

**President's Council  
Wednesday, December 5, 2012  
Rosser Boardroom (C539)  
9:00 a.m.**

**PRESENT:** K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, W. McMonagle (Recorder)

**GUESTS:** C. Bonang, D. Diakun, D. Mason, J. Ranieri, J. Tattersall

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
<b>1.</b>	<p><b><u>Update on Faculty Performance Evaluation</u></b> G. Barker and Dan Mason from Bendel Services provided a report on the status of the faculty evaluation initiative. A summary of the findings of the working committee was distributed for information. Support was given by President's Council for the working committee to continue to develop the process and materials as proposed. A further update will be provided to President's Council at the end of January with a pilot project anticipated for the spring. The discussion also included a recommendation that specific professional development for Chairs (on pedagogy and faculty evaluation) be developed and provided before implementation of a Faculty Performance Evaluation framework. This will also need to be factored into the 2013-14 budget planning exercise.</p>	G. Barker January 30 <sup>th</sup>
<b>2.</b>	<p><b><u>Revised ACCC Infrastructure Funding Submission</u></b> J. Tattersall reported on options to be considered for a response to ACCC regarding possible federal stimulus spending. It was agreed that the President will respond to ACCC indicating the status of the College's plans for capital projects.</p>	President
<b>3.</b>	<p><b><u>Centrepoinete Development Opportunity</u></b> J. Tattersall confirmed that an update on the Centrepoinete Development opportunity will be provided to President's Council on December 19<sup>th</sup>.</p>	D. McNair/ J. Tattersall December 19 <sup>th</sup>
<b>4.</b>	<p><b><u>Integrated Development Plan</u></b> J. Tattersall confirmed that a progress report on the Integrated Development Plan will be provided to President's Council in February, 2013. The final plan is anticipated to be completed for consideration by President's Council in April, 2013. The presentation of the plan to the Board of Governors will be made in June, 2013 rather than in March, 2013.</p>	D. McNair/ J. Tattersall Board Agenda
<b>5.</b>	<p><b><u>MTCU Agreement: First Generation Project</u></b> J. Ranieri and D. Diakun provided a report outlining the current state and future plans for the MTCU funded First Generation Project. Strategic enrolment planning is a major focus for this initiative which has been developed to support First Generation Students who need assistance in</p>	

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	<p>completing their postsecondary education. Online resources are being developed in conjunction with the Students' Association. D. Diakun and J. Ranieri were thanked for their great work in this area and the President asked for C. Brulé and L. Stanbra to collaborate on communicating awareness and integratin within teir areas regarding first generation initiatives. It was agreed that the Board of Governors should also be made aware of this project.</p>	<p>C. Brulé/ L. Stanbra President</p>
<p>6.</p>	<p><b><u>EOC/TTX Tabletop Exercise</u></b> C. Bonang and J. Tattersall spoke to the Summary Briefing Report on the recent tabletop exercise – GASEX12. The recommendations provided in the report were discussed and the following was agreed to:</p> <ul style="list-style-type: none"> <li>• Through contacts of the President, the Security Team at the University of Pennsylvania will be contacted to obtain their best practices to assist in our planning. This institution is ranked as having the best public safety of all American universities.</li> <li>• The President and D. McNair will discuss the best time to update the Board of Governors on the Emergency Response Plan initiatives.</li> <li>• Resources, operational planning and departmental planning initiatives need to be discussed further by President's Council.</li> <li>• The latest tabletop exercise was successful in meeting the established benchmarks. Additional planning and improvements are required to assist for planning future exercises.</li> <li>• Partnering with the staff and faculty in PPSI should be considered to assist with planning.</li> </ul> <p>C. Bonang advised that within the College system, Algonquin is advanced in planning for emergencies.</p>	<p>President/ D. McNair</p>
<p>7.</p>	<p><b><u>Approval of Agenda</u></b> The following items were added to the agenda:</p> <ul style="list-style-type: none"> <li>• Kaleidoscope</li> <li>• Volunteer Service Award</li> </ul> <p><b><u>Upcoming Agenda Items</u></b></p> <ul style="list-style-type: none"> <li>• Board of Governors Meeting Updates (monthly)</li> </ul>	
<p>8.</p>	<p><b><u>Approval of Previous Minutes</u></b> The minutes of November 28, 2012 were approved as amended.</p>	
<p>9.</p>	<p><b><u>Business Arising</u></b> None.</p>	

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<b>10.</b>	<p><b><u>Staffing Requests</u></b> The following position was approved for posting:</p> <ul style="list-style-type: none"> <li>• Budget Support Officer, Advancement (part time)</li> </ul>	
<b>11.</b>	<p><b><u>Proposed System Wide Tuition Fee Policy</u></b> D. McNair provided a further overview of this initiative.</p>	
<b>12.</b>	<p><b><u>Information Items</u></b></p> <p><u>President's Star Award Nomination</u> The nomination was approved as presented.</p> <p><u>2012 Volunteer Service Awards Program</u> Members were asked to distribute the information on the program within their areas. D. Wotherspoon will arrange for the information to be posted on myAlgonquin.</p> <p><u>Hay Group Benchmark Report</u> The report was received.</p>	
<b>13.</b>	<p><b><u>Kaleidoscope</u></b> G. Barker advised that the dates for Kaleidoscope 2013 will be May 13-15 and the theme will be "Growing the Culture of Engagement and Learning". Members were asked to encourage all employees to attend and to suspend regular meetings if possible in order for this to occur. A more detailed discussion will be held on this item in the future. President's Council members asked that the priorities for Kaleidoscope be aligned with the 2013-14 Business Plan.</p>	

The meeting adjourned at 4:00 p.m.