# Part-Time – Important information for International Students

**If you are a part-time student in your academic program, you should be aware of a few important things.**

## Health Insurance

You may be required to pay for your health insurance.
To know more, email: **iecinsurance@algonquincollege.com**

## Working on or off-campus as an international student

According to IRCC, you might not be authorized to work on or **off campus** if you are a part-time student.

Information about the eligibility to work **on-campus** is found here:

**canada.ca/en/immigration-refugees-citizenship/services/study-canada/work/work-on-campus.html**

Information about the eligibility to work **off-campus** is found here:

**canada.ca/en/immigration-refugees-citizenship/corporate/publications-manuals/operational-bulletins-manuals/temporary-residents/study-permits/campus-work.html**

## Full-time status

Students must stop working on or off campus as soon as their full-time status becomes part-time during a regular academic session (for instance, a student may begin a regular academic session on a full-time basis and become part-time during the same session as they drop courses). In this case, they are no longer authorized to undertake off-campus work.

### Most Up-to-Date Information

For the most up-to-date information about Immigration, Refugee and Citizenship Canada (IRCC), please refer to the IRCC web site at: **canada.ca/immigration** or call them at **1-888-242-2100**. It is the international student's responsibility to know the rules and regulations that apply. See the conditions of a study permit holder here:

**canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/prepare-arrival/study-permit-conditions.html**

## International Education Centre (IEC)

The IEC is located in room C021. On-campus services are by appointment only.

Current international students can send immigration related questions using our **Ask the International Education Centre case system.** Students may also book a face-to-face or virtual meeting. Click here to get in touch or book an appointment with us. **algonquincollege.com/international/ how-to-contact-us**

You may also wish to visit our events calendar to register for upcoming immigration workshops and more. Visit **algonquincollege.libcal.com/calendar/international/?cid=7448&t=m&d=0000-00-00&cal=7448&inc=0** for more information.

IEC office work hours are from Monday to Friday from 8:30 am to 4:45 pm excluding holidays – unless otherwise specified.

## IMPORTANT

Studies must be the priority for international students in Canada while on a study permit.

You can only start working in Canada when you start your study program. You can't work before your studies begin.

ALGONQUIN COLLEGE | International Education Centre

## Full-time students with a part-time course load in their final academic session

Students who have maintained full-time status for the duration of their program of study, and who only require a part-time course load in their final academic session in order to complete their program of study, may work off campus up to 20 hours per week during their final academic session.

## Post Graduation Work Permit (PGWP)

Information about the eligibility for the PGWP is found here:

**canada.ca/en/immigration-refugees-citizenship/ corporate/publications-manuals/operational-bulletins- manuals/temporary-residents/study-permits/post- graduation-work-permit-program.html**

## Information at the weblink above includes:

Students must maintain their full-time student status during each academic session of the program or programs of study they complete and submit as part of their post-graduation work permit application. However, if a student meets all the eligibility requirements, with the exception of full-time status during their final academic session (that is, they have part-time status only in their final academic session), they are still considered eligible for the PGWP.

### Work Hours

Monday-Friday, 8:30 a.m.-4:45 p.m.

**Algonquin College of Applied Arts and Technology**
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Canada

### Ways to Connect

*www.algonquincollege.com/ international/how-to-contact-us/*