

**President's Council
Wednesday, October 09, 2013
Rosser Boardroom (C539)
9:30 a.m.**

- PRESENT:** K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (Recorder)
- GUESTS:** J. Aubut, M. Cusson, C. Dempsey, S. DiMarco, M. Gawargy, K. Kelly, D. Ouderkirk, B. Rothwell, G. Thompson, D. Topp

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Approval of Agenda</u> The agenda was amended and approved as presented.</p> <p><u>Upcoming Agenda Items (Add to Agenda Planner)</u> The agenda planner was amended as discussed.</p>	
2.	<p><u>Approval of Previous Minutes</u> The minutes of September 25, 2013 were amended and approved.</p>	
3.	<p><u>Business Arising</u> No items were discussed.</p>	
4.	<p><u>Staffing Requests</u> The following positions were approved for posting:</p> <ol style="list-style-type: none"> 1. Academic: Professor, Music Industry Arts (School of Media and Design) 2. Academic: Administrative Officer (Applied Research) 3. Student Services: Aboriginal Counselor (Mamidosewin Centre) 4. Advancement: Marketing Officer 	
5.	<p><u>President's Star Award Nominations</u> The nomination was approved as presented.</p>	
6.	<p><u>Information Items</u></p> <p><u>6.1 Evaluation of the Accessibility Fund for Students with Disabilities (AFSD) (L. Stanbra)</u> This item was received as presented.</p> <p><u>6.2 MTCU Aboriginal Postsecondary Education & Training Program Evaluation (L. Stanbra)</u> This item was received as presented.</p> <p><u>6.3 Convocation Dates (L. Stanbra)</u> This item was received as presented.</p> <p><u>6.4 International Education Strategy (IES) Overview (C. Brulé)</u> A document will be forwarded to PC members when available.</p> <p><u>6.5 College Financial Health (D. McNair)</u> This item was received as presented.</p>	
7.	<p><u>Pro Forma Budget 2014-2015 Update</u></p>	

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	C. Dempsey provided PC with an update from the College Budget Committee (CBC) and reviewed the pro forma report. Discussion followed regarding the submission and review process for I/O and full-time position requests. PC members agreed there is a need for automation as well as a need for a review of business processes. Algonquin will explore a cross-college approach to address process and continuous improvement (including both core and non-core activities), and commit to a preference for self-service and automation. Recognizing independent and interdependencies, PC will consider a planning team to examine the scope for a process and continuous improvement project. This item will be brought back to PC October 16.	PC Members PC Oct 16
8.	<u>MYAA Report Review</u> D. Topp, M. Gawargy and D. Ouderkirk provided PC with a review of the 2012-2013 MYAA Report Back. Discussion and clarification of information followed. PC members provided feedback and suggestions. D. Wotherspoon will provide M. Gawargy with additional comments to be included in the report. A revised version of the report will be forwarded to the President for a final review prior to submission to the Ministry.	D. Wotherspoon D. Topp
9.	<u>Alumni Survey Results Update</u> B. Rothwell, G. Thompson and K. Kelly (Co-founder, CRi) shared initial findings from the 2013 Algonquin College Alumni Relations Survey outlining alumni satisfaction benchmarks and priority action items for enhancing alumni satisfaction. Information from this report will support the development of the Alumni Relations Business plan, which links to the Algonquin College Foundation Five-Year Fundraising Plan. Report recommendations were discussed and clarified. With minor amendments, PC endorsed the survey results for broader circulation to groups who will benefit from this information. L. Stanbra will provide PC with a corresponding business plan in response to this report by fiscal year-end.	L. Stanbra PC Mar 26
10.	<u>5-Year Degree Development Plan Update</u> J. Aubut and M. Cusson provided PC members with an update on Algonquin College's 5-year Degree Development Plan. Highlights of the presentation included degree "caps", Algonquin's application for the Institute of Technology and Advanced Learning (ITAL) Designation and an environmental scan of new degree development across Ontario. Degree enrolment (versus degree programs) was discussed; current numbers indicate we are on track to meet 2016-2017 Strategic Plan degree enrolment targets. An update regarding the programs that have moved forward in the degree development plan was also highlighted. PC members received the information as presented.	

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11.	<p><u>Proposed 2014-15 Compulsory Ancillary Fees</u> L. Stanbra reviewed the proposed changes to the compulsory ancillary fees recommended for 2014-2015, including Student Association (SA) fee increases, College fees, a new billing policy for full-time online students, and a new billing policy for College ancillary fees related to part-time students. Discussion and clarification followed in regards to the proposed increase to Algonquin's Compulsory Non-Tuition-Related Incidental Fees. Suggestions for amendments to the document and transmittal were provided. President's Council accepted the proposed fee changes with some minor amendments. This information will be presented to the Student Association, with final approval to the Board of Governors for the 2014-15 Budget as part of the Fee Approval Process in February 2014.</p>	
12.	<p><u>October 17 CLC Agenda Review</u> S. DiMarco provided an October 17 draft CLC agenda. PC agreed to defer some agenda items to November 28 and provide the information items as reading material. The October 17 CLC will be replaced by the previously scheduled retreat on October 24.</p>	<p>S. DiMarco CLC Nov 28</p>
13.	<p><u>Business Plan Wrap-Up</u> S. DiMarco presented PC members with a revised Business Plan for review. It was agreed that the document requires more input from VPs before distributing to CLC members. Suggested amendments and comments were provided. Discussion proceeded to the CLC Retreat agenda, the meeting format and integrating the Business Plan into the meeting in such a way that CLC members are engaged and participative. The Business Plan will be brought back to PC October 16 for an additional review.</p>	<p>PC Oct 16</p>
15.	<p><u>Bob Zemsky Campus Visit (December 10-11,2013)</u> K. MacDonald briefed PC members on B. Zemsky's December 9-10 campus visit. The agenda includes an afternoon Open Forum (with CLC and Chairs Council) followed by a full-day RCM meeting with D. McNair, C. Brulé, D. Ouderkirk and C. Dempsey. G. Barker will assume responsibility for the Open Forum portion of the visit as it ties into the Leadership Speaking Series. T. McDougall will extend an invitation to D. Sinclair (College Employer Council) and his team for the Open Forum session.</p>	<p>T. McDougall</p>
16.	<p><u>Carleton University Media Inquiry</u> C. Brulé provided background information regarding a request for information from The Ottawa Sun. P. Gaudreau is working on this inquiry. T. Friesen was suggested as a potential resource to provide data/information, should one be required.</p>	

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18.	<p><u>Town Hall</u> D. Wotherspoon discussed potential dates for the inaugural PC Town Hall. T. McDougall will work with C. Brennan to determine optimal dates. Discussion followed regarding meeting format, conversation starters and prospective host/ess candidates.</p>	<p>T. McDougall</p>

The meeting adjourned at 3:34 p.m.