

# AC | Proud Shop

## HOW TO GET YOUR TEXTBOOKS!

For Pembroke students, all textbooks must be purchased online. The Pembroke Campus AC Proud Shop does/will not have any physical textbooks available for sale on campus.



PLEASE ORDER EARLY through Connections, the Ottawa Campus Store so you will have your books and supplies for when your program begins!

## TEXTBOOK ORDERING PROCESS

- Your booklist is your custom list of textbooks needed for your courses.
- You will need your ACSIS username and password.
- Scan the QR Code to sign in and access your booklist. You can order your course materials from Connections directly online.



## STEPS TO GET YOUR COURSE MATERIALS

- Access your booklist to see recommended resources for your courses.
- Order your books online directly from your booklist.
- Choose format (print book, digital or used) the time of purchase and add materials to your cart.
- PLEASE NOTE: if this is your first time ordering with Connections, you will need to create an account. This account is not connected to your network credentials so you will need to set up your preferred email address and password.



## PREFERRED SHIPPING OR PICK-UP METHOD

When checking out you can select your preferred shipping or pick-up method. Scan the QR code for more information.



### Pembroke Campus Pick-Up

If you select "Pembroke Click & Collect" for your shipping or pick-up method, you will not pay any shipping costs. You will be contacted once your books have arrived at the Pembroke Campus.

### Digital Textbooks

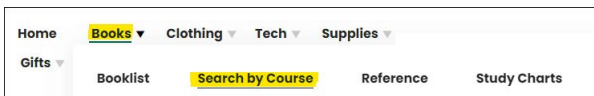
Note: If you have chosen a digital format for any of your course materials, please scan the QR code and follow the steps to retrieve your digital resources.



## BScN/Apprenticeship/No Booklist Available

If you are in a position where you cannot get access to your personalized booklist or if you are a BScN or Apprenticeship student, you can use the manual search function as a workaround to get your textbooks.

Select "Books", "Search by Course" and then select "Pembroke Campus", "Winter 2023 Term" (or the appropriate term you need), "View courses for all programs". Select all your respective courses individually and you'll be all set!



Under the "Textbook Search" function, select "Pembroke Campus", "the appropriate term, i.e. Winter 2023" and expand "View courses for all programs".

**Note:** BScN students, you may have to select the Ottawa Campus in order to find some of your nursing courses.

Textbook Search	
<small>Note: If you are participating in remote learning but registered at the Ottawa, Pembroke, or Perth campuses, please select the campus you are registered with to ensure you are viewing the correct resources for your courses. Only AC Online students should select 'AC Online.'</small>	
Campus: Pembroke Campus	<input type="button" value="Change"/>
Term: 2022F - Fall 2022 Term (Sept - Dec)	<input type="button" value="Change"/>
Select Programs & Courses	
<input type="checkbox"/> View Courses for all Programs	

## GETTING YOUR MOST OUT OF YOUR AC PROUD SHOP

The AC Proud Shop has a great selection of:

- Branded AC gear
- Gift ideas
- School supplies
- Technology, and
- Program specific items and materials for all our programs.

**WHERE TO FIND US**

**Algonquin College Pembroke Campus Proud Shop**  
AC Proud Shop Clerk: Jean Barr

Room 144  
Phone: 613-735-4700 x 2711  
email: [barrj@algonquincollege.com](mailto:barrj@algonquincollege.com) for information  
about book costs, ordering books, course supplies, etc.

<https://www.algonquincollege.com/pembroke/acproudshop/>