

President's Council Wednesday, October 31, 2012 Rosser Boardroom (C539) 9:00 a.m.

- **PRESENT:** K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, W. McMonagle (Recorder)
- **GUESTS:** A. Cobus, K. Coffey, C. Dempsey, P. Krajcovic (Siemens), W. Lewrey, K. Moore, E. Mulvey, D. Ouderkirk, R. Rochefort (Siemens), J. Tattersall

| | KEY POINTS/ACTION REQUIRED | Follow-Up Responsibility/ Due Date |
|----|--|---|
| 1. | Multi-Year Accountability Agreement (MYAA) Report Back 2012W. Lewrey provided an overview of the draft MYAA Report for 2012. With minor adjustments, approval was given for W. Lewrey to submit the report online to the Ministry and provide a final copy to the President's Office for distribution to PC Members. W. Lewrey recognized the team effort required by various contributors throughout the College to finalize this document. The President thanked W. Lewrey for his efforts to lead the team. | W. Lewrey President's Office |
| 2. | Key Performance Indicators (KPIs)The President asked for G. Barker to bring a team together, as ExecutiveSponsor, to determine the best way forward to further enhance the KPIsurvey process. It was agreed that the members of the team will include J.Ranieri, W. Lewrey, S. Fraser, E. Hollebone and S. Styles. A report will bebrought to the President's Council meeting on November 28 th . | G. Barker November 28 th |
| 3. | AODA Update K. Coffey provided an overview of the multi-year AODA Plan Template which was developed for President's Council consideration to assist with initial planning. A list of compliance deadlines was also distributed for information. The following was agreed to: C. Brulé will arrange for G. MacDougall's area to work with K. Coffey to automate the training for staff on AODA standards similar to the process used for WHMIS. G. Barker and D. Wotherspoon will assist with socializing the training requirements. The AODA plan needs to cover the College's ability to respond to requests for alternate formats and ways to automate responses to the requests. President's Council members were asked to review the draft plan and confirm the proposed "Champion/Due Date" column is accurate for their areas. A revised AODA plan will be brought to President's Council by G. Barker and K. Coffey on November 28th. A Business Plan for executing and tracking the plan including resources is to be provided as well for final approval by President's Council. | C. Brulé PC Members G. Barker K. Coffey November 28 th |



President's Council Wednesday, October 31, 2012 Rosser Boardroom (C539) 9:00 a.m.

| | 9:00 a.m. Follow-Up | | |
|-----|---|-----------------------------|--|
| | KEY POINTS/ACTION REQUIRED | Responsibility/ Due Date | |
| 4. | ESCO 2 Update J. Tattersall was joined by Peter Krajcovic and Ray Rochefort, representatives from Siemens to provide President's Council with an update on the status of the ESCO2 project. An overview of the revised process to complete a detailed feasibility study which is expected by April 2013 was provided. The recommendations for a staged project implementation were discussed and supported by President's Council. D. McNair will work with the President to keep the Board of Governors Executive Committee informed of the status of the project prior to a full report being provided at the December 10 th meeting | D. McNair | |
| 5. | of the Board of Governors. <u>Final Review of 2012-13 Business Plan Update Q2 & Agenda for November</u> | | |
| 5. | <u>12th Board of Governors Meeting</u> A. Cobus joined the members of President's Council to review the agenda and 2012-13 Business Plan Update Q2 for the November 12th Board of Governors meeting. The process for Board reappointments was discussed and will return for further discussion. Plans are being developed for the opening | | |
| | ceremony of the new Pembroke Campus and D. Wotherspoon will provide further details once the plans are finalized. | D. Wotherspoon | |
| 6. | <u>Approval of Agenda</u> The following items were added to the agenda: In Camera: November 30th United Way Touchdown Event Request from Yukon College | | |
| 7. | Approval of Previous Minutes The minutes of October 24, 2012 were approved as amended. | | |
| 8. | Business Arising None. | | |
| 9. | <u>Staffing Requests</u> The following positions were approved for posting: Technologist, Academic, Faculty of Health, Public Safety Community Studies Clerk/Receptionist, Health Services | | |
| | A discussion was held concerning Succession Planning. This item will return for further discussion in the new year. | G. Barker | |
| 10. | <u>President's Star Award Nomination</u> The nomination was approved. The Advancement Office will coordinate the timing for the presentation of the award. | Advancement | |



President's Council Wednesday, October 31, 2012 Rosser Boardroom (C539) 9:00 a.m.

| | KEY POINTS/ACTION REQUIRED | Follow-Up Responsibility/ Due Date |
|-----|---|--|
| 11. | Christmas Vacation Schedule for PC Members Members were asked to provide their vacation dates (if any) as well as who will be acting for them during the weeks before and after the Christmas break to the President's Office for a schedule to be compiled for the President's information. | PC Members |
| | A draft communiqué was reviewed announcing the closure of the College for the period December 24 th to January 2 nd which will be posted on myAlgonquin later today by Human Resources. | |
| 12. | Briefing for November 1 st Transitway AnnouncementD. Wotherspoon provided an overview of the event being held by the CIty ofOttawa in the ACCE on November 1 st to announce funding for the SouthwestTransitway Extension project. | |
| 13. | Fall Open House D. Wotherspoon encouraged members to attend the Fall Open House taking place on the Woodroffe Campus tomorrow. | |
| 14. | Request from Yukon CollegeThe President advised that he had received a request from Karen Barnes, President of Yukon College, on behalf of her Board Chair, Paul Flaherty who is interested in visiting the College on November 9 th to learn more about our degree partnerships. It was agreed that the President will advise Ms. Barnes that he will meet with Mr. Flaherty at 9am that morning for half an hour followed by a tour/visit which C. Brulé will ask J. Aubut to coordinate. | President C. Brulé |
| 15. | Bachelor of Applied Business (e-Supply Chain Management) ConsentRenewal Assessment Panel Site VisitC. Brulé advised that the recent site visit by the PEQAB Assessment Panelwent well and recognized the efforts of J. Aubut in coordinating the event. | |
| 16. | Information Items The item was received. | |

The meeting adjourned at 3:45 p.m.