

PRESIDENT’S COUNCIL
Wednesday, April 10, 2013
Rosser Boardroom
8:45 a.m.

PRESENT: K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon,
T. McDougall (Recorder)

REGRETS: S. Carter-Rose

GUESTS: J. Aubut, L. Carter (St. Lawrence), S. DiMarco, K. Foster, P. Kerth (St. Lawrence), P. Larock, G.
MacDougall, G. MacDougall (St. Lawrence), N. Makila, R. Mills, K. Moore, D. Ouderkirk. G.
Vollebregt (St. Lawrence)

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Approval of Agenda</u> The following items were added to the agenda:</p> <ol style="list-style-type: none"> 1. Convocation 2. Performance Evaluation timelines 3. Nancy Naylor <p><u>Upcoming Agenda Items</u> The following agenda items were added to the Agenda Planner:</p> <ol style="list-style-type: none"> 1. ALEI3 (May 15 preferred) 	
2.	<p><u>Approval of Previous Minutes</u> The minutes of April 03, 2013 were amended and approved.</p>	
3.	<p><u>Business Arising</u> Nothing to note.</p>	
4.	<p><u>Staffing Requests</u> The following staffing requests were brought forward for approval:</p> <ol style="list-style-type: none"> 1. Academic: Professor Curriculum Development 2. CSD: Disabilities Counselor 3. Foundation: Alumni Foundation Officer 4. HR: Disability Management Coordinator 	
5.	<p><u>President’s Star Award Nominations</u> The nominations were approved as proposed. The Advancement Office will coordinate the timing of the presentations.</p>	Advancement
6.	<p><u>Final E-text recommendations (Recall from 13-PC-010) and 2013-2014 Tuition Fee Approval</u> C. Brulé was joined by G. MacDougall, K. Moore and K. Foster to provide PC members with final e-text recommendations, specifically, that the College proceeds with course level incidental fees for the next year. K. Foster and K. Moore support this direction. PC members agreed that next steps will include C. Brulé meeting with CAC, G. MacDougall seeking support from the new incoming SA members and G. MacDougall preparing an e-text report to PC members outlining tasks, timelines and resources. K. MacDonald thanked the group for their efforts with this project and emphasized his support based on two broad reasons. First this will reduce the overall cost to</p>	Academic

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	<p>Algonquin students. Second, most importantly, this can enhance the learning experience for students.</p> <p>K. Moore explained Algonquin College's recommended 2013/2014 fee structure. The final result is a recommended 2.99% increase. This information, as well as supporting documentation will be forwarded to the Board Executive (April 22). Discussion ensued regarding compulsory, ancillary and deferral fees as well as 2/3 course load.</p>	S. DiMarco
7.	<p><u>St. Lawrence College (Introductions)</u></p> <p>K. MacDonald asked PC members and St. Lawrence College guests to provide roundtable introductions, followed by a brief history of respective backgrounds.</p>	
8.	<p><u>St. Lawrence College (Overview)</u></p> <p>PC members and St. Lawrence College guests shared challenges each are facing in their current roles within their institutions.</p>	
9.	<p><u>St. Lawrence College Takeaway Discussion</u></p> <p>PC members and St. Lawrence College guests provided insight and suggestions on how to manage arising challenges and opportunities.</p>	
10.	<p><u>Tour w/St. Lawrence College guests</u></p> <p>D. Wotherspoon provided a brief campus tour to St. Lawrence College guests highlighting key areas of interest.</p>	
11.	<p><u>Office Administration – General Program (Perth Campus)</u></p> <p>C. Brulé was joined by J. Aubut and D. Ouder Kirk to present the Office Administration-General Ontario College Certificate program (Perth Campus) for approval. Q & A followed. The program was approved as presented.</p>	
12.	<p><u>Briefing to PC in preparation for the BAA (ID) Site Visit (April 16)</u></p> <p>C. Brulé was joined by J. Aubut and R. Mills to brief PC members on the upcoming Bachelor of Applied Arts (Interior Design) site visit. J. Aubut confirmed meeting attendees from the PEQAB Quality Assessment Panel (Dr. John Munro and Lynn Chalmers) and suggested that PC members (and potentially E. Hollebhone) or a designate attend the meeting. J. Aubut will forward a finalized agenda. K. MacDonald commended R. Mills and his staff on the successful Spring Open House turnout.</p>	J. Aubut
13.	<p><u>Draft agenda for April 25 CLC meeting</u></p> <p>S. DiMarco presented a draft CLC agenda to PC members. Agenda items, timelines, a framework for presenting CLC items, and deadlines for receiving presentation material were discussed. S. DiMarco will amend and distribute the agenda.</p>	S. DiMarco
14.	<p><u>Update from April 8 Board meeting</u></p> <p>K. MacDonald provided a summary of the April 8, 2013 Board of Governors meeting, highlighting expectations and how Board presentations should be structured. C. Brulé will provide follow-up notes to K. MacDonald.</p>	C. Brulé
15.	<p><u>2014-15 Business Planning</u></p> <p>D. McNair distributed notes to PC members from the previous week's Business Planning retreat. Deans and Directors will be given direction and provided with template questions for respective departments during a special CLC meeting scheduled for May 24th. S. DiMarco will schedule a follow-up CLC retreat in June (27-28) at the NAV Centre in Cornwall for the presentation of collected departmental information and to discuss the next business planning cycle.</p>	S. DiMarco
16.	<p><u>Information Items</u></p> <p>16.1 Tree Removal</p>	

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	D. Wotherspoon presented PC members with options for tree removal in the horticultural area. Approval was not granted to cut down the trees. C. Brulé will have the academic area review alternative options. 16.2 Travel Insurance This item was deferred.	C. Brulé
17.	<u>Convocation</u> K. MacDonald informed PC members that the Convocation ceremonies will require modifications this year due to his limited ability to stand. L. Stanbra and D. Wotherspoon will discuss options. K. Moore is gathering input regarding convocation regalia. Once sufficient student feedback has been collected, PC will make a final decision. K. MacDonald expressed his expectation that a new approach could allow him to congratulate individual graduates.	L. Stanbra, D. Wotherspoon
18.	<u>Performance Evaluation Timelines</u> PC members agreed to delay the deadline for Performance Evaluations by two weeks. The new deadline is May 24.	
19.	<u>Nancy Naylor</u> PC members discussed the agenda for N. Naylor's April 24 visit. Key items of discussion will include an overview of Algonquin's e-text initiative, an overview of International Education, and an SMA report update from N. Naylor.	

The meeting adjourned at 5:20 p.m.