



1 College Way  
Pembroke, Ontario  
K8A 0C8  
613-735-4700

**Request for Vulnerable Sector Check**

June 24, 2025

Dear Sir or Madam:

The following student is enrolled in the Personal Support Worker (PSW) program at the Pembroke campus of Algonquin College for the 2025/2026 academic year:

**Student Name:** \_\_\_\_\_

**Student #:** \_\_\_\_\_

PSW students require a Vulnerable Sector Check prior to undertaking mandatory unpaid practicum placements. As part of the PSW program, students are required to successfully complete clinical placements within long term care, hospital, and community settings. Students will be working with members of the vulnerable sector and providing personal/health care for them in a position of trust and authority. This request should also include a search of the Pardoned Sex Offenders database.

All costs associated with obtaining a Vulnerable Sector Check are the responsibility of the student.

Should you require any further clarification regarding the PSW practicum component, please contact my office at 613-735-4700 ext. 2671 or alternatively at [burbagl@algonquincollege.com](mailto:burbagl@algonquincollege.com)

Thank you for your assistance.

Sincerely,

*Lindsay Burbage*

**Lindsay Burbage RPN**  
Clinical Placement Clerk  
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Algonquin College School Stamp