

6.1 Member Information Form

The Program Advisory Committee member information form will assist committee organizers in their tracking of committee members.

Program Advisory Committee Member Information Form	
Program:	
Member Information	
Start date:	End date:
Name:	
Job Title:	
Company:	
Address:	
Office telephone:	
Mobile:	
Email:	
Company website:	
Alumnus/Alumna:	Y N
Current Student:	Y N
License:	Make and Model:
Status (include notes on last action completed including suggestions listed below): <ul style="list-style-type: none"> • New member (send official appointment letter from the Senior Vice President Academic) • 2-year term expired – wishes to serve another 2 years (send official appointment letter from the Senior Vice President Academic) • 2-year term expired – not being re-appointed (send official thank you letter from the Senior Vice President Academic) • Resigned – has served 2 years or more (send official thank you letter from the Senior Vice President Academic) • Resigned – has served less than 2 years (send official thank you letter from the Senior Vice President Academic) • Member has been appointed as Chair of the Committee (send official acknowledgement letter from the Program Chair) • Member reappointed as Chair of the Committee (send official acknowledgement letter from the Program Chair) • Student representative new member (send official acknowledgement letter from the Program Chair) • Student resignation or completion of term (send official acknowledgement letter from the Program Chair) 	