SA09 Project Hero Award

Classification: Student Affairs
Responsible Authority: Registrar
Executive Sponsor: Vice President, Student Services
Approval Authority: Algonquin College Executive Team
Date First Approved: 2009-09-01
Date Last Reviewed: 2016-06-29
Mandatory Review Date: 2021-06-29

PURPOSE
To establish an award to provide financial assistance toward the post-secondary education of dependent children of active Canadian Forces members killed while serving on an active military mission, not predating February 2002.

SCOPE
Students who are dependent children of an active Canadian Forces member killed while serving on an active military mission, not predating February 2002.

DEFINITIONS

<table>
<thead>
<tr>
<th>Word/Term</th>
<th>Definition</th>
</tr>
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<tbody>
<tr>
<td>Dependent child</td>
<td>Child up to the age of 26 years old at the beginning of the applicable term.</td>
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</tbody>
</table>

POLICY

1. The College will provide financial assistance not to exceed full tuition fees for a total of eight terms.

2. This award program is in effect from September 1, 2009 and applications will not be considered retroactively.

3. To be eligible for this award, a student must be:
   3.1 A citizen or permanent resident of Canada;
   3.2 A dependent child of an active Canadian Forces member killed while serving on an active mission;
   3.3 Under the age of twenty-six; and,
   3.4 Accepted and registered as a full-time student at Algonquin College in a program of study eligible for funding by the Ministry of Advanced Education and Skills Development.
4. The definition of a dependent child used is the one found in the College’s employee benefits plan (currently SunLife), at the beginning of the applicable term.

5. The value of the award is equivalent to:

5.1 Full-time tuition fees for the program. Students are responsible to pay all remaining fees including incidental, ancillary and administration fees; and

5.2 The total value of the award will be credited to the student account prior to the start of each academic term.

**PROCEDURE**

<table>
<thead>
<tr>
<th>Action</th>
<th>Responsibility</th>
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</thead>
<tbody>
<tr>
<td>1. Complete and submit an application form to Financial Aid and Student Awards office.</td>
<td>Applicant</td>
</tr>
<tr>
<td>2. Confirm applicant eligibility.</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>3. If eligible, notify the applicant indicating that the award will be credited to the student account prior to the start of each academic term.</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>4. If not eligible, notify the applicant of the reasons.</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>5. Award value included on the T4A issued to student recipients as per Canadian Income Tax legislation.</td>
<td>Finance</td>
</tr>
</tbody>
</table>

**SUPPORTING DOCUMENTATION**

Project Hero Award Application  
http://www.algonquincollege.com/military/home/project-hero/

**RELATED POLICIES**

SA05 Scholarships, Bursaries, and Awards

**RELATED MATERIALS**

None