

AC-HPAT (Health Program Admissions Test) Instructions

All applicants to the Practical Nursing program at Algonquin College's Waterfront Campus in Pembroke are required to write the Algonquin College Health Programs Admissions Test as part of the admissions process. The results of this test help determine whether an applicant is made an offer of admission to the Practical Nursing program.

It is imperative that applicants to the Practical Nursing program book a testing appointment to ensure that the college admissions office can process their application in a timely fashion. The information below will lead applicants through the step-by-step process to book a testing appointment.

Step-by-Step Instructions

Step One: The first step in preparing to write the Health Program Admissions Test is to review some sample questions so you have a better idea of what to expect at your testing session. Log on to www.algonquincollege.com/testcentre/. Click on the "Assessment Preparation/Sample Questions" menu link on the right-hand side of your screen to view the question format.

Step Two: Book Your Testing Appointment. You have three options, depending on where you live.

- 1. If you wish to book your testing date at the Pembroke Waterfront Campus, please contact Lorraine Bertrand at 613-735-4700 ext. 2742 or email at bertral@algonquincollege.com.**
- 2. If you live outside of the Pembroke/Petawawa area, you must find the location of the nearest college to book an appointment to write the test. When contacting another college, ask for the test center. You should further request a testing appointment approximately two weeks from the day of your call. This will allow for instructions to be sent to the person overseeing your test. Make sure you are clear in advising that you will be writing the Algonquin College Health Programs Admissions Test.**

Since you will be booking the test, it is necessary that you collect information about the person who will administer the test. Eg. Name, position, name of college, address, phone number, and email address.

- 3. If you live in the Ottawa region, you can write your test at Algonquin College's Test Centre at the Ottawa Campus. After reviewing the sample questions, click on "Book Your Assessment" menu link on the right-hand side of your screen. Your ACSIS (Algonquin College Student Information System) account will come up. Follow the instructions.**

When you reach the screen to book your assessment, use the drop down menu under Booking. Click on “Remotely Administered Admission Assessment”.

Fill in each screen, in turn. The third screen will have two drop down menus where you will click on and add the name of your assessment (AC-HPAT) and the Practical Nursing program.

Step Three: Pay your Testing Fee

A non-refundable fee of \$50 is collected by the college to administer the test. This fee can be paid in person at the college where you are writing the test, or online if you are booking a testing appointment through the Algonquin College Ottawa Campus. Information on how to pay by credit card will be displayed as you book your testing appointment through ACSIS. The Waterfront Campus in Pembroke also accepts credit card payments over the phone or in person, or debit and cash payments in person. The Fees Office is open Monday to Friday from 8 a.m. to 3:00 p.m. at the Waterfront Campus in Pembroke.

Step Four: Choose a Testing Date at the Pembroke Waterfront Campus. See schedule on [Testing Services](#) website or on [Practical Nursing FAQ page](#).