

MEMORANDUM

Date: March 10, 2026
To: College Community
From: Grant Perry, Vice President, Finance and Administration
Subject: Update on Ottawa Campus Food Services Request for Proposal

Dear College Community,

I am writing to share an important update on the Food Services Request for Proposal (RFP) process at the Ottawa Campus.

As communicated in August 2025, the College launched a competitive RFP process to explore contracting out food services to strengthen long-term financial sustainability and maintain quality service for the campus community, including more than 1,000 learners living in residence.

At this stage of the RFP process, the College is entering the negotiation phase with the selected proponent to finalize a contract. Pending successful negotiations, the transition to the external service provider is anticipated to occur during the summer, with full implementation completed for the start of the Fall semester. This decision applies to the Ottawa Campus only and does not have any impact on the Students' Association operated food services.

To support Food Services employees through this transition, there will be information sessions in the coming months to outline next steps, timelines, and answer questions. Human Resources will also be available throughout the transition to provide guidance and assistance, reflecting the College's ongoing commitment to all employees who may be impacted.

This decision does not reflect the dedication or professionalism of our Food Services team. For many years, our in-house team has supported the daily needs of learners, employees, and guests, and the College is grateful for their longstanding service and continued commitment to the campus community.

Thank you for your continued understanding and support as we advance this important initiative.



Grant Perry, Vice President, Finance and Administration