

**President's Council
Wednesday, September 5, 2012
Rosser Boardroom
9:00 a.m.**

PRESENT: K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, W. McMonagle (Recorder)

GUESTS: C. Bonang, A. Cobus, D. Corson, C. Dempsey, G. MacDougall, K. Moore, L. Rees, M. Sparling, J. Tattersall, R. Volk

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Data Use and Privacy Update</u> M. Sparling provided information on efforts required to update corporate policies and procedures so that the College may improve College programs and service through the use of data analysis. Efforts were broken into two categories; a) those that permit the use of College data for internal purposes and b) those that permit direct marketing. Approval was given for changes to existing freedom of information related policies and for a plan to communicate these changes with stakeholders. It was agreed that M. Sparling and D. Wotherspoon will return with an update for PC on the direct marketing efforts before the CLC retreat scheduled for October 25/26. D. McNair was asked to investigate and report back to the President on the language and parameters to be used identifying the FOI coordinator in policies."</p>	<p>M. Sparling D. Wotherspoon Oct. 24th D. McNair</p>
2.	<p><u>Students' Association Priorities</u> L. Stanbra provided background for members regarding the SA's priorities. D. Corson indicated that the SA priorities list would be shared with the general public. The President stated that he envisioned today's session as a way to continue the discussions on how the College can collaborate with the SA on the priorities identified as well as to identify ways to include the voice of the SA in discussions with the City of Ottawa for future development opportunities. The President asked for L. Stanbra to raise the suggestions given by members today at the next SA/College Collaborative Committee meeting and return to PC with a further update. D. Corson was thanked for the collaborative efforts of the Students' Association Executive.</p>	<p>L. Stanbra</p>
3.	<p><u>Student Commons Construction Debrief</u> C. Bonang and J. Tattersall provided PC with a briefing related to recent incidents involving natural gas leaks at the Student Commons construction site. C. Bonang provided an overview of both incidents and recommendations for going forward. Recognition was given to C. Bonang and his team for their professionalism in responding to the incidents. A variety of issues were discussed and identified by members that require improvement. It was agreed that going forward, all</p>	

**President's Council
Wednesday, September 5, 2012
Rosser Boardroom
9:00 a.m.**

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
	<p>members of the President's Council are to be included in the distribution of communiqués during incidents of this nature so that they may provide direction as appropriate to Deans and Directors. As well, the difficulties experienced in communicating with staff who had been evacuated from their work space needs to be reviewed and action plans developed to improve communication. C. Bonang advised that dates are being investigated for a training exercise for PC leading to a tabletop exercise to be held in October in advance of the CLC Retreat. More information will be provided as details are confirmed. The President acknowledged the efforts of the various teams that have been working hard to complete the construction of the Student Commons.</p>	
4.	<p><u>Fall 2012 Convocation Ceremonies</u> K. Moore presented the proposed schedule of ceremonies for Fall 2012 Convocation which was approved. A discussion was held concerning honorary degrees and it was agreed that D. Wotherspoon will touch base with the Foundation and report back next week on the status of outstanding offers. K. Moore was asked to investigate updating the stoles used at Convocation ceremonies to reflect the College's new brand and provide a report for consideration by President's Council.</p>	<p>D. Wotherspoon Sept. 12 K. Moore</p>
5.	<p><u>ALEI III Candidates for 2012/13</u> C. Brulé provided background on the steps taken to date to engage potential applicants for the next ALEI III session. R. Volk distributed a list of the applicants received to date. Following discussion, it was agreed that another reminder should be sent to those who qualify, inviting them to attend the program.</p>	
6.	<p><u>Board of Governors Retreat</u> The President reviewed the agenda for the Board of Governors Retreat with members of PC.</p>	
7.	<p><u>Approval of Agenda</u> The following items were added to the agenda:</p> <ul style="list-style-type: none"> • Minor renovations to the Rosser Boardroom • Colleges Ontario Shared Services Project 	
8.	<p><u>Approval of Previous Minutes</u> The minutes of August 28, 2012 were approved as amended.</p>	
9.	<p><u>Staffing Requests</u> The following positions were approved for posting:</p> <ul style="list-style-type: none"> • Technical Client Support Representative, Perth, ITS (I/O Position) • Professor, ESL, Language Institute • International Program Support, IEC (temporary replacement) 	

**President's Council
Wednesday, September 5, 2012
Rosser Boardroom
9:00 a.m.**

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
10.	<u>Committee Representatives & Executive Sponsors</u> This item was deferred to the next PC meeting.	Sept. 12 th
11.	<u>Membership of Proposed Strategic Resources Allocation Working Group</u> This item was deferred to the next PC meeting.	Sept. 12 th
12.	<u>Information Items</u> The information item was received.	
13.	<u>Minor Renovations to the Rosser Boardroom</u> The President advised that during the renovations to the Rosser Boardroom, the PC meetings on September 12, 19 and 26 will be held in T106.	
14.	<u>Colleges Ontario Shared Services Review</u> D. McNair provided an overview of the Shared Services review being conducted through KPMG on behalf of Colleges Ontario and asked for members to participate in requests for surveys to the greatest extent possible as the timelines are very short to complete the review.	

The meeting adjourned at 4:15 p.m.