

Welcome to Algonquin College

To ensure a smooth start on your AC student journey, use this checklist to keep track of important tasks



CHECKLIST FOR NEW INTERNATIONAL STUDENTS

Arriving to Canada

Plan your housing and accommodations with these helpful resources	<input type="checkbox"/>
If using our free Arrival Services , book as soon as your travel dates are known	<input type="checkbox"/>
Health insurance is mandatory and provided to all full-time international students. If you are arriving early, you can purchase early arrival health insurance through Guard.me	<input type="checkbox"/>
Review and print important documents to carry and present at the border if requested	<input type="checkbox"/>
Connect with future classmates, current students, and our International Student Ambassadors through the Goin' App	<input type="checkbox"/>

Immigration Reminders

Review the conditions, remarks and expiry dates written on all your immigration documents. Create digital copies of all your permits, including your passport	<input type="checkbox"/>
Be aware of the terms and conditions all study permit holders must follow	<input type="checkbox"/>
Your Letter of Acceptance indicates if you need a co-op/internship work permit. If you need one but don't have it, learn how to apply right away	<input type="checkbox"/>
Bookmark the IEC Immigration Resources for key information related to employment, immigration applications, and more	<input type="checkbox"/>

Preparing for a Successful Start

MANDATORY - Find out which orientation you are required to register and attend	<input type="checkbox"/>
MANDATORY - Complete the self-paced 'AC Cafe' course on Brightspace to learn the ins and outs of AC Life. You must complete the International Student module	<input type="checkbox"/>
MANDATORY - Download the iCent app , a free app designed for AC international students to access resources, services and receive notifications. Get in the habit of checking it regularly for updates	<input type="checkbox"/>

International Education Centre (IEC)

The IEC is located in room C021. On-campus services are by appointment only. Current international students can send immigration related questions using our **Ask the International Education Centre case system**. Students may also book a face-to-face or virtual meeting.

Click here to get in touch or book an appointment with us:
algonquincollege.com/international/how-to-contact-us

Visit our events calendar to register for upcoming immigration workshops and more.



IEC office work hours are Monday to Friday from 8:30 to 4:30 pm excluding holidays – unless otherwise specified.

NOTE

It is very important to attend all the orientations that you are required to.

Find out which orientations you should attend

CHECKLIST FOR NEW INTERNATIONAL STUDENTS (continued)

Review your health insurance policy on the Guard.me/algonquin website	<input type="checkbox"/>
Follow the International Education Centre on Instagram to stay connected	<input type="checkbox"/>
Once registered, log into ACSIS to view your program timetable	<input type="checkbox"/>
Browse the IEC Events Calendar and register for events and workshops, including the Succeed in Canada workshop series	<input type="checkbox"/>

After Arrival

Consider attending one of our SIN clinics on Campus	<input type="checkbox"/>
Get your AC Card (Ottawa Campus students receive AC Card + U-Pass)	<input type="checkbox"/>
MANDATORY - Update your: <ul style="list-style-type: none"> Emergency contact information on MyAC360; and Contact information on ACSIS 	<input type="checkbox"/>
Stay up to date - Watch for the bi-weekly IEC Newsletter in your email for key immigration updates, tips, reminders and upcoming events. Be sure to download the iCent App and enable notifications	<input type="checkbox"/>

Immigration Advising Topics

- A break in studies
- Part time status
- Study permit
- Work eligibility
- TRV or eTA
- Co-op/Internship Work Permit
- Post Graduation Work Permit (PGWP)
- On and off campus work
- Guidance with immigration applications

INTERNATIONAL EDUCATION CENTRE (IEC)

OUR SERVICES

- | | |
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| <ul style="list-style-type: none"> • Arrival Services • Settlement/Integration Support • Student Orientation - Academic Programs and EAP • Immigration, Refugees and Citizenship Canada (IRCC) Information and Support • Guard.me Health Insurance Support - for inquiries that cannot be answered by Guard.me customer representatives | <ul style="list-style-type: none"> • Program Withdrawal/Change • Free Peer Tutoring Hours • Volunteer Opportunities • Events and Workshops • Financial Literacy, Immigration Workshops (IRCC), Social Insurance Number (SIN) clinic |
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Work Hours

IEC office work hours are Monday to Friday from 8:30 am to 4:30 pm excluding holidays – unless otherwise specified.

Ways to Connect

algonquincollege.com/international/how-to-contact-us/