or certificate
- they hold a Social Insurance Number (SIN), the Canadian identification number required to work
- they have started studying

Note: The eligibility requirements for the **Post-Graduation Work Permit Program (PGWPP)** differ from off-campus work eligibility requirements.

## Most Up-to-Date Information

*Disclaimer: This immigration information was updated in January 2023 and is accurate as of the date of publication.*

Information on this page has been reviewed by Regulated Canadian Immigration Consultants (RCIC) and Regulated International Student Immigration Advisors (RISIA) in compliance with the Canadian Immigration and Refugee Protection Act. Please be aware that this is not a legal document and information may sometimes change without notice. For the most up-to-date information about Immigration, Refugee and Citizenship Canada (IRCC) please refer to the IRCC website at: [canada.ca/immigration](#) or call 1-888-242-2100.

**It is the international student's responsibility to know the rules and regulations that apply to their status in Canada.**

## International Education Centre (IEC)

The IEC is located in room C021. On-campus services are by appointment only.

Current international students can send immigration related questions using our **Ask the International Education Centre case system**. Students may also book a face-to-face or virtual meeting. Click here to get in touch or book an appointment with us. [algonquincollege.com/international/how-to-contact-us](#)

You may also wish to visit the [IEC events calendar](#) to register for upcoming immigration workshops and events.

The IEC is open Monday to Friday from 8:30 am to 4:45 pm, excluding holidays.

## Maximum Working Hours Permitted

### *During Academic Sessions*

CIRCUMSTANCE	OFF-CAMPUS WORK ELIGIBILITY	FURTHER DETAILS
During Academic Sessions	Up to <b>20 hours per week*</b>	Students must wait to work until they have started their program of study. Students must maintain their full-time student status to remain eligible to work.  *Under <b>the temporary public policy</b> , eligible students may work more than 20 hours per week. Algonquin College students may assess their <b>eligibility for this policy on the IEC website</b> .
Full-time students with a part-time course load only in their <b>final academic session</b>	Up to <b>20 hours per week</b>	Students who have maintained full-time status for the duration of their program of study, and who only require a part-time course load in their final academic session to complete their program of study, are eligible to work.
While Working On-Campus	Up to <b>20 hours per week</b>	There are no restrictions on the number of hours students can work <b>on-campus</b> in addition to working off-campus, provided they continue to meet the eligibility requirements.

### *During Breaks*

The hours an international student can work change when the student takes a break from studies.

A regularly scheduled break is part of Algonquin College’s academic calendar (for instance, winter and summer holidays, Reading Week). The full IRCC definition is available [here](#). Use Algonquin College’s **Academic Calendar** to learn about start and end dates, as well as mid-term break dates.

TYPE OF BREAK	OFF-CAMPUS WORK ELIGIBILITY	FURTHER DETAILS
Regularly scheduled break	<b>Full-time hours</b>	Students must hold full-time status during the academic sessions <b>before and after</b> their scheduled break to be eligible for full-time work during the regularly scheduled break. Students who choose to undertake course work during a regularly scheduled break are still eligible to work on a full-time basis.
Unscheduled Break/Students who create their own break	You are <b>NOT eligible</b> to work on or off-campus	If a student creates their own break in a program, it is considered <b>a leave from studies</b> , rather than a regularly scheduled break.
Authorized Leave	You are <b>NOT eligible</b> to work on or off-campus	<b>Authorized leave</b> refers to circumstances where you are authorized by Algonquin College to take a leave of up to a maximum of 150 days from your program of studies and still be considered to be actively pursuing your studies.
Your program does not have a scheduled break	Up to <b>20 hours per week</b>	Students with no scheduled break may work up to 20 hours per week off-campus for the duration of the program of study.

*After Completing Studies*

Students who complete their studies at Algonquin College may be eligible to do some work after completing their final program requirements, if their study permit remains valid. Full details are available from the IRCC under **‘Off-Campus Work and completion of a program of studies’**.

TYPE OF COMPLETION	OFF-CAMPUS WORK ELIGIBILITY	FURTHER DETAILS
Students who have completed their program of study and are waiting for their <b>graduated status</b> in ACSIS.	Up to <b>20 hours per week</b>	Eligible students can work after completing their final program requirements and before they receive a graduated status on their ACSIS account. Once the <b>graduated status</b> is confirmed, students must stop working until they submit their <b>Post-Graduation Work Permit</b> (PGWP) application. Once submitted, <b>eligible students</b> , can work full-time while their PGWP application is in process.
Between two academic, full-time programs	<b>Full-time hours</b>	Students must receive written confirmation of program completion from their first program and be accepted into the second program. Time in between academic programs should not exceed 150 days. Full eligibility details are available through <b>the IRCC website</b> .