President's Council
Wednesday, December 19, 2012
Rosser Boardroom (C539)
9:00 a.m.

PRESENT: G. Barker (Chair), C. Brulé, D. McNair, D. Wotherspoon, W. McMonagle (Recorder)
REGRETS: K. MacDonald, L. Stanbra
GUESTS: K. Coffey, C. Dempsey, E. Hollebone, M. Sparling, J. Tattersall, Rodney Wilts (Buildgreen), R. Volk

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	**ALEI II Challenge Report** R. Volk provided background on a request to have President's Council provide 4-6 strategic initiatives/leadership challenges at the outset of each academic year for consideration by the participants in Advanced Leadership Development (Level II). The fall semester cohort will select 4 challenges; the winter cohort will build upon the work already done. Questions were asked for clarification on the process used in the past for the submitted reports from participants. It was suggested that going forward, the participants should be required to present their findings to CLC at a time to be determined by the leaders of the program. Members agreed that the following topics will be provided to R. Volk: • Develop mitigating strategies for one or more of the six top risks identified in ERM. • How to work on areas identified for improvement in the Employee Engagement Survey (subject to the timing of the release of results). • Formulate plans to operationalize the SPSP service review process. • Retention – break the topic into a series of smaller projects such as orientation, communication with students and a first 3 week intervention strategy. • Develop models for empowering Departmental leaders using business intelligence. • Research and prepare a Responsibility-Centered Management (RCM) education communication plan. • Research and report on the challenges and opportunities to implement an entrepreneurial culture at the College. • Research and report on innovative approaches to increase the net contribution of College Ancillary services.	G. Barker

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2.	**AODA** K. Coffey presented the AODA Multiyear Plan, the overarching Integrated Accessibility Standards Regulation (IASR) Policy and training module for the approval of President's Council. Questions were asked for clarification concerning the format of the plan. It was agreed that the public version will include the responsible areas. Advancement will be responsible for socializing the plan to the community. The plan will be posted on the College's website and each area will continue to work on their departmental plans. Questions were asked for clarification concerning the proposed IASR policy. It was agreed that K. Coffey will attend the January CLC meeting as well as a Chairs Council meeting in the new year to provide an overview of the AODA requirements. K. Coffey advised that the College is required to provide training to staff in the academic area and track who has taken the training. It was agreed that a format similar to WHMIS training for staff will be used and resources will be found to support it. K. Coffey will work with Mike Sparling to determine the best method to implement.	January 31 CLC Agenda C. Brulé K. Coffey
3.	**Centrepointe Development Update** J. Tattersall spoke to a report proposing concepts for the College's involvement in development opportunities at Centrepointe. An overview of recent meetings held with staff at the City of Ottawa was provided. Rodney Wilks from Buildgreen was introduced and background was provided on the consultation work and analysis done to date. A discussion was held on the various options available for consideration. Authority from President's Council to pursue the discussions and concepts as outlined in today's report was requested and support was given with the understanding that the concerns expressed by members will be noted for further planning purposes.	
4.	**Data Privacy Update & Direct Marketing Data Use** M. Sparling and E. Hollebone presented a report to update President's Council on the status of the Phase 1 Data Privacy & Data Use policy including data integration between GeneSIS and Salesforce.com. A timeline and outcomes for Phase 2 including extended use of data in College business and direct marketing was also provided. M. Sparling spoke to the overview of Phase 2 including an update to the existing policy and an outline of options available to manage preferences to take advantage of cross marketing opportunities across the College. A further update will be provided to President's Council at the end of February. Support was given to proceed with the recommendations as presented in the report.	D. Wotherspoon February 27th

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5.	**Budget Principle 1.02 – Contingencies** C. Dempsey presented an amended Budget Principle 1.02: Contingencies for discussion and approval of President's Council. An overview of the changes which were made to the budget principle as a result of the elimination of the Budget and Finance Committee in September, 2012 was provided. Members reviewed the document and suggestions were made for further changes. The budget principle was approved as amended.	
6.	**Purchasing Policy** C. Dempsey provided an overview of revisions made to the Purchasing Policy & Procedure Manual to reflect AODA compliance requirements. Members reviewed the document and suggestions for further changes were made. It was agreed that the wording in Appendix C will be used throughout the policy to ensure consistency. A communique will be posted on myAlgonquin to advise the College community of the changes. The policy was approved as amended.	C. Dempsey/ D. Wotherspoon
9.	**Approval of Agenda** There were no items added to the agenda. **Upcoming Agenda Items**: • It was agreed that no further items will be added for the January 9th PC Budget Planning Session at the Corporate Training Centre. • A presentation was added by C. Brulé for the January 23rd meeting.	
10.	**Approval of Previous Minutes** The minutes of December 12, 2012 were approved as amended.	
11.	**Business Arising** None.	
12.	**Staffing Requests** The following positions were approved for posting: • Library Technician, Learning Resource Centre • Dean, Faculty of Technology and Trades • Marketing Officer, Marketing Services, Advancement	

The meeting adjourned at 12:00 p.m.