ALGONQUIN COLLEGE

PRESIDENT'S COUNCIL
Wednesday, April 24, 2013
Rosser Boardroom
9:00 a.m.

PRESENT: K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, T. McDougall (Recorder)

REGRETS: J. Kyte, C. Snasdell-Taylor, L. Stanbra, D. Wotherspoon

GUESTS: M. Benkie, A. Burnett, D. Corson, J. Daly-Cyr, C. Dempsey, S. DiMarco, L. Kopf-Johnson, D. Robinson, B. Rothwell, G. Thompson, R. Volk

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	**Approval of Agenda** The following items were added to the agenda: 1. Videoconferencing capability at the College **Upcoming Agenda Items** The following agenda items were added to the Agenda Planner: 1. Employee Communication (May 01) 2. Transfer of Parking Operations(May 01) 3. MYAA 12/13 Results (May 01) 4. Value Stream (May 15) 5. COFSI Update (May 15)	
2.	**Approval of Previous Minutes** The minutes of April 10, 2013 were amended and approved.	
3.	**Business Arising** None discussed.	
4.	**Staffing Requests** PC members discussed the approval format for staffing requests for future PC meetings. The following staffing requests were brought forward for approval: 1. Finance/Admin: Manager, Enterprise Business Platforms 2. Student Services: Manager, Centre for Student with Disabilities 3. HR: Human Resources Analyst/Special Project Lead 4. HR: Director, Labour Relations 5. Academic: Program/Student Support Officer 6. Academic: Professor, Accounting (2 positions) 7. Academic: Professor, Bachelor of Hospitality and Tourism Management 8. Academic: Professor, Bachelor of Hospitality and Tourism Management 9. Academic: Professor, Business Communications (2 positions) 10. Academic: Professor, Cabinet Making and Furniture Technician\Cabinet Maker Apprenticeship 11. Academic: Professor, Child and Youth Worker 12. Academic: Professor, Computer Programming and Database Management	

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	13. Academic: Professor, Early Childhood Education (Perth Campus)	
	14. Academic: Professor, Electrical Engineering	
	15. Academic: Professor, Electro – Mechanical Engineering Technician – Robotics	
	16. Academic: Professor, Game Development	
	17. Academic: Professor, Health Sciences (Pembroke Campus)	
	18. Academic: Professor, Hospitality Management- Hotel and Restaurant	
	19. Academic: Professor, Mathematics	
	20. Academic: Professor, Mechanical Engineering Technology	
	21. Academic: Professor, Office Administration	
	22. Academic: Professor, Photography	
	23. Academic: Professor, Police Foundations	
	24. Academic: Professor, Technical Communication	
	25. Academic: Professor, Welding and Fabrication Techniques	
	26. Academic: Instructor, Child and Youth Worker	
	27. Academic: Instructor, Laboratory and Clinical Teaching, Nursing Studies	
5.	**President's Star Award Nominations** The nominations were approved as proposed. The Advancement Office will coordinate the timing of the presentations.	
6.	**Draft agenda for May 13 BOG meeting** S. DiMarco presented a draft BOG agenda to PC members. Agenda items and timelines were discussed. S. DiMarco will amend and distribute the agenda.	
7.	**KPMG Accounting and Tax Update for Not-for-Profit Organizations** This item was deferred to May 01.	**May 01**
8.	**Information Items** 8.1 Convocation Regalia 8.2 PT Support Increases to hourly rate 8.3 MOOC Article 8.4 Access Copyright Letter The items were received as presented.	
9.	**Insurance Update** C. Dempsey provided PC members with an update to the College's insurance program, announcing a change to Algonquin's Insurance Broker. The new carrier (AON) has completed a comprehensive renewal for all participating colleges including recommendations to: increase some current insurance coverage limits; and purchase some new insurance coverage that will mitigate risk in vulnerable geographic areas. Next steps will include a presentation by AON to the College Risk Management Committee to review coverage in more detail and determine what is best for Algonquin College in order to mitigate risks. An International travel policy will be brought to PC for review in the near future.	
10.	**Premier Awards Nominees** B. Rothwell and G. Thompson presented PC members with the names and profiles of proposed nominees for the 2013 Ontario Premier's Awards. B. Rothwell gave background information and explained the selection process. K. MacDonald thanked the Foundation and Alumni for their efforts in researching and selecting nominees.	
11.	**Algonquin Connects Update** C. Brule was joined by J. Daly-Cyr to provide PC members with an update on the findings from	

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	the CLC workshop and cross-college working group meetings regarding Algonquin Connects. Influencing factors, gaps, questions to consider, and suggested next steps were discussed. Minor revisions were recommended to the PowerPoint handout for the CLC presentation.	
12.	**Star Award Presentations** PC members presented Star Awards to Christine Berthelet & Christine Chatelain as proposed.	
13.	**Star Award Presentation** PC members presented a Star Award to Sandra Fraser as proposed.	
14.	**Student's Association Board of Directors Priorities Update** D. Corson presented PC members with a report on the 2012/2013 Student's Association priorities, highlighting key areas of interest. Discussion followed regarding the SA's framework on setting priorities. D. Corson extended an invite to all PC members to contact him for further discussion. K. MacDonald thanked D. Corson for his continued efforts and dedication to the college.	
15.	**ALEI2 Employee Engagement Presentation for PC** G. Barker was joined by M. Benkie, A. Burnett, and L. Kopf-Johnson (members of an ALEI II group that did their leadership practicum on the Employee Engagement Survey results). A. Burnett and L. Kopf-Johnson reviewed findings and discussed methods on moving benchmarks forward. M. Benkie offered recommendations to improve identified "areas of opportunity" (work/life balance, rewards and incentives, internal processes and communications). The desired outcome is to increase employee engagement by focusing on the overall themes. K MacDonald suggested that G. Barker consider how to apply this information (and how it feeds into the bigger discussion that will take place at CLC). The ALEI II presenters were thanked for their efforts and informative presentation.	
16.	**Update on the Leadership Mentorship Program + ALEI Level III candidate selection process for next year** G. Barker was joined by R. Volk and D. Robinson to present an update on the Leadership Mentoring program. D. Robinson provided a PowerPoint presentation, outlining measurements for success, the challenges in executing a successful mentorship program, and recommendations for the future. R. Volk explained the mentor/mentee selection process and timelines for the next academic year. COL will create an Algonquin College staff "Leadership Road Map" schematic that will be presented to CLC at the June 27 retreat. ALEI Level III candidate selection process for next year: R. Volk shared with PC members the ALEI dates that have been selected for the 2013 Academic year. Workshop participants will be selected by June 10 in preparation for a Fall launch.	**R.Volk**
17.	**Videoconferencing capability at the College** D. McNair requested investigation into Algonquin's ability to conduct meetings via videoconference. Discussion ensued. D. McNair will invite M. Gawargy to a future PC meeting for an update. C. Brule to report back on academic requirements for videoconferencing capability.	**C. Brule** **D. McNair** **June 19**

Meeting adjourned at 4:21 pm.